



**BOARD OF COMMISSIONERS  
MEETING AGENDA**

Rowland Water District  
3021 S. Fullerton Road  
Rowland Heights, CA 91748

**Thursday, February 5, 2026  
8:00 A.M.**

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at <https://puentebasin.com/board-packets/> or during regular business hours at the Walnut Valley Water District office, located at 271 S. Brea Canyon Road, Walnut, California.

- |    |   |             |
|----|---|-------------|
| 1. | Call to Order   | Chair Woo   |
| 2. | Flag Salute   | Chair Woo   |
| 3. | Roll Call   | Ms. Fleming |
|    | Commissioner Lewis _____ Chairman Woo _____   |             |
|    | Vice-Chair Lima _____ Commissioner Lee _____  |             |
| 4. | Public Comment<br>The Chair may impose reasonable limitations on public comments to assure an orderly and timely meeting.                                     | Chair Woo   |
| 5. | <a href="#">Approval of Minutes for December 11, 2025</a><br>(1) Discussion (2) Action Taken  | Chair Woo   |
| 6. | <a href="#">Review of Financial Statements: Second Quarter FY 25-26</a><br>(1) Discussion (2) Action Taken  | Ms. Malner  |
| 7. | <a href="#">Receive and File Rowland and Walnut Valley Water Districts' 2026 PBWA Board Member Appointment Resolutions</a><br>(1) Discussion (2) Action Taken | Mr. Macias  |
| 8. | <a href="#">Annual Selection of Commission Officers and Commission Staff</a><br>(1) Discussion (2) Action Taken   | Mr. Macias  |

9. PBWA Legislative Activities Mr. Macias
10. Regional Water Supply Reliability Program
  - A. Puente Basin Groundwater Management Plan Mr. Macias
  - B. California Domestic Water Company Mr. Coleman
  - C. Central Basin Mr. Coleman
  - D. Pomona Basin Regional Groundwater Project Mr. Macias
11. Attorney's Report Mr. Ciampa
12. Commissioner Comments
13. Items for Future Discussion/Review
14. Adjournment

**MINUTES OF MEETING  
OF THE BOARD OF COMMISSIONERS OF  
PUENTE BASIN WATER AGENCY**

**December 11, 2025  
at the offices of  
Rowland Water District**

**COMMISSIONERS PRESENT:**

Theresa Lee, Commissioner  
Robert Lewis, Commissioner  
Tony Lima, Vice Chair  
Henry Woo, Chair

**STAFF PRESENT:**

Jared Macias, Administrative Officer  
Myra Malner, Treasurer  
Jim Ciampa, Legal Counsel  
Carmen Fleming, Secretary

Staff, guests, and others in attendance: Stacy Macias, Nigro & Nigro, PC; Gabby Palomares, Tom Coleman, Dusty Moisio, and Robert Leamy, Rowland Water District; Sherry Shaw, Tom Monk, and James Ning, Walnut Valley Water District.

The meeting was called to order at 8:00 a.m. with Chair Woo presiding.

**Item 4: Public Comment**

- ◆ No public comments were received.

**Item 5: 2024-25 Audited Financial Statements – Prepared by Nigro & Nigro, PC**

- ◆ Ms. Stacy Macias, representative of Nigro & Nigro, PC, joined the meeting via teleconference and presented the 2024-25 Audited Financial Statements as prepared by her firm. Upon conclusion of Ms. Macias' presentation, she reported the financial statements of the Puente Basin Water Agency were presented fairly in all material respects, and the respective financial position of the business type activities, as of June 30, 2025 and 2024, and the respective changes in financial position, and cash flows thereof for the years then ended were in accordance with generally accepted accounting principles.

*Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Woo, and unanimously carried (4-0) to approve and file the 2024-25 Puente Basin Water Agency Audited Financial Statements.*

**Chair Woo indicated that the motion was approved by a 4-0 vote**

**Item 6: Approval of Minutes for October 2, 2025**

*Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lee, and unanimously carried (4-0) to approve the minutes of the Commission meeting held on October 2, 2025.*

**Chair Woo indicated that the motion was approved by a 4-0 vote**

**Item 7: PBWA's Proposed 2026 Meeting Schedule and Approval of Resolution No. 12-25-038 Noting Same**

*Upon consideration thereof, it was moved by Commissioner Woo, seconded by Commissioner Lewis, and unanimously carried (4-0) by the roll call vote noted below, to adopt PBWA Resolution No. 12-25-038, Adopting the 2026 PBWA Meeting Schedule:*

**Ayes: Robert Lewis, Theresa Lee, Anthony J. Lima, Henry Woo**  
**Noes: None**  
**Absent: None**  
**Abstain: None**

**Chair Woo indicated that PBWA Resolution No. 12-25-038 motion was approved by a 4-0 roll call vote**

**Item 8: Review of Financial Statements: First Quarter FY 25-26**

- ◆ Ms. Malner reviewed the First Quarter Fiscal Year 2025-26 financials.

*Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lima, and unanimously carried (4-0), to receive, approve and file the financials for the First Quarter Fiscal Year 2025-26.*

**Chair Woo indicated that the motion was approved by a 4-0 vote**

**Item 9: PBWA Legislative Activities**

- ◆ Mr. Macias provided a legislative update, noting that legislators are on break and will return the first Monday in January. He reported that PWAG will continue development of legislation to address emergency access by utility workers following issues that arose shortly after the Eaton Fire was extinguished. The Agency's attorney, Mr. Ciampa, drafted proposed legislative language to provide for the issuance of identification badges to trained water utility staff during emergencies, with costs covered by the utilities. Senator Archuleta agreed to be the author of the bill. While agencies expressed support, some fire departments raised training concerns, and wildfire-specific training may be considered.

**Item 10: Regional Water Supply Reliability Program**

**A. *Puente Basin Groundwater Management Plan***

- ◆ Mr. Macias reported the Agency's Consultant, West Yost, will provide a cost estimate early next year that will be presented to the Commission for review and possible approval.

**B. *California Domestic Water Company***

- ◆ Mr. Coleman reported the Cal Domestic project is expected to be offline due to water quality issues. Ongoing updates will be provided as they become available.

**C. *Central Basin***

- ◆ Mr. Coleman reported there were no new updates to report.

**D. *Pomona Basin Regional Groundwater Project***

- ◆ Mr. Macias reported that staff has received a draft plan and will be meeting with the Consultant to review a treatment approach for blending water sources.

**Item 11: Attorney's Report**

- ◆ General Counsel Ciampa reported no additional items.

**Item 12: Commission Comments**

No report on this item.

**Item 13: Items for Future Discussion/Review**

No report on this item

**Item 14: Adjournment at 9:11 a.m.**

*Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lima, and unanimously carried (4-0) to adjourn the meeting at 9:11 a.m.*

	9/30/2025	12/31/2025	TOTAL	Budget
<b>Ordinary Income/Expense</b>				
<b>1 Income</b>				
2 Administrative Assessment	\$ 66,686	\$ 62,149	\$ 128,835	\$ 418,900
3 Water Sales - Project	130,244	112,598	242,842	3,336,200
4 Water Sales - TVMWD	4,905,366	2,884,318	7,789,683	15,868,100
5 Project Maintenance Reserve	222	403	625	12,000
6 Used of Stored/Leased Water	26,329	47,754	74,083	1,427,300
7 Total Income	5,128,847	3,107,222	8,236,068	21,062,500
<b>8 Expense</b>				
<b>9 Source of Supply</b>				
10 Purchased Water - TVMWD	4,709,837	2,502,412	7,212,249	14,802,000
11 Purchased Water - CDWC	20,988	37,498	58,486	1,086,700
12 Stored Water Used	26,329	47,754	74,083	1,427,300
13 Assessments - MSGBWM	8,924	16,187	25,111	483,400
14 Purchased Water - Old Baldy	-	-	-	365,600
15 Purchased Water - Durward	-	-	-	471,500
16 Total Source of Supply	4,766,079	2,603,851	7,369,930	18,636,500
<b>17 Fixed Charges</b>				
18 TVMWD Equivalent Small Meters	24,409	24,409	48,818	110,000
19 TVMWD Water Use Charge	22,124	22,124	44,248	98,700
20 TVMWD Connected Capacity	23,497	23,497	46,995	105,800
21 MWD Capacity Reservation Charge	123,438	123,438	246,876	475,400
22 TVMWD RTS Charge	-	188,437	188,437	274,000
22 Total Fixed Charges	193,468	381,906	575,374	1,063,900
<b>23 Other Costs</b>				
24 Energy - Pumping and Treatment	27,141	46,418	73,559	352,100
25 Materials & Supplies - Chemical	3,165	6,255	9,420	116,000
26 Materials & Supplies - Others	4,377	758	5,135	20,000
27 Other Costs (RWD Labor etc.)	4,364	5,482	9,846	315,300
28 Baldy Lease Agreement	61,284	-	61,284	125,600
29 Permits & Fees	2,060	-	2,060	2,200
30 Total Other Costs	102,391	58,913	161,305	931,200
<b>31 Administrative &amp; General</b>				
32 Legal	2,100	2,650	4,750	20,000
33 Engineering	-	600	600	5,000
34 Professional Services- Other	36,428	44,071	80,499	304,200
35 Insurance - Property & Liability	11,117	2,131	13,249	6,500
36 Accounting	-	-	-	8,400
37 Administrative Expenses - Other	17,041	12,697	29,738	74,800
38 Total Administrative & General	66,686	62,149	128,835	418,900
39 Total Expense	5,128,625	3,106,819	8,235,444	21,050,500
<b>40 Other Income/Expense</b>				
41 Stored Water Transfer/Purchase	-	-	-	-
42 Leased Water Income	123,125	-	123,125	125,500
43 LAIF Interest	3,107	3,132	6,239	2,000
44 Grant Revenue	-	-	-	-
45 Other Income	-	-	-	-
46 Stored Water Expense	-	-	-	-
47 Net Other Income	126,232	3,132	129,364	127,500
48 Net Income (Loss) Before Transfers	126,454	3,534	129,988	139,500
49 Transfer In: Maint. Reserve Funds Used	-	-	-	-
50 Transfer Out: Maint. Reserve Funds Collected	(222)	(403)	(625)	(12,000)
51 Net Income (Loss) After Transfers	\$ 126,232	\$ 3,132	\$ 129,364	\$ 127,500

PBWA Maintenance Reserve		9/30/2025	12/31/2025	Year to Date	Budget
52	Beginning Balance	\$ 173,623	\$ 173,845	\$ 173,623	\$ 166,901
53	Transfers In	222	403	625	12,000
54	Transfers Out	-	-	-	-
55	Ending Balance September 30, 2024	\$ 173,845	\$ 174,248	\$ 174,248	\$ 178,901

Capital Projects		9/30/2025	12/31/2025	Year to Date	Life to Date
56	Revenues				
57	Member Assessment - RWD	\$ -	\$ 28,487	\$ 28,487	\$ 3,479,797
58	Member Assessment - WVWD	-	28,487	28,487	\$ 3,479,797
59	Grant Proceeds Use	-	-	-	\$ 1,872,700
60	Total Revenues	-	56,973	56,973	\$ 8,832,295
61	Expenses				
62	Pomona Basin	-	56,973	56,973	\$ 11,032,358
63	Total Expenses	\$ -	\$ 56,973	56,973	\$ 11,032,358

PBWA Stored Water		9/30/2025	12/31/2025	Year to Date
64	Stored Water (\$\$):			
65	Beginning Balance	\$ 14,666,928	\$ 14,640,599	\$ 14,666,928
66	Add: Transferred Water	-	-	-
67	Less: Water Produced	(26,329)	(47,754)	(74,083)
68	Ending Balance	\$ 14,640,599	\$ 14,592,845	\$ 14,592,845
69	Stored Water (AF):			
70	Beginning Balance	22,551	22,506	22,551
71	Add: Transferred Water	-	-	-
72	Less: Water Produced	(44)	(81)	(125)
73	Ending Balance	22,506	22,426	22,426

**PUENTE BASIN WATER AGENCY  
STATEMENT OF CASH FLOWS  
FY 2025-26**

		BEGINNING BALANCE JULY 1, 2025	\$ 568,308.16
<b>Deposits:</b>			
		Rowland	2,911,034.54
		WVWD	6,021,387.53
		Bellflower	8,000.00
		Pico Water District	6,000.00
		Montebello Land & Water Company	58,125.00
		South Montebello Irrigation District	65,000.00
		City of Industry	4,506.75
		DWR	277,398.75
		LAIF-Interest	6,238.85
		Subtotal Deposits	9,357,691.42
		Total Deposits	9,925,999.58
<b>Disbursements:</b>			
<u>Date</u>	<u>Check #</u>	<u>Payee</u>	
08/20/25		TVMWD	(1,196,493.73)
09/22/25		TVMWD	(2,070,229.93)
07/23/25	EFT	TVMWD	(1,173,687.53)
07/01/25	2305	City of La Verne	(61,284.33)
07/01/25	2306	Reeb Government Relations, LLC	(6,000.00)
07/01/25	2307	Water Replenishment District of Southern	(241.25)
07/31/25	2315	City of La Verne	(53.55)
07/31/25	2316	ACWA/JPIA	(100.00)
07/31/25	2317	City of La Verne	(51.00)
07/31/25	2318	Lagerlof, LLP	(1,275.00)
07/31/25	2319	Reeb Government Relations, LLC	(6,500.00)
07/31/25	2320	Rowland Water District	(69,355.78)
07/31/25	2321	Walnut Valley Water District	(3,186.71)
07/31/25	2322	West Yost & Associates, Inc.	(5,592.50)
08/27/25	2323	ACWA/JPIA	(11,017.42)
08/27/25	2324	Lagerlof, LLP	(75.00)
08/27/25	2325	Nigro & Nigro, PC	(3,000.00)
08/27/25	2326	Reeb Government Relations, LLC	(6,500.00)
08/27/25	2327	Rowland Water District	(27,083.57)
08/27/25	2328	San Gabriel Valley Watermaster	(270,232.44)
09/24/25	2329	City of La Verne	(51.00)
09/24/25	2330	Lagerlof, LLP	(1,350.00)
09/24/25	2331	Reeb Government Relations, LLC	(6,500.00)
09/24/25	2332	Rowland Water District	(3,277.93)
09/24/25	2333	West Yost & Associates, Inc.	(4,311.75)
10/22/25		TVMWD	(1,492,844.73)
11/18/25		TVMWD	(1,342,291.03)
12/17/25		TVMWD	(1,010,282.73)
11/04/25	2334	ACWA	(4,730.00)
11/04/25	2335	ACWA/JPIA	(2,131.13)
11/04/25	2336	City of La Verne	(53.55)

**PUENTE BASIN WATER AGENCY**  
**STATEMENT OF CASH FLOWS**  
**FY 2025-26**

11/04/25	2337	Lagerlof, LLP	(675.00)	
11/04/25	2338	Reeb Government Relations, LLC	(6,500.00)	
11/04/25	2339	Rowland Water District	(22,904.02)	
11/04/25	2340	TVMWD	(56,973.13)	
11/04/25	2341	Walnut Valley Water District	(1,456.90)	
11/04/25	2342	West Yost & Associates, Inc.	(3,616.00)	
11/26/25	2343	City of La Verne	(102.00)	
11/26/25	2344	Civiltec Engineering	(600.00)	
11/26/25	2345	Lagerlof, LLP	(1,112.50)	
11/26/25	2346	Reeb Government Relations, LLC	(6,500.00)	
11/26/25	2347	Sierra Water Group, Inc.	(14,768.75)	
12/16/25	2348	Nigro & Nigro, PC	(2,500.00)	
12/16/25	2349	Reeb Government Relations, LLC	(6,500.00)	
12/16/25	2350	Rowland Water District	(18,777.53)	
12/16/25	2351	West Yost & Associates, Inc.	(2,838.00)	
		Total Disbursements		<u>(8,925,607.42)</u>
		ENDING BALANCE DECEMBER 31, 2025		\$ 1,000,392.16
		LAIF		\$ 289,828.77
		Checking		\$ 710,563.39
		Total Cash Balance		\$ 1,000,392.16



TO: Board of Commissioners  
FROM: Jared Macias, Administrative Officer  
DATE: February 5, 2026  
RE: Receive and File Rowland and Walnut Water Districts' 2026  
PBWA Board Member Appointment Resolutions

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**Recommendation:**

Receive and file Resolution No. 12.4.2025, Rowland Water District, and Resolution No. 01-26-751, Walnut Valley Water District.

**Background**

Attachments:

- ✓ *Rowland Water District Board approval documents*
- ✓ *Walnut Valley Water District (copy will be presented at the meeting)*



**RESOLUTION NO. 12.4-2025**  
*Supersedes Resolution No. 12.1-2024*

**ROWLAND WATER DISTRICT**

**RESOLUTION OF THE BOARD OF DIRECTORS  
APPOINTING REPRESENTATIVES TO THE  
PUENTE BASIN WATER AGENCY**

**WHEREAS**, the Rowland Water District entered into an Amended Restated and Renewed Joint Powers Agreement creating the PUENTE BASIN WATER AGENCY, dated October 28, 2009, with Walnut Valley Water District, (the PBWA Agreement); and,

**WHEREAS**, the PBWA Agreement provides that the PUENTE BASIN WATER AGENCY shall be governed by a Commission consisting of four commissioners, and that the governing body of each of the members shall annually appoint two representatives to the Commission and one alternate to serve in the absence of either of the appointed representatives; and,

**WHEREAS**, the PBWA Agreement further provides that at least one of the appointed representatives of each member shall be a Director on the governing board of the appointing member; and,

**WHEREAS**, each Commissioner must file with the PUENTE BASIN WATER AGENCY a certified copy of the resolution of the member appointing him or her,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Rowland Water District:

1. That ANTHONY J. LIMA, who is a member of the Board of Directors of the Rowland Water District, shall be appointed as a representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
2. That ROBERT W. LEWIS, who is a member of the Board of Directors of the Rowland Water District shall be appointed as a representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
3. That TOM COLEMAN, General Manager of Rowland Water District, shall be appointed as an alternate representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY in the absence of either of the appointed representatives.

4. That each of the representatives and alternate appointed herein shall serve for a term of one year unless removed and replaced at the pleasure of the Board of Directors, or unless such representative or alternate resigns or becomes incapacitated.

5. That a certified copy of this Resolution be provided to the PUENTE BASIN WATER AGENCY.

**ADOPTED** at a regular meeting of the Board of Directors of the Rowland Water District held on December 9, 2025, by the following roll call vote:

AYES: John Bellah, Vanessa Hsu, Robert Lewis, Szu Pei Lu-Yang  
NOES: None  
ABSTAIN: Anthony Lima  
ABSENT: None

/s/John Bellah

**JOHN BELLAH**

President

ATTEST:

/s/Tom Coleman

**TOM COLEMAN**

General Manager

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on December 9, 2025.

/s/Tom Coleman

**TOM COLEMAN**

Board Secretary

**CERTIFIED COPY OF RESOLUTION OF THE  
BOARD OF DIRECTORS OF  
THE ROWLAND WATER DISTRICT**

The Board of Directors met in regular session in the Board Room of the Rowland Water District on December 9, 2025, at 6:00 p.m., with the following members being present and participating, to wit:

Present: Directors John Bellah, Vanessa Hsu, Robert Lewis, Szu Pei Lu-Yang

Absent: Anthony Lima

Board President Bellah declared that a quorum was present and called the meeting to order.

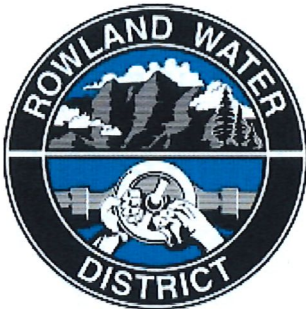
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**CERTIFICATE**

I hereby certify that the attached copy of Resolution No. 12.4-2025 is a true and correct copy of the ordinance duly adopted by the Board of Directors of the Rowland Water District on the Board meeting date stated therein, at which meeting a quorum of Board of Directors was present, that such resolution has not been modified, rescinded or revoked, and is at present in full force and effect.

This resolution is effective: December 9, 2025

*The official resolution is on file in the resolution book of the Rowland Water District.*





Executive Services Manager

Date: December 10, 2025



TO: Board of Commissioners  
FROM: Jared Macias, Administrative Officer  
DATE: February 5, 2026  
RE: Annual Selection of Commission Officers and Commission Staff for 2026

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### **Recommendation**

That the Commissioners:

1. Conduct the annual selection of officers as set forth in the Puente Basin Water Agency Joint Powers Agreement (JPA);<sup>1</sup> and the
2. Annual appointment of Secretary, Treasurer, Administrative Officer, Assistant Administrative Officer and Assistant Treasurer as set forth in the JPA.

### **Background**

At the February PBWA meeting, the amended JPA (referenced below) directs the selection of Commission officers:

1. **Section of Chair and Vice-Chair** (as amended on January 19, 2012)

In the JPA, subdivision 1 of Section E, it states,

At the Commission meeting in February, there shall be selected from the Commission a Chairman and a Vice Chairman. When the Commissioners select a Chairman from Walnut, the Vice Chairman shall be from Rowland. In that instance, for the following year, the new Chairman shall be from Rowland and the Vice Chairman shall be from Walnut. Such offices shall alternate between the Commissioners from Walnut and Rowland each year.

Following is the rotation for 2026:

Position	2025	Rotation for 2026
Chairman	Mr. Woo – WWD	RWD Designee
Vice-Chairman	Mr. Lima - RWD	WVWD Designee

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<sup>1</sup> As amended at the PBWA's Jan 19, 2012, meeting and approved by the Rowland and Walnut Water Districts Board of Directors. Further amendments took place at the Feb 7, 2017, Commission meeting where Section E(1) authorizes the Commission to appoint additional officers as they deem appropriate (also refer to Item No. 2 of this report).

2. **Appointment of Secretary, Treasurer, Administrative Officer, Assistant Administrative Officer, and the Assistant Treasurer** (as amended on January 19, 2012 and February 7, 2017)

The JPA further states in subdivision 1 of Section E,

There shall also be a Secretary, Treasurer, and Administrative Officer. The Secretary of the Commission shall rotate annually between the General Manager of Walnut, or Walnut's General Manager's designee, and the General Manager of Rowland, or Rowland's General Manager's designee. The Treasurer of the Commission shall be the Treasurer of Rowland or Rowland's General Manager's designee. The Administrative Officer shall be the General Manager of Walnut, or Walnut's General Manager's designee.

In addition to the officers specified in Section 2, above, Section E(1) of the Agency's Joint Powers Agreement authorizes the Commission to appoint additional officers, as they deem appropriate. Accordingly, at the February 7, 2017, Commission meeting, approval was given to add the positions of Assistant Administrative Officer and Assistant Treasurer to the PBWA positions.

<b>Position</b>	<b>2025 Appointments</b>	<b>Proposed for 2026</b>
Secretary (Rotates between RWD and WVWD)	RWD Designee (Ms. Fleming)	WVWD's Designee (Ms. Fleming)
Treasurer (RWD)	RWD Designee (Ms. Malner)	RWD Designee (Ms. Malner)
Administrative Officer (WVWD)	Mr. Macias, WVWD	Mr. Macias, WVWD
Assistant Administrative Officer (RWD)	Mr. Coleman, RWD	Mr. Coleman, RWD
Assistant Treasurer (WVWD)	Mr. Ning, WVWD	Mr. Ning, WVWD