

**MINUTES OF MEETING
OF THE BOARD OF COMMISSIONERS OF
PUENTE BASIN WATER AGENCY**

**December 7, 2023
At the Offices of the
Walnut Valley Water District**

COMMISSIONERS PRESENT:

Theresa Lee, Commissioner
Robert Lewis, Commissioner
Anthony Lima, Commissioner (arrived at 7:30 a.m.)

Henry Woo, Commissioner
Tom Coleman, Alternate Commissioner

STAFF PRESENT:

Jared Macias, Administrative Officer
Myra Malner, Treasurer
Josh Byerrum, Assistant Treasurer
Jim Ciampa, Legal Counsel (via Telephone)

Staff, guests and others in attendance: Ms. Gabriela Palomares and Mr. Dusty Moisio, Rowland Water District; and Ms. Sherry Shaw, Mr. Tom Monk, and Mr. Erik Hitchman, Walnut Valley Water District.

The meeting was called to order at 7:08 a.m. with Chair Lee presiding. It was noted that Commissioner Lima would arrive late, and therefore Mr. Coleman would assume the role of Alternate Commissioner voting member during Commissioner Lima's absence.

Item IV: Public Comment

None.

Item V: 2022-23 Audited Financial Statements – Prepared by Fedak & Brown

Mr. Chris Brown, representative of C.J. Brown and Company CPAs, joined the meeting via teleconference and presented the 2022-23 Audited Financial Statements as prepared by his firm. Upon conclusion of Mr. Brown's presentation, he reported the financial statements of the Puente Basin Water Agency presented fairly in all material respects, the respective financial position of the business type activities, as of June 30, 2023 and 2022, and the respective changes in financial position, and cash flows thereof for the years then ended were in accordance with accounting principles generally accepted.

Upon consideration thereof, it was moved by Alternate Commissioner Coleman, seconded by Commissioner Woo, and unanimously carried (4-0) to approve and file 2022-23 Puente Basin Water Agency Audited Financial Statements.

Chair Lee indicated that the motion was approved by a 4-0 vote

Item VI: Approval of Minutes for October 5, 2023

Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lee, and unanimously carried (4-0) to approve the minutes of the Commission meeting held on October 5, 2023.

Chair Lee indicated that the motion was approved by a 4-0 vote

Item VII: Review of Financial Statements: First Quarter FY 23-24

◆ Ms. Malner reviewed the First Quarter Fiscal Year 2023-24 financials and answered questions posed by Commissioners.

Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Woo, and unanimously carried (4-0), to receive, approve and file the financials for the First Quarter Fiscal Year 2023-24.

(Commissioner Lima arrived at 7:30 a.m. during Ms. Malner's review of the First Quarter Financial Statements)

Chair Lee indicated that the motion was approved by a 4-0 vote

Item VIII: PBWA Legislative Activities

(1) *CA Water for All Campaign Update*

- ◆ Mr. Macias reported that both Rowland Water District and Walnut Valley Water District are in the process of scheduling meetings with local representatives to address the water challenges that negatively affect the state and to request their support for SB 366. The Commission will continue to be apprised of advancements in meetings with local representatives.

Item IX: PBWA's Proposed 2024 Meeting Schedule and Approval of Resolution No. 12-23-031 Noting Same (attachment)

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Woo, and unanimously carried (4-0) by the roll call vote noted below, to adopt PBWA Resolution No. 12-23-031, Adopting the 2024 PBWA Meeting Schedule:

Ayes: Robert Lewis, Theresa Lee, Anthony J. Lima, Henry Woo

Noes: None

Absent: None

Abstain: None

Chair Lee indicated that PBWD Resolution No. 12-23-031 was approved by a 4-0 roll call vote

Item X: Regional Water Supply Reliability Program Updates/Status:

(1) Groundwater Management Plan for the Puente Basin

- ◆ Mr. Macias noted that West Yost continues its effort in developing the Groundwater Management Plan for the Puente Basin. A meeting will be scheduled in early 2024 for continued stakeholder discussion.

(2) California Domestic Water Company

- ◆ Mr. Coleman noted that although the Cal Domestic project is currently offline, production for October was 100 acre-feet, and November was 98.7 acre-feet.

(3) Pomona Basin Regional Groundwater Project

a. Consider Approval of a Professional Services Engineering Agreement with Woodard & Curran for the Puente Basin Water Agency Regional Water Supply Program Update

- ◆ Commissioners received copies of the Proposal for the Puente Basin Water Agency Regional Water Supply Program Update, as prepared by Woodard & Curran.
- ◆ Mr. Macias presented the summary of deliverables proposed by Woodard & Curran. Staff in attendance then took a moment to answer questions posed by Commissioners.

Following discussion, upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Woo, and unanimously carried (4-0), to approve the Professional Services Engineering Agreement with Woodard & Curran for the Regional Water Supply Program Update, in an amount not to exceed \$125,342.

Chair Lee indicated that the motion was approved by a 4-0 vote

b. Consider Approval of a Professional Services Agreement with Morrow-Meadows Corporation for Bypass 1 and 2 PLC Modifications

Following discussion, upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lima, and unanimously carried (4-0), to approve the Professional Services Agreement with Morrow-Meadows Corporation for Bypass 1 and 2 PLC Modifications, in an amount not to exceed \$105,300.

Chair Lee indicated that the motion was approved by a 4-0 vote

c. Six Basins Groundwater Project Update –

- ◆ Ms. Shaw reported on the Old Baldy Well project's status.

d. Proposition 84

- ◆ Mr. Macias updated the Commission on the continuing project reporting required for the receipt of grant funds.

(4) Proposition 1 Integrated Regional Water Management Grant

- ◆ Mr. Macias reported that staff receives regular updates from Wendy La, of LASER, Inc. She is currently tracking the progress of grant-funded projects.

Item XI: Commission Follow-Up

None.

Item XII: Commissioner Comments

None.

Item XIII: Items for Future Discussion/Review

None.

Item XIV: Attorney's Report

No report on this item.

Item XV: Adjournment at 8:34 a.m.

Upon consideration thereof, it was moved by Commissioner Lima to adjourn the Commission meeting. The next Commission meeting is to be held February 1, 2024, at Rowland Water District.