

**MINUTES OF MEETING  
OF THE BOARD OF COMMISSIONERS OF  
PUENTE BASIN WATER AGENCY**

**February 3, 2022  
Rowland Water District hosted the Zoom Teleconference Meeting**

**COMMISSIONERS PRESENT:**

Theresa Lee, Commissioner  
Anthony Lima, Commissioner  
Robert Lewis, Commissioner  
Jerry Tang, Commissioner

**STAFF PRESENT:**

Erik Hitchman, Administrative Officer  
Tom Coleman, Assistant Administrative Officer  
Josh Byerrum, Treasurer  
Myra Malner, Assistant Treasurer  
Jim Ciampa, Legal Counsel  
Carmen Fleming, Secretary

Staff, guests and others in attendance: Ms. Gabriela Sanchez, Mr. Robert Leamy, and Mr. Dusty Moiso, Rowland Water District; and Ms. Sherry Shaw, and Mr. Tai Diep; Walnut Valley Water District.

The Zoom teleconference meeting was called to order at 7:01 a.m. with Chair Tang presiding.

**Item IV: Public Comment**

None.

**Item V: Consider Adoption of Subsequent Resolution No. 02-22-023 – Authorizing Remote Teleconference Meetings for the Period of February 2, 2022 to March 3, 2022**

*Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lewis, and carried (4-0) to adopt Resolution No. 02-22-023 authorizing teleconference meetings for the period of February 2, 2022 to March 3, 2022. A roll call vote was then taken:*

*Yes: Lee, Lewis, Lima, Tang*

*Noes: None*

*Motion Passed (4-0)*

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

**Item VI: Approval of Minutes for December 2, 2021 and January 6, 2022**

*Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lima, and carried (4-0) to approve the minutes of the Commission meetings held December 2, 2021 and January 6, 2022. A roll call vote was then taken:*

*Yes: Lee, Lewis, Lima, Tang*

*Noes: None*

*Motion Passed (4-0)*

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

**Item VII: Receive and File Rowland and Walnut Valley Water Districts' 2022 - PBWA Board Member Appointment Resolutions**

- ◆ Mr. Hitchman reported that the attached resolutions appointing Rowland and Walnut Valley Water Districts' Commissioners for 2022 were adopted by Rowland Water District's and Walnut Valley Water District's respective Boards of Directors.

*Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lewis, and unanimously carried (4-0) by roll call vote, to receive and file the Rowland and Walnut Valley Water Districts' 2022 PBWA Board Member appointment resolutions.*

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

**Item VIII: Annual Selection of Commission Officers and Commission Staff**

- ◆ As per the rotation policy, the Commission selected Commissioner Lima to be the Chair and Commissioner Lee be seated as Vice-Chair of the Puente Basin Water Agency for the 2022 term, effective immediately.

- ◆ Also, the annual appointment of Administrative Officer, Assistant Administrative Officer, Treasurer, Assistant Treasurer, and Secretary shall be as set forth in the JPA Agreement.

*Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Tang, and unanimously carried (4-0) by roll call vote that Commissioner Lima be seated as Chair, and Commissioner Lee be seated as Vice-Chair of the Puente Basin Water Agency for the 2022 term, effective immediately. It was also moved that the Agency's administrative positions will be as follows: Mr. Hitchman as Administrative Officer, Mr. Coleman as Assistant Administrative Officer, Mr. Byerrum as Treasurer, Ms. Malner as Assistant Treasurer, and Ms. Fleming as Secretary of the Puente Basin Water Agency, for the 2022 term, effective immediately.*

**Chair Tang indicated that the motion was approved by a 4-0 roll call vote**

**Commissioner Lima proceeded as Chair for the remainder of the meeting**

**Item IX: Review of Financial Statements: Second Quarter FY 21-22**

- ◆ Mr. Byerrum reviewed the Second Quarter Fiscal Year 2021-22 financials.

*Upon consideration thereof, it was moved by Commissioner Lee, seconded by Commissioner Lewis, and unanimously carried (4-0), to receive, approve and file the financials for the Second Quarter Fiscal Year 2021-22.*

**Yes: Lee, Lewis, Lima, Tang**

**Noes: None**

**Motion Passed (4-0)**

**Chair Lima indicated that the motion was approved by a 4-0 roll call vote**

**Item IX: Regional Water Supply Reliability Program Updates/Status:**

**(1) California Domestic Water Company**

- ◆ Mr. Coleman reported that the Cal Domestic project was operating at a single pump flow and maintenance work was briefly performed.

**(2) Pomona Basin Regional Groundwater Project**

- a. Six Basins Groundwater Project Update:** Ms. Shaw reported that the Durward Well replacement project was in the beginning stages and necessary permits are being requested.
- b. Proposition 84:** Mr. Hitchman reported that the latest project quarterly report would be prepared and submitted in the coming days.
- c. Proposition 1 Integrated Regional Water Management Grant:** Mr. Hitchman reported that staff receives regular updates from Wendy La, of LASER, Inc.

**Item X: Commission Follow-Up**

- ◆ The Commission received a follow-up report on prior actions.

**Item XII: Commissioner Comments**

None.

**Item XIII: Items for Future Discussion/Review**

None.

**Item XIV: Attorney's Report**

- ◆ Mr. Ciampa continues to monitor the litigation and legislation and will update staff and the Commission on any new updates.

**Item XV: Public Comment on Closed Session**

- ◆ There were no requests to comment on closed session.

**Item XVI: Closed Session**

- ◆ No closed session was held.

**Adjournment at 7:29 a.m.**

*Upon consideration thereof, it was moved by Commissioner Lee seconded by Commissioner Lewis, and unanimously carried (4-0), to adjourn the Commission meeting. The next Commission meeting to be held April 7, 2022.*