

**MINUTES OF MEETING  
OF THE BOARD OF COMMISSIONERS OF  
PUENTE BASIN WATER AGENCY**

**October 7, 2021  
Rowland Water District hosted the Zoom Teleconference Meeting**

**COMMISSIONERS PRESENT:**

Theresa Lee, Commissioner  
Anthony Lima, Commissioner  
Robert Lewis, Commissioner  
Jerry Tang, Commissioner

**STAFF PRESENT:**

Erik Hitchman, Administrative Officer  
Tom Coleman, Assistant Administrative Officer  
Josh Byerrum, Treasurer  
Myra Malner, Assistant Treasurer  
Carmen Fleming, Secretary

Staff, guests and others in attendance: Ms. Rose Perea, Ms. Gabby Sanchez, Mr. Dusty Moio, Mr. Dave Warren, Rowland Water District; and Ms. Sherry Shaw, Mr. Tai Diep, Mr. Tom Monk, Walnut Valley Water District.

The Zoom teleconference meeting was called to order at 7:01 a.m. with Chair Tang presiding.

**Item IV: Public Comment**

None.

**Item V: Consider Adoption of Resolution No. 10-21-018 – Implementation of AB 361**

*Upon consideration thereof, it was moved by Commissioner Lee, seconded by Commissioner Lima, and carried (4-0) to adopt Resolution No. 10-21-018 implementing AB 316. A roll call vote was then taken:*

*Yes: Lee, Lewis, Lima, Tang*

*Noes: None*

*Motion Passed (4-0)*

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

**Item VI: Approval of Minutes for August 5, 2021**

*Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lee, and carried (4-0) to approve the minutes of the Commission meeting held August 5, 2021. A roll call vote was then taken:*

*Yes: Lee, Lewis, Lima, Tang*

*Noes: None*

*Motion Passed (4-0)*

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

**Item VII: Consider Adoption of Resolution No. 10-21-019 – Designating Check Signers for PBWA Bank Account**

◆ Mr. Hitchman requested that the Commission approve updated positions and signers to the PBWA account due to staff and title changes.

*Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lima, and carried (4-0) to adopt Resolution No. 10-21-019, designating the Chairman, Vice-Chairman, Administrative Officer, Assistant Administrative Officer, Treasurer, and Assistant Treasurer. A roll call vote was then taken:*

*Yes: Lee, Lewis, Lima, Tang*

*Noes: None*

*Motion Passed (4-0)*

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

**Item VIII: Review of Financial Statements: Fourth Quarter FY 20-21**

◆ Mr. Byerrum reviewed the Fourth Quarter Fiscal Year 2020-21 financials.

**Upon consideration thereof, it was moved by Commissioner Lee seconded by Commissioner Lima, and unanimously carried (4-0), to approve, receive and file the financials for the Fourth Quarter Fiscal Year 2020-21.**

**Yes: Lee, Lewis, Lima, Tang  
Noes: None  
Motion Passed (4-0)**

**Chair Tang indicated that the motion was approved by a 4-0 roll call vote**

**Item IX: PBWA Legislative Activities**

- ◆ Mr. Hitchman stated that the Lobbying Firm Retention Contract and Cost Sharing Agreement with Reeb Government Relations, LLC (RGR), is expiring effective December 31, 2021. The parties to the cost sharing agreement desire to renew the agreement with RGR for lobbying services. The term of the renewed agreement will be from January 1, 2022 through December 31, 2022 with a monthly fee of \$6,000.

**Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Tang, and unanimously carried (4-0), to authorize the Administrative Officer to enter into an agreement with Reeb Government Relations, LLC for lobbying services at the cost of \$6,000 per month. A roll call vote was then taken:**

**Yes: Lee, Lewis, Lima, Tang  
Noes: None  
Motion Passed (4-0)**

**Chair Tang indicated that the motion was approved by a 4-0 roll call vote**

**Item X: Regional Water Supply Reliability Program Updates/Status:**

**(1) California Domestic Water Company**

- ◆ Mr. Coleman reported that the line is ready and waiting for Cal Domestic approval in early November.

**(2) Pathfinder Road-Colima Interties**

- a. **Consider Acceptance of Work and Notice of Completion for the Colima Interties at Banida Avenue, Hallgreen Drive, and Gona Court (P.N. PB17-0004):** Mr. Hitchman reported that the contractors have substantially completed the work on the project and has been performed in accordance with the contract documents. Staff requested the Commission accept the work as installed and authorize the filing of Notice of Completion.

**Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lee, and carried (4-0) to accept the work as installed and authorize the filing of Notice of Completion for the Colima Interties at Banida Avenue, Hallgreen Drive, and Gona Court (P.N. PB17-0004). A roll call vote was then taken:**

**Yes: Lee, Lewis, Lima, Tang  
Noes: None  
Motion Passed (4-0)**

**Chair Tang indicated that the motion was approved by a 4-0 roll call vote**

**(3) Pomona Basin Regional Groundwater Project**

- a. **Consider Acceptance of Work and Notice of Completion for the Six Basins Groundwater Project (P.N. PB18-0005):** Mr. Hitchman reported that the contractors have substantially completed the work on the project and has been performed in accordance with the contract documents for the Six Basins Groundwater Project – Phase 1B. Staff requested the Commission accept the work as installed and authorize the filing of Notice of Completion.

**Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lee, and carried (4-0) to accept the work as installed and authorize the filing of Notice of Completion for the Six Basins Groundwater Project – Phase 1B (P.N. PB18-0005). A roll call vote was then taken:**

**Yes: Lee, Lewis, Lima, Tang  
Noes: None  
Motion Passed (4-0)**

**Chair Tang indicated that the motion was approved by a 4-0 roll call vote**

- b. *Six Basins Groundwater Project Update:* Mr. Hitchman reported that staff is working on bid documents for the Durward Well replacement, phase two of the project.
- c. *Proposition 84:* Mr. Hitchman reported that the latest project quarterly report was submitted and the requested extension was approved through December 2022.
- d. *Proposition 1 Integrated Regional Water Management Grant:* Mr. Hitchman reported that staff receives regular updates from Wendy La, of LASER, Inc. She is currently tracking the progress of grant-funded projects.

**Item VII: Commission Follow-Up**

None.

**Item VIII: Commissioner Comments**

None.

**Item XI: Items for Future Discussion/Review**

None.

**Item XII: Attorney's Report**

- ◆ No report on this item.

**Item XIII: Public Comment on Closed Session**

- ◆ There were no requests to comment on closed session.

**Item XIV: Closed Session**

- ◆ No closed session was held

**Adjournment at 7:29 a.m.**

*There being no further business to discuss, by common consensus the Commission meeting was adjourned. The next Commission meeting to be held December 2, 2021.*