

**MINUTES OF MEETING
OF THE BOARD OF COMMISSIONERS OF
PUENTE BASIN WATER AGENCY**

December 2, 2021

Walnut Valley Water District hosted the Webex Teleconference Meeting

COMMISSIONERS PRESENT:

Theresa Lee, Commissioner
Anthony Lima, Commissioner
Robert Lewis, Commissioner
Jerry Tang, Commissioner

STAFF PRESENT:

Erik Hitchman, Administrative Officer
Tom Coleman, Assistant Administrative Officer
Josh Byerrum, Treasurer
Myra Malner, Assistant Treasurer
Jim Ciampa, Legal Counsel
Carmen Fleming, Secretary

Staff, guests and others in attendance: Mr. Jeff Palmer, Fedak & Brown; Ms. Rose Perea, Ms. Gabby Sanchez, Mr. Dusty Moisio, Mr. Dave Warren, Rowland Water District; and Ms. Sherry Shaw, Mr. Tai Diep, Mr. Tom Monk, Walnut Valley Water District.

The Webex teleconference meeting was called to order at 7:01 a.m. with Chair Tang presiding.

Item IV: Public Comment

None.

Item V: Consider Adoption of Subsequent Resolution No. 12-21-020 – Authorizing Remote Teleconference Meetings for the Period of December 2, 2021 to January 1, 2022

Upon consideration thereof, it was moved by Commissioner Lee, seconded by Commissioner Lima, and carried (4-0) to adopt Resolution No. 12-21-020 authorizing teleconference meetings for the period of December 2, 2021 to January 1, 2022. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

Item VI: 2020-21 Audited Financial Statements Prepared by Fedak & Brown

- ◆ An overview of the Agency's Audit Report for Fiscal Year 2020-21 was presented via Webex by Mr. Jeff Palmer, of the firm Fedak & Brown, LLP.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lee, and unanimously carried (4-0), to approve, receive and file the Agency's Audit Report for Fiscal Year 2020-21.

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

Item VII: Approval of Minutes for October 7, 2021

- ◆ Item VIII required a name change from Lewis to Tang.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lewis, and carried (4-0) to approve the minutes of the Commission meeting held October 7, 2021 with the change noted. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

Item VIII: Review of Financial Statements: First Quarter FY 21-22

- ◆ Mr. Byerrum reviewed the First Quarter Fiscal Year 2021-22 financials.

Upon consideration thereof, it was moved by Commissioner Lima seconded by Commissioner Tang, and unanimously carried (4-0), to approve, receive and file the financials for the First Quarter Fiscal Year 2021-22.

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

Item IX: Regional Water Supply Reliability Program Updates/Status:

(1) California Domestic Water Company

- ◆ Mr. Coleman reported that the Cal Domestic project was operating at a single pump flow.

(2) Pomona Basin Regional Groundwater Project

- a. Six Basins Groundwater Project Update:** Ms. Shaw reported that the bid documents for the Durward Well replacement, phase two of the project have been sent out to bid and results will be presented at the next meeting.
- b. Proposition 84:** Mr. Hitchman reported that the latest project quarterly report was submitted.
- c. Proposition 1 Integrated Regional Water Management Grant:** Mr. Hitchman reported that staff receives regular updates from Wendy La, of LASER, Inc.

Item X: PBWA's Proposed 2022 Meeting Schedule and Approval of Resolution No. 12-21-021 Noting Same

- ◆ Mr. Hitchman stated that the Commission is required to pass a "Meeting Resolution" per State Law. As needed, meeting dates may be changed by the Commission as needed. It was recommended that the December 1, 2022 date be changed to December 8, 2022.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lee and unanimously carried (4-0), to approve Resolution No. 12-21-021, setting forth the 2022 meeting schedule for the Puente Basin Water Agency, pending the correction. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

Item XI: Commission Follow-Up

- ◆ The Commission received a follow-up report on prior actions.

Item XII: Commissioner Comments

None.

Item XIII: Items for Future Discussion/Review

None.

Item XIV: Attorney's Report

- ◆ No report on this item.

Item XV: Public Comment on Closed Session

- ◆ There were no requests to comment on closed session.

Item XVI: Closed Session

- ◆ No closed session was held

Adjournment at 7:48 a.m.

There being no further business to discuss, by common consensus the Commission meeting was adjourned. The next Commission meeting to be held February 3, 2022.