



**BOARD OF COMMISSIONERS
MEETING AGENDA**

Rowland Water District
3021 S. Fullerton Road
Rowland Heights, CA 91748

**Thursday, October 5, 2023
To begin at 7:00 A.M.**

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at <https://puentebasin.com/board-packets/> or during regular business hours at the Walnut Valley Water District office, located at 271 S. Brea Canyon Road, Walnut, California.

- I. Welcome and Introductions Chair Lee
- II. Flag Salute
- III. Roll Call Commissioner Lewis _____ Commissioner Lee _____
 Commissioner Lima _____ Commissioner Woo _____
- IV. Public Comment
The Chair may impose reasonable limitations on public comments to assure an orderly and timely meeting.
- V. [Approval of Minutes for August 3, 2023](#) Chair Lee
 - a. Discussion
 - b. Action Taken
- VI. [Review of Financial Statements: Fourth Quarter FY 22-23](#) Ms. Malner
 - a. Discussion
 - b. Action Taken
- VII. PBWA Legislative Activities Mr. Coleman/
Mr. Macias
 - (1) CA Water for All Campaign Update
 - i. Discussion
 - ii. Action Taken
- VIII. Regional Water Supply Reliability Program Updates/Status: Mr. Coleman/
Mr. Macias
 - (1) Groundwater Management Plan for the Puente Basin

- (2) California Domestic Water Company
- (3) Pomona Basin Regional Groundwater Project
 - a. [Approve Letter Agreement with Three Valleys Municipal Water District for Durward and Old Baldy Well Additional Radio Communications Costs](#)
 - i. Discussion
 - ii. Action Taken
 - b. Six Basins Groundwater Project Update
 - c. Proposition 84
- (4) Proposition 1 Integrated Regional Water Management Grant

- IX. Commission Follow-Up Mr. Macias
 - a. Discussion
 - b. Action Taken
- X. Commissioner Comments
 - a. Discussion
 - b. Action Taken
- XI. Items for Future Discussion/Review Chair Lee
 - a. Discussion
 - b. Action Taken
- XII. Attorney's Report
 - a. Legal Counsel will report on matters of interest or having an effect on the Agency
- XIII. Public Comment on Closed Session Chair Lee
- XIV. Closed Session
 - (1) CONFERENCE WITH REAL PROPERTY NEGOTIATOR [§54956.8]
 - Property: Acquisition and/or Lease of Central Basin Water Rights
 - Negotiators: Tom Coleman, Erik Hitchman
 - Negotiating Parties: Various Water Rights Holders
 - Under Negotiations: Price and Payment Term
- XV. Adjournment
 - Next Commission Meeting: Walnut Valley Water District, Thursday, December 7, 2023, 7:00 a.m.

**MINUTES OF MEETING
OF THE BOARD OF COMMISSIONERS OF
PUENTE BASIN WATER AGENCY**

**August 3, 2023
At the Offices of the
Walnut Valley Water District**

COMMISSIONERS PRESENT:

Theresa Lee, Commissioner
Robert Lewis, Commissioner
Anthony Lima, Commissioner
Henry Woo, Commissioner

STAFF PRESENT:

Jared Macias, Administrative Officer
Tom Coleman, Assistant Administrative Officer
Myra Malner, Treasurer
Josh Byerrum, Assistant Treasurer
Jim Ciampa, Legal Counsel
Carmen Fleming, Secretary

Staff, guests and others in attendance: Ms. Gabriela Sanchez, Rowland Water District; and Ms. Shery Shaw, Mr. Tom Monk, and Mr. Erik Hitchman, Walnut Valley Water District.

The meeting was called to order at 7:00 a.m. with Chair Lee presiding.

Item IV: Public Comment

None.

Item V: Approval of Minutes for June 1, 2023 and June 15, 2023

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Woo, and unanimously carried (4-0) to approve the minutes of the Commission meetings held June 1, 2023 and June 15, 2023.

Chair Lee indicated that the motion was approved by a 4-0 vote

Item VI: PBWA Legislative Activities

(1) CA Water for All Campaign Update

- ◆ Mr. Macias updated the Commission with the recent activities of the campaign.

Item IX: Regional Water Supply Reliability Program Updates/Status:

(1) Groundwater Management Plan for the Puente Basin

- ◆ Mr. Macias updated the Commissioners on the current status of the work being performed by West Yost. An upcoming meeting will be scheduled for August or September.

(2) California Domestic Water Company

- ◆ Mr. Coleman reported that the Cal Domestic project was offline, as of mid-July.

(3) Pomona Basin Regional Groundwater Project

a. Six Basins Groundwater Project Update –

- ◆ Ms. Shaw reported that the equipping phase was underway. The pump is due to be installed in September or October.

b. Proposition 84

- ◆ Mr. Macias updated the Commission on the continuing project reporting required for the receipt of grant funds.

(4) *Proposition 1 Integrated Regional Water Management Grant*

- ◆ Mr. Macias reported that staff receives regular updates from Wendy La, of LASER, Inc. She is currently tracking the progress of grant-funded projects.

Item X: Commission Follow-Up

- ◆ The Commission received a follow-up report on prior actions.

Item XI: Commissioner Comments

None.

Item XII: Items for Future Discussion/Review

None.

Item XII: Attorney's Report

No report on this item.

Item XIV: Adjournment at 7:12 a.m.

Upon consideration thereof, it was moved by Commissioner Lima seconded by Commissioner Woo, and unanimously carried (4-0), to adjourn the Commission meeting. The next Commission meeting to be held October 5, 2023.

Puente Basin Water Agency

FY 2022-23 Operating Results By Quarter

	9/30/2022	12/31/2022	3/31/2023	6/30/2023	TOTAL	Budget
Ordinary Income/Expense						
1 Income						
2 Administrative Assessment	\$ 68,179	\$ 51,510	\$ 67,245	\$ 90,360	\$ 277,295	\$ 469,600
3 Water Sales - Project	84,862	342,687	388,134	402,002	1,217,685	1,077,100
4 Water Sales - TVMWD	5,429,105	5,428,251	3,203,374	889,198	14,949,929	15,170,540
5 Project Maintenance Reserve	-	1,911	2,436	2,602	6,949	6,250
6 Used of Stored/Leased Water	-	213,987	272,882	291,785	778,655	701,440
7 Total Income	5,582,146	6,038,346	3,934,073	1,675,948	17,230,513	17,424,930
8 Expense						
9 Source of Supply						
10 Purchased Water - TVMWD	5,239,129	5,240,336	3,054,457	740,281	14,274,204	14,483,840
11 Purchased Water - CDWC	-	158,814	202,018	215,646	576,478	518,400
12 Purchased Water - Stored Water	-	213,987	272,882	291,785	778,655	701,440
13 Assessments - MSGBWM	-	76,806	97,945	104,614	279,366	250,000
14 Total Source of Supply	5,239,129	5,689,943	3,627,303	1,352,327	15,908,702	15,953,680
15 Fixed Charges						
16 TVMWD Equivalent Small Meters	18,912	18,912	20,407	20,407	78,639	78,100
17 TVMWD Water Use Charge	16,817	16,817	18,311	18,311	70,255	69,800
18 TVMWD Connected Capacity	18,263	18,263	19,436	19,436	75,398	74,800
19 MWD Capacity Reservation Charge	133,924	133,924	90,763	90,763	449,374	461,900
21 Total Fixed Charges	187,916	187,916	148,917	148,917	673,666	684,600
22 Other Costs						
23 Energy - Pumping and Treatment	3,256	33,745	57,326	62,755	157,082	110,000
24 Materials & Supplies - Chemical	-	9,595	7,629	12,728	29,952	27,500
25 Materials & Supplies - Others	153	102	204	153	612	20,000
26 Other Costs (RWD Labor etc.)	28,442	7,489	23,013	6,106	65,051	38,700
27 Baldy Lease Agreement	53,045	56,135	-	-	109,180	112,500
28 Permits & Fees	2,060	-	-	-	2,060	2,100
29 Total Other Costs	86,956	107,067	88,171	81,742	363,936	310,800
30 Administrative & General						
31 Legal	1,505	918	1,435	3,015	6,873	20,000
32 Engineering	-	600	-	600	1,200	5,000
33 Professional Services- Other	44,213	31,288	51,622	60,839	187,962	377,000
34 Insurance - Property & Liability	3,249	2,139	-	-	5,388	5,000
35 Accounting	3,256	1,678	250	3,078	8,262	8,400
36 Administrative Expenses - Other	15,956	14,888	13,938	22,828	67,610	54,200
37 Total Administrative & General	68,179	51,510	67,245	90,360	277,295	469,600
38 Total Expense	5,582,181	6,036,435	3,931,636	1,673,346	17,223,598	17,418,680
39 Other Income/Expense						
40 Stored Water Transfer/Purchase	-	-	-	2,628,669	2,628,669	-
41 Leased Water Income	120,625	-	-	-	120,625	62,500
42 LAIF Interest	-	1,644	1,347	3,797	6,788	6,000
43 Grant Revenue	-	-	-	-	-	-
44 Other Income	-	-	-	-	-	-
45 Stored Water Expense	-	-	-	(2,628,669)	(2,628,669)	-
46 Net Other Income	120,625	1,644	1,347	3,797	127,413	68,500
47 Net Income (Loss) Before Transfers	120,590	3,555	3,783	6,399	134,327	74,750
48 Transfer In: Maint. Reserve Funds Used	-	-	-	-	-	-
49 Transfer Out: Maint. Reserve Funds Collected	-	(1,911)	(2,436)	(2,602)	(6,949)	(6,250)
50 Net Income (Loss) After Transfers	\$ 120,590	\$ 1,644	\$ 1,347	\$ 3,797	\$ 127,378	\$ 68,500

	9/30/2022	12/31/2022	3/31/2023	6/30/2023	Year to Date	Budget
PBWA Maintenance Reserve						
51 Beginning Balance	\$ 154,654	\$ 154,654	\$ 156,564	\$ 159,001	\$ 154,654	\$ 154,654
52 Transfers In	-	1,911	2,436	2,602	6,949	6,250
53 Transfers Out	-	-	-	-	-	-
54 Ending Balance June 30, 2023	\$ 154,654	\$ 156,564	\$ 159,001	\$ 161,603	\$ 161,603	\$ 160,904

Puente Basin Water Agency

FY 2022-23 Operating Results By Quarter

Capital Projects		9/30/2022	12/31/2022	3/31/2023	6/30/2023	Year to Date	Life to Date
55	Revenues						
56	Member Assessment - RWD	\$ 446,649	\$ 197,086	\$ 76,163	\$ 45,309	\$ 765,206	\$ 3,991,479
57	Member Assessment - WWWD	446,649	197,086	76,163	45,309	765,206	\$ 3,991,479
58	Grant Proceeds Use	-	-	-	-	-	\$ 1,872,700
59	Total Revenues	893,297	394,172	152,325	90,618	1,530,413	\$ 9,855,659
60	Expenses						
61	Pathfinder	-	-	-	-	-	\$ 3,140,078
62	Pomona Basin	1,426,364	394,172	152,325	90,618	2,063,479	\$ 8,915,744
63	Total Expenses	\$ 1,426,364	\$ 394,172	\$ 152,325	\$ 90,618	2,063,479	\$ 12,055,822

PBWA Stored Water		9/30/2022	12/31/2022	3/31/2023	6/30/2023	Year to Date
64	Stored Water (\$\$):					
65	Beginning Balance	\$ 13,127,717	\$ 13,127,717	\$ 14,831,330	\$ 14,558,447	\$ 13,127,717
66	Add: Transferred Water	-	1,917,600	-	711,069	2,628,669
67	Less: Water Produced	-	(213,987)	(272,882)	(291,785)	(778,655)
68	Ending Balance	\$ 13,127,717	\$ 14,831,330	\$ 14,558,447	\$ 14,977,731	\$ 14,977,731
69	Stored Water (AF):					
70	Beginning Balance	21,666	21,666	23,684	23,197	21,666
71	Add: Transferred Water	-	2,400	-	1,079	3,479
72	Less: Water Produced	-	(382)	(487)	(520)	(1,390)
73	Ending Balance	21,666	23,684	23,197	23,755	23,755

**PUENTE BASIN WATER AGENCY
STATEMENT OF CASH FLOWS
FY 2022-23**

		BEGINNING BALANCE JULY 1, 2022		\$ 1,130,798.84
Deposits:				
		Rowland	6,080,256.28	
		WVWD	15,307,095.46	
		Palmdale Water District	18,333.26	
		Valley County Water District	5,000.00	
		Bellflower	6,000.00	
		Montebello Land & Water Company	58,125.00	
		South Montebello Irrigation District	62,500.00	
		LAIF-Interest	6,030.02	
		Subtotal Deposits		21,543,340.02
		Total Deposits		22,674,138.86
Disbursements				
<u>Date</u>	<u>Check #</u>	<u>Payee</u>		
07/19/22	EFT	TVMWD	(1,446,188.81)	
07/18/22	EFT	Bank of America	(1,829.74)	
08/12/22	EFT	TVMWD	(2,148,613.31)	
09/15/22	EFT	TVMWD	(1,771,157.11)	
07/01/22	1798	Reeb Government Relations, LLC	(6,000.00)	
07/01/22	1799	Water Replenishment District of Southern	(289.50)	
07/14/22	1800	Fedak & Brown	-	
07/14/22	1801	Kear Groundwater	(5,440.00)	
07/14/22	1802	LASER LLC	(5,400.00)	
07/14/22	1803	Southern California Edison	(29.78)	
07/14/22	1804	Best Drilling and Pump Inc	(84,122.50)	
08/02/22	1805	ACWA/JPIA	(3,136.73)	
08/02/22	1806	Brkich Construction Corp.	(437,273.55)	
08/02/22	1807	City of La Verne	(102.00)	
08/02/22	1808	Civiltec Engineering	(6,066.25)	
08/02/22	1809	Lagerlof, LLP	(1,295.00)	
08/02/22	1810	Reeb Government Relations, LLC	(6,000.00)	
08/02/22	1811	Rowland Water District	(2,511.88)	
08/02/22	1812	Southern California Edison	(35.76)	
08/02/22	1813	Walnut Valley Water District	(1,522.17)	
08/18/22	1814	ACWA/JPIA	(112.50)	
08/18/22	1815	Best Drilling and Pump Inc	(185,250.00)	
08/18/22	1816	Civiltec Engineering	(7,851.25)	
08/18/22	1817	Lagerlof, LLP	(385.00)	
08/18/22	1818	LASER LLC	(5,200.00)	

**PUENTE BASIN WATER AGENCY
STATEMENT OF CASH FLOWS
FY 2022-23**

08/18/22	1819	Southern California Edison	(34.80)
08/31/22	1820	City of La Verne	(53,045.00)
08/31/22	1821	Reeb Government Relations, LLC	(6,000.00)
08/31/22	1822	San Gabriel Valley Watermaster	(118,896.00)
08/31/22	1823	Southern California Edison	(36.93)
09/16/22	1824	LASER LLC	(4,600.00)
09/16/22	1825	Reeb Government Relations, LLC	(6,000.00)
09/16/22	1826	Rowland Water District	(3,593.87)
09/16/22	1827	Southern California Edison	(67.80)
10/21/22	EFT	TVMWD	(2,003,795.61)
11/18/22	EFT	TVMWD	(1,654,152.41)
12/20/22	EFT	TVMWD	(1,334,570.81)
10/17/22	EFT	Bank of America	(2,523.98)
10/26/22	EFT	Harland Clarke	(213.94)
10/03/22	1828	Best Drilling and Pump Inc	(420,840.50)
10/03/22	1829	City of La Verne	(51.00)
10/03/22	1830	Civiltec Engineering	(8,131.25)
10/03/22	1831	Lagerlof, LLP	(770.00)
10/03/22	1832	Pace Analytical Services, LLC	(2,457.08)
10/13/22	1833	City of La Verne	(51.00)
10/13/22	1834	Fedak & Brown	(5,312.00)
10/13/22	1835	Pace Analytical Services, LLC	(6,124.22)
10/13/22	1836	Reeb Government Relations, LLC	(6,000.00)
10/13/22	1837	Southern California Edison	(32.85)
10/13/22	1838	Puente Basin Water Agency	-
10/31/22	2000	Best Drilling and Pump Inc	(711,739.05)
10/31/22	2001	Civiltec Engineering	(110.00)
10/31/22	2002	Kear Groundwater	(2,100.00)
10/31/22	2003	Lagerlof, LLP	(350.00)
10/31/22	2004	Rowland Water District	(11,868.95)
10/31/22	2005	LASER LLC	(5,900.00)
11/16/22	2006	ACWA	(3,460.00)
11/16/22	2007	City of La Verne	(51.00)
11/16/22	2008	Civiltec Engineering	(66,472.51)
11/16/22	2009	Rowland Water District	(5,910.87)
11/16/22	2010	Walnut Valley Water District	(8,586.53)
12/06/22	2011	ACWA/JPIA	(2,139.00)
12/06/22	2012	Best Drilling and Pump Inc	(180,493.64)
12/06/22	2013	City of La Verne	(51.00)
12/06/22	2014	Civiltec Engineering	(4,309.63)
12/06/22	2015	Lagerlof, LLP	(210.00)

**PUENTE BASIN WATER AGENCY
STATEMENT OF CASH FLOWS
FY 2022-23**

12/06/22	2016	Reeb Government Relations, LLC	(6,000.00)	
12/06/22	2017	Rowland Water District	(13,904.70)	
12/06/22	2018	Southern California Edison	(4.40)	
12/06/22	2019	West Yost & Associates, Inc.	(4,513.00)	
12/20/22	2020	Kear Groundwater	(2,100.00)	
12/20/22	2021	Lagerlof, LLP	(35.00)	
12/20/22	2022	LASER LLC	(4,800.00)	
12/20/22	2023	Pace Analytical Services, LLC	(2,381.48)	
12/20/22	2024	Reeb Government Relations, LLC	(6,000.00)	
01/24/23	EFT	TVMWD	(1,039,072.01)	
02/15/23	EFT	TVMWD	(3,054,608.51)	
03/22/23	EFT	TVMWD	(819,167.50)	
01/05/23	2025	Best Drilling and Pump Inc	(49,115.00)	
01/05/23	2026	City of La Verne	(56,135.00)	
01/05/23	2027	Civiltec Engineering	(27,757.46)	
01/05/23	2028	Southern California Edison	(29.06)	
01/25/23	2029	Best Drilling and Pump Inc	(94,905.00)	
01/25/23	2030	City of La Verne	(51.00)	
01/25/23	2031	Lagerlof, LLP	(672.50)	
01/25/23	2032	LASER LLC	(2,200.00)	
01/25/23	2033	Reeb Government Relations, LLC	(6,000.00)	
01/25/23	2034	Rowland Water District	(82,623.35)	
01/25/23	2035	Southern California Edison	(40.86)	
02/13/23	2036	City of La Verne	(51.00)	
02/13/23	2037	Civiltec Engineering	(11,055.11)	
02/13/23	2038	Rowland Water District	(13,199.81)	
02/13/23	2039	Southern California Edison	(26.12)	
02/13/23	2040	Walnut Valley Water District	(12,005.69)	
02/13/23	2041	West Yost & Associates, Inc.	(12,823.50)	
02/13/23	2042	Bank of America	(910.46)	
02/27/23	2043	C.J. Brown & Company CPAs	(1,678.00)	
02/27/23	2044	LASER LLC	(2,800.00)	
02/27/23	2045	Reeb Government Relations, LLC	(6,000.00)	
02/27/23	2046	Southern California Edison	(30.48)	
03/13/23	2047	Best Drilling and Pump Inc	(11,400.00)	
03/13/23	2048	City of La Verne	(51.00)	
03/13/23	2049	Civiltec Engineering	(9,185.50)	
03/13/23	2050	Kear Groundwater	(560.00)	
03/13/23	2051	Lagerlof, LLP	(455.00)	
03/13/23	2052	Pace Analytical Services, LLC	(5,527.74)	
03/13/23	2053	Rowland Water District	(33,630.32)	

**PUENTE BASIN WATER AGENCY
STATEMENT OF CASH FLOWS
FY 2022-23**

03/13/23	2054	Southern California Edison	(23.60)	
03/27/23	2055	Lagerlof, LLP	(980.00)	
03/27/23	2056	LASER LLC	(2,300.00)	
03/27/23	2057	Reeb Government Relations, LLC	(6,000.00)	
03/27/23	2058	Rowland Water District	(32,330.40)	
04/19/23	EFT	TVMWD	(1,366,824.80)	
05/19/23	EFT	TVMWD	(1,017,382.10)	
06/16/23	EFT	TVMWD	(1,348,435.10)	
04/11/23	2059	Best Drilling and Pump Inc	(94,353.80)	
04/11/23	2060	City of La Verne	(51.00)	
04/11/23	2061	Civiltec Engineering	(14,867.50)	
04/11/23	2062	Kear Groundwater	(4,735.00)	
04/11/23	2063	Rowland Water District	(32,543.12)	
04/25/23	2064	C.J. Brown & Company CPAs	-	
04/25/23	2065	LASER LLC	-	
04/25/23	2066	Pace Analytical Services, LLC	(2,494.00)	
04/25/23	2067	Reeb Government Relations, LLC	(4,500.00)	
04/25/23	2068	Rowland Water District	(35,097.97)	
04/25/23	2069	Tri County Pump Company	(75,000.00)	
04/25/23	2070	Walnut Valley Water District	(1,726.87)	
04/25/23	2071	C.J. Brown & Company CPAs	(250.00)	
04/25/23	2072	LASER LLC	(2,600.00)	
05/15/23	2073	Civiltec Engineering	(1,949.25)	
05/15/23	2074	Kear Groundwater	(7,152.50)	
05/15/23	2075	City of La Verne	(51.00)	
05/15/23	2076	Lagerlof, LLP	(180.00)	
05/26/23	2077	City of La Verne	-	
05/26/23	2078	Civiltec Engineering	-	
05/26/23	2079	Lagerlof, LLP	-	
05/26/23	2080	Reeb Government Relations, LLC	-	
05/26/23	2081	Rowland Water District	(63,401.95)	
05/26/23	2082	SoCal SCADA Solutions	(3,710.00)	
05/26/23	2083	Southern California Edison	(17.88)	
05/26/23	2084	West Yost & Associates, Inc.	(19,386.25)	
05/26/23	2085	City of La Verne	(51.00)	
05/26/23	2086	Civiltec Engineering	(710.00)	
05/26/23	2087	Lagerlof, LLP	(1,050.00)	
05/26/23	2088	Reeb Government Relations, LLC	(4,500.00)	
06/09/23	2089	California Municipal Utilities Associatio	(10,000.00)	
06/09/23	2090	Lagerlof, LLP	(175.00)	
06/09/23	2091	Southern California Edison	(4.61)	

PUENTE BASIN WATER AGENCY
STATEMENT OF CASH FLOWS
FY 2022-23

		Total Disbursements		<u>(22,315,206.33)</u>
		ENDING BALANCE JUNE 30, 2023		\$ 358,932.53
		LAIF		\$ 261,014.38
		Checking		\$ 97,918.15
		Total Cash Balance		\$ 358,932.53



TO: Board of Commissioners
FROM: Jared Macias, Administrative Officer
DATE: October 5, 2023
RE: Letter Agreement with Three Valleys Municipal Water District for Durward and Old Baldy Well Additional Radio Communications Costs

Recommendation

Staff recommends that the Board of Commissioners take the following action:

- 1) Authorize the Administrative Officer to execute a Letter Agreement with Three Valleys Municipal Water District for Durward and Old Baldy Well Additional Radio Communications Costs for a total of \$89,000.

Fiscal Impact

Funding for this project is provided by Rowland Water District (Rowland) and Walnut Valley Water District (Walnut) as stipulated in the Puente Basin Water Agency Project Agreement No. 3 Pomona Basin Regional Groundwater Project. Rowland and Walnut share the cost on an equal basis, with each party bearing fifty percent (50%) of those costs.

Background

On September 15, 2021, Puente Basin Water Agency (PBWA) entered into an agreement with Three Valleys Municipal Water District (TVMWD) for the operation and maintenance of the Six Basins Groundwater Project (Project). The Project, consisting of Old Baldy and Durward Wells, will provide an additional source of potable water to the Pomona-Walnut-Rowland Joint Water Line. As the contract operator, TVMWD will need their own communication hardware to be installed at both sites to allow their operators the ability to monitor and control the equipment through their existing Supervisory Control and Data Acquisition (SCADA) System.

TVMWD submitted a proposal from their SCADA/instrumentation contractor, Prime Systems, with a quote of \$63,000 to complete improvements to achieve remote operations. The scope of work was developed after consensus from both TVMWD and PBWA on the control narrative for the operation and control of the facilities. Other site improvements, such as antenna foundation and installation, are outside the scope of TVMWD SCADA contractor. TVMWD anticipates these costs in the amount of \$26,600 for the other improvements and equipment needed to complete the work, totaling a project cost of \$89,600. Once approval is received from the PBWA, the construction of the communication facilities and the programming for operations is expected to take 20-22 weeks.

Attachment:

1. TVMWD Letter Agreement



BOARD OF DIRECTORS
David De Jesus
Carlos Goytia
Jeff Hanlon
Bob Kuhn
Jody Roberto
Danielle Soto
Mike Ti

GENERAL MANAGER/CHIEF ENGINEER
Matthew H. Litchfield, P.E.

September 6, 2023

Jared Macias
Administrative Officer
Puente Basin Water Agency
271 S. Brea Canyon Road
Walnut, CA 91786

Re: Durward and Old Baldy Well Additional Radio Communications Costs

Dear Mr. Macias

Three Valleys Municipal Water District [Three Valleys] and Puente Basin Water Agency [PBWA] entered into an agreement for the operation and maintenance of Six Basins Groundwater Project [Project] on September 15th, 2021, and subsequent amendment on June 16th, 2022. The agreement states that TVMWD will provide the necessary means to operate any aspects of the Project on behalf of PBWA under the TVMWD Department of Drinking Water Permit and as described in the attached executed agreement. As part of the terms of the agreement, TVMWD shall control all devices, meter and valves appurtenant to the Project either manually and/or via TVMWD SCADA System. With the Project facilities being fully owned by PBWA, TVMWD has no existing radio communications or remote operational abilities. Therefore, several site improvements are required to facilitate the remote operation of the Project.

Attached is TVMWD's SCADA/Instrumentations contractors quote for \$63,000 to complete improvements to achieve remote operations as mentioned above. The scope of work and the quote was developed after consensus from both our agencies on the control narrative for the operation and control of the facilities. Other site improvements, such as antenna foundation and installation, are outside the scope of TVMWD SCADA contractor. We have provided anticipated costs in the amount of \$26,600 for the other improvements and equipment needed to complete the work, totaling a project cost of \$89,600. Please note actual design criteria for the foundations will not be available until the radio survey is completed. Actual construction costs will be communicated and invoiced to PBWA once quotes are procured. Once approval is received from the PBWA, the construction of the communication facilities and the programming for operations control is expected to take 20-22 weeks to complete. An anticipated schedule is also provided as an attachment to this letter.

If the provided costs above and herein attached are acceptable, please sign and return this letter for execution.

If you should have any questions, please feel free to contact our Engineer Kevin Panzer at kpanzer@tvmwd.com. Thank you and we look forward to working with you on this and future projects.

Matthew H. Litchfield, P.E.
Three Valleys Municipal Water District
General Manager/ Chief Engineer

Jared Macias
Puente Basin Water Agency
Administrative Officer