



**BOARD OF COMMISSIONERS
MEETING AGENDA**

**Thursday, February 3, 2022
To begin at 7:00 A.M.**

Pursuant to the provisions of Government Code Section 54953(e), as amended by AB 361, any Commissioner and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Zoom link below without otherwise complying with the Brown Act's teleconference requirements.

<https://us02web.zoom.us/j/8759899861>

Meeting ID: 875 989 9861

or call in using **(669) 900-6833 -- Passcode: 8759899861#**

(Computer and Telephone Audio Accessible)

Any member of the public wishing to make any comments to the Commission may do so by accessing the above-referenced link where they may select the option to join via webcam or teleconference. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. Members of the public will be disconnected from the meeting prior to the Closed Session.

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Commission meeting, please contact the Administrative Officer's office at least 4 hours prior to a Commission meeting to inform the Agency of your needs and to determine if accommodation is feasible. Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at <https://puentebasin.com/board-packets/>.

- I. Welcome and Introductions Chairman Tang
- II. Flag Salute
- III. Roll Call

Commissioner Lewis	_____	Commissioner Lee	_____
Commissioner Lima	_____	Commissioner Tang	_____
- IV. Public Comment
The Chair may impose reasonable limitations on public comments to assure an orderly and timely meeting.
- V. [Consider Adoption of Subsequent Resolution No. 02-22-023 Authorizing Remote Teleconference Meetings for the Period of February 2, 2022 to March 3, 2022 \(attachment\)](#) Mr. Hitchman
 - a. Discussion
 - b. Action Taken
- VI. [Approval of Minutes for December 2, 2021 and January 6, 2022 \(attachment\)](#) Chairman Tang
 - a. Discussion
 - b. Action Taken

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RESOLUTION NO. 02-22-023

A RESOLUTION OF THE COMMISSION OF THE PUENTE BASIN WATER AGENCY PROCLAIMING A STATE OF EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE COMMISSION OF THE PUENTE BASIN WATER AGENCY FOR THE PERIOD FEBRUARY 2, 2022 TO MARCH 3, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Puente Basin Water Agency (the “Agency”) is committed to preserving and nurturing public access and participation in its Commission’s meetings; and

WHEREAS, all meetings of the Agency’s Commission are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950 – 54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

WHEREAS, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for application of Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the Agency’s boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Agency’s Commission previously adopted a Resolution, Resolution No. 10-21-020 on October 7, 2021 finding that the requisite conditions exist for the Agency’s Commission to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of Section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in Section 54953(e), the Agency’s Commission must reconsider the circumstances of the state of emergency that exists in the Agency, and the Commission has done so; and

WHEREAS, emergency conditions persist in the Agency, specifically, COVID-19, and its Delta variant, remain highly contagious and, therefore, a threat to the health, safety and well-being of the Agency’s employees, directors, vendors, contractors, customers and residents; and

WHEREAS, orders from the Los Angeles County Department of Public Health and regulations from the State of California impose limitations on gatherings and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

WHEREAS, the Agency’s Commission does hereby find that a state of emergency continues to exist within the Agency’s service area as a result of the continuing presence of COVID-19 and resulting local, state and federal orders and guidance, which has caused, and will continue to cause, conditions of peril to the safety of persons within the Agency that are likely to be beyond the control of services,

personnel, equipment, and facilities of the Agency, and the Commissioners desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Commission does hereby find that the Agency shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Section 54953; and

WHEREAS, the Agency will continue to provide proper notice to the public regarding all Agency Commission meetings, in accordance with Government Code Section 54953(e)(2)(A) and shall provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

NOW, THEREFORE, THE COMMISSION OF THE PUENTE BASIN WATER AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Commission hereby considers the conditions of the state of emergency in the Agency and proclaims that a local emergency now exists throughout the Agency, and that conducting Agency Commission meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Commission hereby ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. Remote Teleconference Meetings. The Agency's Administrative Officer, or his or her delegee, and the Agency's Commission are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date this Resolution was adopted, as set forth below, or (ii) such time as the Commission adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Agency's Commission may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Commission of the Puente Basin Water Agency this 3rd day of February, 2022, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Chairman

Secretary

**MINUTES OF MEETING
OF THE BOARD OF COMMISSIONERS OF
PUENTE BASIN WATER AGENCY**

December 2, 2021

Walnut Valley Water District hosted the Webex Teleconference Meeting

COMMISSIONERS PRESENT:

Theresa Lee, Commissioner
Anthony Lima, Commissioner
Robert Lewis, Commissioner
Jerry Tang, Commissioner

STAFF PRESENT:

Erik Hitchman, Administrative Officer
Tom Coleman, Assistant Administrative Officer
Josh Byerrum, Treasurer
Myra Malner, Assistant Treasurer
Jim Ciampa, Legal Counsel
Carmen Fleming, Secretary

Staff, guests and others in attendance: Mr. Jeff Palmer, Fedak & Brown; Ms. Rose Perea, Ms. Gabby Sanchez, Mr. Dusty Moisio, Mr. Dave Warren, Rowland Water District; and Ms. Sherry Shaw, Mr. Tai Diep, Mr. Tom Monk, Walnut Valley Water District.

The Webex teleconference meeting was called to order at 7:01 a.m. with Chair Tang presiding.

Item IV: Public Comment

None.

Item V: Consider Adoption of Subsequent Resolution No. 12-21-020 – Authorizing Remote Teleconference Meetings for the Period of December 2, 2021 to January 1, 2022

Upon consideration thereof, it was moved by Commissioner Lee, seconded by Commissioner Lima, and carried (4-0) to adopt Resolution No. 12-21-020 authorizing teleconference meetings for the period of December 2, 2021 to January 1, 2022. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

Item VI: 2020-21 Audited Financial Statements Prepared by Fedak & Brown

- ♦ An overview of the Agency's Audit Report for Fiscal Year 2020-21 was presented via Webex by Mr. Jeff Palmer, of the firm Fedak & Brown, LLP.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lee, and unanimously carried (4-0), to approve, receive and file the Agency's Audit Report for Fiscal Year 2020-21.

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote
Item VII: Approval of Minutes for October 7, 2021

- ◆ Item VIII required a name change from Lewis to Tang.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lewis, and carried (4-0) to approve the minutes of the Commission meeting held October 7, 2021 with the change noted. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

Item VIII: Review of Financial Statements: First Quarter FY 21-22

- ◆ Mr. Byerrum reviewed the First Quarter Fiscal Year 2021-22 financials.

Upon consideration thereof, it was moved by Commissioner Lima seconded by Commissioner Tang, and unanimously carried (4-0), to approve, receive and file the financials for the First Quarter Fiscal Year 2021-22.

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

Item IX: Regional Water Supply Reliability Program Updates/Status:

(1) California Domestic Water Company

- ◆ Mr. Coleman reported that the Cal Domestic project was operating at a single pump flow.

(2) Pomona Basin Regional Groundwater Project

- Six Basins Groundwater Project Update:* Ms. Shaw reported that the bid documents for the Durward Well replacement, phase two of the project have been sent out to bid and results will be presented at the next meeting.
- Proposition 84:* Mr. Hitchman reported that the latest project quarterly report was submitted.
- Proposition 1 Integrated Regional Water Management Grant:* Mr. Hitchman reported that staff receives regular updates from Wendy La, of LASER, Inc.

Item X: PBWA's Proposed 2022 Meeting Schedule and Approval of Resolution No. 12-21-021 Noting Same

- ◆ Mr. Hitchman stated that the Commission is required to pass a "Meeting Resolution" per State Law. As needed, meeting dates may be changed by the Commission as needed. It was recommended that the December 1, 2022 date be changed to December 8, 2022.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lee and unanimously carried (4-0), to approve Resolution No. 12-21-021, setting forth the 2022 meeting schedule for the Puente Basin Water Agency, pending the correction. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

Item XI: Commission Follow-Up

- ◆ The Commission received a follow-up report on prior actions.

Item XII: Commissioner Comments

None.

Item XIII: Items for Future Discussion/Review

None.

Item XIV: Attorney's Report

- ◆ No report on this item.

Item XV: Public Comment on Closed Session

- ◆ There were no requests to comment on closed session.

Item XVI: Closed Session

- ◆ No closed session was held

Adjournment at 7:48 a.m.

There being no further business to discuss, by common consensus the Commission meeting was adjourned. The next Commission meeting to be held February 3, 2022.

**MINUTES OF SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS OF
PUENTE BASIN WATER AGENCY**

January 6, 2022

Walnut Valley Water District hosted the Webex Teleconference Meeting

COMMISSIONERS PRESENT:

Theresa Lee, Commissioner
Anthony Lima, Commissioner
Robert Lewis, Commissioner
Jerry Tang, Commissioner

STAFF PRESENT:

Erik Hitchman, Administrative Officer
Josh Byerrum, Treasurer
Myra Malner, Assistant Treasurer
Jim Ciampa, Legal Counsel
Carmen Fleming, Secretary

Staff, guests and others in attendance: Ms. Rose Perea, Mr. Dusty Moisio, Mr. Dave Warren, Rowland Water District; and Ms. Sherry Shaw, Mr. Tai Diep, and Mr. Tom Monk, Walnut Valley Water District.

The Webex teleconference meeting was called to order at 7:06 a.m. with Chair Tang presiding.

Item IV: Public Comment

None.

Item V: Consider Adoption of Subsequent Resolution No. 01-22-022 – Authorizing Remote Teleconference Meetings for the Period of January 1, 2022 to February 1, 2022

Upon consideration thereof, it was moved by Commissioner Lee, seconded by Commissioner Lima, and carried (4-0) to adopt Resolution No. 01-22-022 authorizing teleconference meetings for the period of January 1, 2022 to February 1, 2022. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

Item VI: Award of Contract for the Six Basins Project (Phase 2) – Durward Well Development & Equipping – Drilling Phase (P.N. PB18-0005-P2-DR)

- a. *Labor and Material Bids:* Ms. Shaw reported that bids were solicited and received by WVWD staff. The Commissioners were asked to authorize the Administrative Officer to execute contracts for labor and materials based on the bids received, as summarized in the staff report presented to the Commission, as well as authorize staff to file a Notice of Exemption for the project.

Upon consideration thereof, it was moved by Commissioner Lee seconded by Commissioner Lewis, and carried (4-0), to authorize the Administrative Officer to execute contract Durward Well Development & Equipping – Drilling Phase (P.N. PB18-0005-P2-DR) accordance with the bids presented and recommended to the Commission, and filing a Notice of Exemption for Project No. PB18-0005-P2-DR. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

Adjournment at 7:21 a.m.

There being no further business to discuss, by common consensus the Commission meeting was adjourned. The next Commission meeting to be held February 3, 2022.



February 3, 2022

TO: Board of Commissioners
FROM: Erik Hitchman, Administrative Officer
RE: Receive and File Rowland and Walnut Valley Water Districts' 2022
PBWA Board Member Appointment Resolutions

Recommendation:

Receive and file Resolution No. 12-2021, Rowland Water District, and Resolution No. 01-22-692, Walnut Valley Water District.

Background

Attachments:

- ✓ *Rowland Water District Board approval documents*
- ✓ *Walnut Valley Water District Board approval documents*



RESOLUTION NO. 12-2021
Supersedes Resolution No. 12-2020

ROWLAND WATER DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS
APPOINTING REPRESENTATIVES TO THE
PUENTE BASIN WATER AGENCY**

WHEREAS, the Rowland Water District entered into an Amended Restated and Renewed Joint Powers Agreement creating the PUENTE BASIN WATER AGENCY, dated October 28, 2009, with Walnut Valley Water District, (the PBWA Agreement); and,

WHEREAS, the PBWA Agreement provides that the PUENTE BASIN WATER AGENCY shall be governed by a Commission consisting of four commissioners, and that the governing body of each of the members shall annually appoint two representatives to the Commission and one alternate to serve in the absence of either of the appointed representatives; and,

WHEREAS, the PBWA Agreement further provides that at least one of the appointed representatives of each member shall be a Director on the governing board of the appointing member; and,

WHEREAS, each Commissioner must file with the PUENTE BASIN WATER AGENCY a certified copy of the resolution of the member appointing him or her,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Rowland Water District:

1. That ANTHONY J. LIMA, who is a member of the Board of Directors of the Rowland Water District, shall be appointed as a representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
2. That ROBERT W. LEWIS, who is a member of the Board of Directors of the Rowland Water District shall be appointed as a representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
3. That TOM COLEMAN, General Manager of Rowland Water District, shall be appointed as an alternate representative of the Rowland Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY in the absence of either of the appointed representatives.

4. That each of the representatives and alternate appointed herein shall serve for a term of one year unless removed and replaced at the pleasure of the Board of Directors, or unless such representative or alternate resigns or becomes incapacitated.

5. That a certified copy of this Resolution be provided to the PUENTE BASIN WATER AGENCY.

ADOPTED AT A REGULAR MEETING OF THE ROWLAND WATER DISTRICT HELD DECEMBER 14, 2021, by the following roll call vote:

AYES:	Directors Lima, Lu-Yang, Lewis, Bellah and Hsu
NOES:	None
ABSTAIN:	None
ABSENT:	None

/s/Anthony J. Lima

ANTHONY J. LIMA, President

I certify that the forgoing Resolution is a true and correct copy of the Resolution of the Board of Directors of the Rowland Water District adopted on December 14, 2021.

/s/Tom Coleman

TOM COLEMAN

General Manager/Board Secretary

RESOLUTION NO. 01-22-692

**RESOLUTION OF THE WALNUT VALLEY WATER DISTRICT
BOARD OF DIRECTORS
APPOINTING REPRESENTATIVES TO THE PUENTE BASIN WATER AGENCY**

WHEREAS, the Walnut Valley Water District entered into an Amended Restated and Renewed Joint Powers Agreement creating the PUENTE BASIN WATER AGENCY, dated October 28, 2009, with Rowland Water District, (the PBWA Agreement); and,

WHEREAS, the PBWA Agreement provides that the PUENTE BASIN WATER AGENCY shall be governed by a Commission consisting of four commissioners, and that the governing body of each of the members shall annually appoint two representatives to the Commission and one alternate to serve in the absence of either of the appointed representatives; and,

WHEREAS, the PBWA Agreement further provides that at least one of the appointed representatives of each member shall be a director on the governing board of the appointing member; and,

WHEREAS, each Commissioner must file with the PUENTE BASIN WATER AGENCY a certified copy of the resolution of the member appointing him or her,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Walnut Valley Water District:

1. That Theresa Lee, who is a member of the Board of Directors of the Walnut Valley Water District, shall be appointed as a representative of the Walnut Valley Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
2. That Jerry Tang, who is a member of the Board of Directors of the Walnut Valley Water District, shall be appointed as a representative of the Walnut Valley Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
3. That Scarlett P. Kwong, who is a member of the Board of Directors of the Walnut Valley Water District, shall be appointed as an alternate representative of the Walnut Valley Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY in the absence of either of the appointed representatives.
4. That each of the representatives and alternate appointed herein shall serve for a term of one year unless removed and replaced at the pleasure of the Board of Directors, or unless such representative or alternate resigns or becomes incapacitated.
5. That a certified copy of this Resolution be provided to the PUENTE BASIN WATER AGENCY.

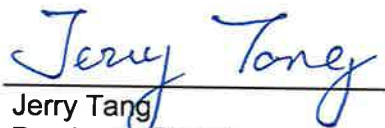
**ADOPTED AT A REGULAR MEETING OF THE WALNUT VALLEY WATER DISTRICT
HELD JANUARY 18, 2022.**

AYES: Hayakawa, Hilden, Kwong, Tang


NOES: None

ABSENT: Lee

ABSTAIN: None


Jerry Tang
President, Board of Directors

ATTEST:


Erik Hitchman
Secretary, Board of Directors



February 3, 2022

TO: Board of Commissioners
FROM: Erik Hitchman, Administrative Officer
RE: Annual Selection of Commission Officers and Commission Staff

Recommendation

That the Commissioners:

1. Conduct the annual selection of officers as set forth in the Joint Powers Agreement (JPA);¹ and the,
2. Annual appointment of Secretary, Treasurer, Administrative Officer, Assistant Administrative Officer and Assistant Treasurer as set forth in the JPA.

Background

At February's PBWA meeting the amended JPA (referenced below) directs the selection of Commission officers:

1. **Section of Chair and Vice-Chair** (as amended on January 19, 2012)

In the JPA, subdivision 1 of Section E, it states,

At the Commission meeting in February, there shall be selected from the Commission a Chairman and a Vice Chairman. When the Commissioners select a Chairman from Walnut, the Vice Chairman shall be from Rowland. In that instance, for the following year, the new Chairman shall be from Rowland and the Vice Chairman shall be from Walnut. Such offices shall alternate between the Commissioners from Walnut and Rowland each year.

Following is the rotation for 2022:

Position	Current	Rotation for 2022
Chairman	Mr. Tang – WVWD	RWD Designee
Vice-Chairman	Mr. Lima - RWD	WVWD Designee

¹ As amended at the PBWA's Jan 19, 2012, meeting and approved by the Rowland and Walnut Water Districts Board of Directors. Further amendments took place at the Feb 7, 2017, Commission meeting where Section E(1) authorizes the Commission to appoint additional officers as they deem appropriate (also refer to Item No. 2 of this report).

2. Appointment of Secretary, Treasurer, Administrative Officer, Assistant Administrative Officer, and the Assistant Treasurer (as amended on January 19, 2012 and February 7, 2017)

The JPA further states in subdivision 1 of Section E,

There shall also be a Secretary, Treasurer, and Administrative Officer. The Secretary of the Commission shall rotate annually between the General Manager of Walnut, or Walnut's General Manager's designee, and the General Manager of Rowland, or Rowland's General Manager's designee. The Treasurer of the Commission shall be the Treasurer of Rowland or Rowland's General Manager's designee. The Administrative Officer shall be the General Manager of Walnut, or Walnut's General Manager's designee.

In addition to the officers specified in Section 2, above, Section E(1) of the Agency's Joint Powers Agreement authorizes the Commission to appoint additional officers, as they deem appropriate. Accordingly, at the February 7, 2017, Commission meeting, approval was given to add the positions of Assistant Administrative Officer and Assistant Treasurer, to these PBWA positions.

Position	Current Appointments	Proposed for 2022
Secretary (Rotates between RWD and WVWD)	WVWD Designee (Ms. Fleming)	RWD's Designee (Ms. Fleming)
Treasurer (RWD)	WVWD Designee (Mr. Byerrum)	RWD Designee (Mr. Byerrum)
Administrative Officer (WVWD)	Mr. Hitchman, WVWD	Mr. Hitchman, WVWD
Assistant Administrative Officer	Mr. Coleman, RWD	Mr. Coleman, RWD
Assistant Treasurer	Ms. Malner, RWD	Ms. Malner, RWD

Puente Basin Water Agency

FY 2021-22 Operating Results By Quarter

		9/30/2021	12/31/2021	TOTAL	Budget
1	Income				
2	Administrative Assessment	\$ 54,527	\$ 48,115	\$ 102,642	\$ 283,375
3	Water Sales - Project	62,223	319,767	381,990	2,777,120
4	Water Sales - TVMWD	6,235,111	3,249,905	9,485,016	11,536,290
5	Project Maintenance Reserve	-	1,819	1,819	18,750
6	Used of Stored/Leased Water	-	191,770	191,770	2,131,800
7	Total Income	6,351,861	3,811,377	10,163,238	16,747,335
8	Expense				
9	Source of Supply				
10	Purchased Water - TVMWD	6,069,705	3,086,560	9,156,265	10,832,730
11	Purchased Water - CDWC	-	143,558	143,558	1,465,280
12	Purchased Water - Stored Water	-	191,770	191,770	2,131,800
13	Assessments - MSGBWM	-	72,778	72,778	750,000
14	Total Source of Supply	6,069,705	3,494,666	9,564,371	15,179,810
15	Fixed Charges				
16	TVMWD Equivalent Small Meters	17,309	17,309	34,618	72,070
17	TVMWD Water Use Charge	17,745	17,745	35,490	68,790
18	TVMWD Connected Capacity	16,621	16,621	33,242	69,410
19	MWD Capacity Reservation Charge	111,671	111,671	223,341	491,190
20	CDWC Ready To Serve	2,026	2,026	4,053	7,440
21	Total Fixed Charges	165,372	165,372	330,744	708,900
22	Other Costs				
23	Energy - Pumping and Treatment	2,592	29,249	31,841	333,750
24	Materials & Supplies - Chemical	-	7,672	7,672	56,250
25	Materials & Supplies - Others	102	153	255	19,600
26	Other Costs (RWD Labor etc.)	5,178	11,286	16,464	38,700
27	Baldy Lease Agreement	53,045	53,045	106,090	106,100
28	Permits & Fees	-	-	-	2,100
29	Total Other Costs	60,917	101,405	162,322	556,500
30	Administrative & General				
31	Legal	1,658	780	2,438	100,000
32	Engineering	-	600	600	5,000
33	Professional Services- Other	34,600	30,000	64,600	125,000
34	Insurance - Property & Liability	2,440	2,139	4,579	5,000
35	Accounting	630	4,751	5,381	8,375
36	Administrative Expenses - Other	14,479	9,845	24,324	40,000
37	Total Administrative & General	53,806	48,115	101,922	283,375
38	Total Expense	6,349,801	3,809,558	10,159,358	16,728,585
39	Other Income/Expense				
40	Stored Water Transfer/Purchase	-	-	-	-
41	Leased Water Income	62,500	-	62,500	62,500
42	LAIF Interest	928	693	1,621	6,000
43	Grant Revenue	-	-	-	-
44	Other Income	-	-	-	-
45	Stored Water Expense	-	-	-	-
46	Net Other Income	63,428	693	64,121	68,500
47	Net Income (Loss) Before Transfers	65,488	2,512	68,001	87,250
48	Transfer In: Maint. Reserve Funds Used	-	-	-	-
49	Transfer Out: Maint. Reserve Funds Collected	-	(1,819)	(1,819)	(18,750)
50	Net Income (Loss) After Transfers	\$ 65,488	\$ 693	\$ 66,181	\$ 68,500

	PBWA Maintenance Reserve	9/30/2021	12/31/2021	Year to Date	Budget
51	Beginning Balance	\$ 146,157	\$ 146,157	\$ 146,157	\$ 146,157
52	Transfers In	-	1,819	1,819	18,750
53	Transfers Out	-	-	-	-
54	Ending Balance December 31, 2021	\$ 146,157	\$ 147,976	\$ 147,976	\$ 164,907

Puente Basin Water Agency

FY 2021-22 Operating Results By Quarter

Capital Projects		9/30/2021	12/31/2021	Year to Date	Life to Date
55	Revenues				
56	Member Assessment - RWD	\$ 2,273	\$ 25,460	\$ 27,733	\$ 3,177,182
57	Member Assessment - WVWD	2,273	25,460	27,733	\$ 3,177,182
58	Grant Proceeds Use	61,816	223,257	285,073	\$ 1,328,092
59	Total Revenues	66,363	274,177	340,540	\$ 7,682,457
60	Expenses				
61	Pathfinder	4,547	50,920	55,467	\$ 2,373,274
62	Pomona Basin	61,816	223,257	285,073	\$ 5,309,183
63	Total Expenses	\$ 66,363	\$ 274,177	340,540	\$ 7,682,457

PBWA Stored Water		9/30/2021	12/31/2021	Year to Date
64	Stored Water (\$\$):			
65	Beginning Balance	\$ 12,980,026	\$ 12,980,026	\$ 12,980,026
66	Add: Transferred Water	-	-	-
67	Less: Water Produced	-	(191,770)	(191,770)
68	Ending Balance	\$ 12,980,026	\$ 12,788,255	\$ 12,788,254
69	Stored Water (AF):			
70	Beginning Balance	21,661	21,661	21,661
71	Add: Transferred Water	-	-	-
72	Less: Water Produced	-	(364)	(364)
73	Ending Balance	21,661	21,297	21,297

**PUENTE BASIN WATER AGENCY
STATEMENT OF CASH FLOWS
FY 2021-22**

		BEGINNING BALANCE JULY 1, 2021		\$ 1,583,485.34
<u>Deposits:</u>				
		Rowland	2,700,914.80	
		WVWD	9,866,342.53	
		DWR	0.00	
		La Habra Heights Water Company	0.00	
		Palmdale Water District	9,999.96	
		Valley County Water District	6,000.00	
		Montebello Land & Water Company	62,500.00	
		LAIF-Interest	1,621.18	
		Subtotal Deposits		12,647,378.47
		Total Deposits		14,230,863.81
<u>Disbursements</u>				
<u>Date</u>	<u>Check #</u>	<u>Payee</u>		
07/16/21	EFT	TVMWD	(2,089,103.33)	
07/15/21	EFT	Bank of America	(1,856.07)	
08/16/21	EFT	TVMWD	(2,574,738.73)	
09/17/21	EFT	TVMWD	(2,337,274.13)	
07/01/21	1682	City of La Verne	(53,045.00)	
07/01/21	1683	Reeb Government Relations, LLC	(6,000.00)	
07/01/21	1684	Water Replenishment District of Southern	(482.50)	
07/27/21	1685	ACWA/JPIA	(2,439.67)	
07/27/21	1686	City of La Verne	(83.35)	
07/27/21	1687	Civiltec Engineering	(10,823.75)	
07/27/21	1688	Doty Bros. Equipment	(3,338.38)	
07/27/21	1689	LASER LLC	(2,300.00)	
07/27/21	1690	Rowland Water District	(11,688.70)	
07/27/21	1691	Woodard & Curran - RMC	(1,631.00)	
08/17/21	1692	City of La Verne	-	
08/17/21	1693	Fedak & Brown	(630.00)	
08/17/21	1694	Lagerlof, LLP	(520.00)	
08/17/21	1695	LASER LLC	(3,300.00)	
08/17/21	1696	Reeb Government Relations, LLC	(12,000.00)	
08/17/21	1697	Rowland Water District	(337.72)	
08/17/21	1698	Walnut Valley Water District	(12,262.61)	
08/17/21	1699	City of La Verne	(98.65)	
09/07/21	1700	Civiltec Engineering	(740.00)	

**PUENTE BASIN WATER AGENCY
STATEMENT OF CASH FLOWS
FY 2021-22**

09/07/21	1701	Lagerlof, LLP	(260.00)	
09/07/21	1702	Rowland Water District	(3,431.79)	
09/07/21	1703	San Gabriel Valley Watermaster	-	
09/16/21	1704	San Gabriel Valley Watermaster	(220,976.00)	
09/23/21	1705	City of La Verne	(51.00)	
09/23/21	1706	Civiltec Engineering	(2,720.00)	
09/23/21	1707	Doty Bros. Equipment	(27,747.67)	
09/23/21	1708	Lagerlof, LLP	(747.50)	
09/23/21	1709	LASER LLC	(2,100.00)	
09/23/21	1710	Reeb Government Relations, LLC	(6,000.00)	
09/23/21	1711	Rowland Water District	(2,418.23)	
09/23/21	1712	Woodard & Curran - RMC	(13,082.50)	
10/20/21	EFT	TVMWD	(2,354,061.13)	
10/15/21	EFT	Bank of America	(1,843.24)	
11/17/21	EFT	TVMWD	(1,543,775.73)	
12/16/21	EFT	TVMWD	(1,204,932.93)	
10/07/21	1713	ACWA	(3,325.00)	
10/07/21	1714	City of La Verne	(51.00)	
10/07/21	1715	Lagerlof, LLP	(357.50)	
10/07/21	1716	SoCal SCADA Solutions	(7,120.00)	
10/22/21	1717	ACWA/JPIA	(2,139.00)	
10/22/21	1718	Brkich Construction Corp.	(13,829.79)	
10/22/21	1719	Civiltec Engineering	(7,078.00)	
10/22/21	1720	Kear Groundwater	(700.00)	
10/22/21	1721	LASER LLC	(5,200.00)	
10/22/21	1722	Reeb Government Relations, LLC	(6,000.00)	
10/22/21	1723	Rowland Water District	(2,449.75)	
10/22/21	1724	Walnut Valley Water District	(4,137.40)	
11/16/21	1725	City of La Verne	(51.00)	
11/16/21	1726	Civiltec Engineering	(3,293.75)	
11/16/21	1727	Doty Bros. Equipment	(31,281.25)	
11/16/21	1728	Fedak & Brown	(3,125.00)	
11/16/21	1729	Lagerlof, LLP	(552.50)	
11/16/21	1730	LASER LLC	(2,800.00)	
11/16/21	1731	Reeb Government Relations, LLC	(6,000.00)	
11/16/21	1732	Rowland Water District	(6,585.67)	
11/16/21	1733	Woodard & Curran - RMC	(11,816.25)	
12/06/21	1734	City of La Verne	(51.00)	
12/06/21	1735	Fedak & Brown	(795.00)	

PUENTE BASIN WATER AGENCY
STATEMENT OF CASH FLOWS
FY 2021-22

12/06/21	1736	Kear Groundwater	(840.00)	
12/06/21	1737	LASER LLC	(3,600.00)	
12/06/21	1738	Rowland Water District	(36,283.71)	
12/22/21	1739	Kear Groundwater	(1,120.00)	
12/22/21	1740	Lagerlof, LLP	(292.50)	
12/22/21	1741	Reeb Government Relations, LLC	(6,000.00)	
12/22/21	1742	Rowland Water District	(11,603.07)	
		Total Disbursements		<u>(12,687,319.45)</u>
		ENDING BALANCE DECEMBER 31, 2021		\$ 1,543,544.36
		LAIF		\$ 1,138,576.94
		Checking		\$ 404,967.42
		Total Cash Balance		\$ 1,543,544.36



YOUR BEST PROTECTION

ACWA JPIA

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800.231.5742

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President

E.G. "Jerry" Gladbach

Vice President

Tom Cuquet

Chief Executive Officer

Walter "Andy" Sells

Executive Committee

Fred Bockmiller

Tom Cuquet

David Drake

E.G. "Jerry" Gladbach

Brent Hastey

Melody A. McDonald

Randall Reed

J. Bruce Rupp

Pamela Tobin

Core Values

- People
- Service
- Integrity
- Innovation

November 03, 2021

Puente Basin Water Agency (P030)
271 South Brea Canyon Road
Walnut, CA 91789

General Manager:

Each year at Fall Conference, the JPIA recognizes members that have a Loss Ratio of 20% or less in either of the Liability, Property, or Workers' Compensation programs (loss ratio = total losses / total premiums).

The members with this distinction receive the "**President's Special Recognition Award**" certificate for each Program that they qualify in.

The JPIA is extremely pleased to present Puente Basin Water Agency (P030) with this special recognition and commends the District on the hard work in reducing claims.

Congratulations to you, your staff, Board, and District. Keep up the good work!

The JPIA wishes you the best in 2022.

Sincerely,

E.G. "Jerry" Gladbach
President

Enclosure: President's Special Recognition Award(s)

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Puente Basin Water Agency

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Liability Program for the period 10/01/2017 - 09/30/2020
announced at the Board of Directors' Meeting in Pasadena.*

E. G. "Jerry" Gladbach

E. G. "Jerry" Gladbach, President



December 15, 2021

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Puente Basin Water Agency

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Property Program for the period 04/01/2017 - 06/30/2020
announced at the Board of Directors' Meeting in Pasadena.*

E. G. "Jerry" Gladbach

E. G. "Jerry" Gladbach, President



December 15, 2021



February 3, 2022

TO: Board of Commissioners
FROM: Erik Hitchman, Administrative Officer
RE: Commission Follow-Up

Recommendation

For information only.

Background

Following is an update regarding matters that have recently come before the Commission.

Item	Meeting Date	Commission Activity	Completed	Follow-Up
PBWA Legislative Activities: Engagement of Lobbyist	10/07/21	Approved renewal agreement		Pending
Adoption of Subsequent Resolution No. 12-21-020 – Authorizing Remote Teleconference Meetings for the Period of December 2, 2021 to January 1, 2022	12/02/21	Approved Resolution	12/03/21: Executed Resolution	Completed
PBWA's Proposed 2022 Meeting Schedule and Approval of Resolution No. 12-21-021 Noting Same	12/02/21	Approved Resolution	12/03/21: Executed Resolution	Completed
Adoption of Subsequent Resolution No. 01-22-022 – Authorizing Remote Teleconference Meetings for the Period of January 1, 2022 to February 1, 2022	01/06/22	Approved Resolution	01/06/22: Executed Resolution	Completed
Award contract for the Six Basins Project (Phase 2)- Durward Well Development & Equipping – Drilling Phase (P.N. PB18-0005-P2-DR)	01/06/22	Authorize the Administrative Officer to execute contract and file a Notice of Exemption for Project - Durward Well Development & Equipping – Drilling Phase (P.N. PB18-0005-P2-DR) ²³	01/14/22: Notice of Exemption filed 01/18/22: Contract pending execution	Pending