



**BOARD OF COMMISSIONERS
MEETING AGENDA**

**Thursday, October 7, 2021
To begin at 7:00 A.M.**

Pursuant to the provisions of Government Code Section 54953(e), as amended by AB 361, any Commissioner and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Zoom link below without otherwise complying with the Brown Act's teleconference requirements.

<https://us02web.zoom.us/j/8759899861>

Meeting ID: 875 989 9861

or call in using **(669) 900-6833 -- Passcode: 8759899861#**
(Computer and Telephone Audio Accessible)

Any member of the public wishing to make any comments to the Commission may do so by accessing the above-referenced link where they may select the option to join via webcam or teleconference. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. Members of the public will be disconnected from the meeting prior to the Closed Session.

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Commission meeting, please contact the Administrative Officer's office at least 4 hours prior to a Commission meeting to inform the Agency of your needs and to determine if accommodation is feasible. Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at <https://puentebasin.com/board-packets/>.

- I. Welcome and Introductions Chair Tang
- II. Flag Salute
- III. Roll Call Commissioner Lewis _____ Commissioner Lee _____
 Commissioner Lima _____ Commissioner Tang _____
- IV. Public Comment
The Chair may impose reasonable limitations on public comments to assure an orderly and timely meeting.
- V. [Consider Adoption of Resolution No. 10-21-018 -
Implementation of AB 361 \(attachment\)](#) Mr. Hitchman
 - a. Discussion
 - b. Action Taken

- | | | |
|-------|--|------------------------------|
| VI. | Approval of Minutes for August 5, 2021 (attachment) | Chair Tang |
| | a. Discussion b. Action Taken | |
| VII. | Consider Adoption of Resolution No. 10-21-019 - Designating Check Signers for PBWA Bank Account (attachment) | Mr. Byerrum |
| | a. Discussion b. Action Taken | |
| VIII. | Review of Financial Statements: Fourth Quarter FY 20-21 (attachment) | Mr. Byerrum |
| | a. Discussion b. Action Taken | |
| IX. | PBWA Legislative Activities
(1) Engagement of Lobbyist (attachment) | Mr. Hitchman |
| | a. Discussion b. Action Taken | |
| X. | Regional Water Supply Reliability Program Updates/Status: | Mr. Coleman/
Mr. Hitchman |
| | (1) California Domestic Water Company | |
| | (2) Pathfinder Road – Colima Interties | |
| | a. Consider Acceptance of Work and Notice of Completion for the Colima Interties at Banida Avenue, Hallgreen Drive, and Gona Court (P.N. PB17-0004) (attachment) | |
| | i. Discussion ii. Action Taken | |
| | (3) Pomona Basin Regional Groundwater Project | |
| | a. Consider Acceptance of Work and Notice of Completion for the Six Basins Groundwater Project (P.N. PB18-0005) (attachment) | |
| | i. Discussion ii. Action Taken | |
| | b. Six Basins Groundwater Project Update | |
| | c. Proposition 84 | |
| | d. Proposition 1 Integrated Regional Water Management Grant | |
| XI. | Commission Follow-Up | Mr. Hitchman |
| | a. Discussion b. Action Taken | |
| XII. | Commissioner Comments | |
| | a. Discussion b. Action Taken | |
| XIII. | Items for Future Discussion/Review | Chair Tang |
| | a. Discussion b. Action Taken | |
| XIV. | Attorney's Report | |
| | a. Legal Counsel will report on matters of interest or having an effect on the Agency | |
| XV. | Public Comment on Closed Session | Chair Tang |
| XVI. | Closed Session | |
| | (1) CONFERENCE WITH REAL PROPERTY NEGOTIATOR [§54956.8] | |
| | Property: Acquisition and/or Lease | |
| | Negotiators: Tom Coleman, Erik Hitchman | |
| | Negotiating Parties: Various Property Owners | |
| | Under Negotiations: Price and Payment Term | |

- (2) CONFERENCE WITH REAL PROPERTY NEGOTIATOR [§54956.8]
Property: Acquisition and/or Lease of Central Basin Water Rights
Negotiators: Tom Coleman, Erik Hitchman
Negotiating Parties: Various Water Rights Holders
Under Negotiations: Price and Payment Term

XVII. Reconvene in Open Session
Report of action, if any, taken in Closed Session

Adjournment

Next Commission Meeting: Thursday, December 2, 2021, 7:00 a.m.

RESOLUTION NO. 10-21-018

A RESOLUTION OF THE COMMISSION OF THE PUENTE BASIN WATER AGENCY PROCLAIMING A STATE OF EMERGENCY PERSISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE COMMISSION OF THE PUENTE BASIN WATER AGENCY FOR THE PERIOD OCTOBER 7, 2021 TO NOVEMBER 5, 2021 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Puente Basin Water Agency (the “Agency”) is committed to preserving and nurturing public access and participation in its Commission’s meetings; and

WHEREAS, all meetings of the Agency’s Commission are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950 – 54963), so that any member of the public may attend, participate, and watch that body conduct its business; and

WHEREAS, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for application of Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the Agency’s boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the Agency, specifically, COVID-19, and its Delta variant, remain highly contagious and, therefore, a threat to the health, safety and well-being of the Agency’s employees, commissioners, vendors, contractors, customers and residents; and

WHEREAS, orders from the Los Angeles County Department of Public Health and regulations from the State of California impose limitations on gatherings and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

WHEREAS, the Agency's Commission does hereby find that a state of emergency exists within the Agency's service area as a result of the continuing presence of COVID-19 and resulting local, state and federal orders and guidance, which has caused, and will continue to cause, conditions of peril to the safety of persons within the Agency that are likely to be beyond the control of services, personnel, equipment, and facilities of the Agency, and the Commissioners desire to affirm a local emergency exists and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Commission hereby finds that it shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Section 54953, and that legislative body shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Section 54953; and

WHEREAS, the Agency will continue to provide proper notice to the public regarding all Agency Commission meetings, in accordance with Government Code Section 54953(e)(2)(A) and shall provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

NOW, THEREFORE, THE COMMISSION OF THE PUENTE BASIN WATER AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation Regarding Local Emergency. The Commission hereby considers the conditions of the state of emergency in the Agency and proclaims that a local emergency now exists throughout the Agency, and that conducting Agency Commission meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Commission hereby ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. Remote Teleconference Meetings. The Agency's Administrative Officer, or his or her delegee, and the Agency's Commission are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this

Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date this Resolution was adopted, as set forth below, or (ii) such time as the Commission adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Agency's Commission may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Commission of the Puente Basin Water Agency this 7th day of October, 2021, by the following roll call vote:

AYES:

NOES:

ABSENT: None

ABSTAIN: None

Chairman

ATTEST:

Secretary

**MINUTES OF MEETING
OF THE BOARD OF COMMISSIONERS OF
PUENTE BASIN WATER AGENCY**

August 5, 2021

Walnut Valley Water District hosted the Webex Teleconference Meeting

COMMISSIONERS PRESENT:

Theresa Lee, Commissioner
Anthony Lima, Commissioner
Robert Lewis, Commissioner
Jerry Tang, Commissioner

STAFF PRESENT:

Erik Hitchman, Administrative Officer
Tom Coleman, Assistant Administrative Officer
Josh Byerrum, Treasurer
Myra Malner, Assistant Treasurer
Jim Ciampa, Legal Counsel
Carmen Fleming, Secretary

Staff, guests and others in attendance: Ms. Rose Perea, Mr. Dave Warren, Rowland Water District; and Ms. Sherry Shaw, Mr. Tai Diep, Walnut Valley Water District.

The Webex teleconference meeting was called to order at 7:01 a.m. with Chair Tang presiding.

Item IV: Public Comment

None.

Item V: Approval of Minutes for June 3, 2021 and July 13, 2021

Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lima, and carried (4-0) to approve the minutes of the Commission meeting held June 3, 2021 and July 13, 2021. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

Item VI: Regional Water Supply Reliability Program Updates/Status:

(1) California Domestic Water Company

- ◆ Mr. Coleman reported that the line is currently offline.

(2) Pathfinder Road-Colima Interties

- ◆ Ms. Shaw reported that the project is halted due to pending electrical work, no further updates were reported.

(3) Pomona Basin Regional Groundwater Project

- a. *Consideration of Approval of the Agreement for Operation and Maintenance of Six Basins Groundwater Project:* The Commission was informed of the planning, design and development of the project. Construction of the project is expected to be completed in June 2022. Staff explained that an agreement for the operation and maintenance of the project had been prepared and negotiated, under which Three Valleys Municipal Water

District would operate the project in light of that district's existing water treatment plant permit and experience. Staff requested the Commission approve that agreement in the form presented.

Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lima, and carried (4-0) to approve and authorize the Administrative Officer to execute an Agreement for Operation and Maintenance of Six Basins Groundwater Project with Three Valleys Municipal Water District, in the form presented. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

- b. *Consideration of Approval of the City of La Verne Lease Agreement Amendment:* The Commission was briefed and reviewed the updates to the language in the body of the current agreement.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lee, and carried (4-0) to approve and authorize the Administrative Officer and Commission Chair to execute an amendment to the City of La Verne lease agreement for the Old Baldy Well, in the form presented. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Tang indicated that the motion was approved by a 4-0 roll call vote

- c. *Six Basins Groundwater Project Update:* Ms. Shaw reported that the project is in process and will possibly start operations in September. Staff is working with the contractors to continue the final work on the project.
- d. *Proposition 84:* Mr. Hitchman reported that the latest project quarterly report was being prepared and the requested extension was approved through December 2022.

(4) *Proposition 1 Integrated Regional Water Management Grant:*

- ♦ Mr. Hitchman reported that staff receives regular updates from Wendy La, of LASER, Inc. She is currently tracking the progress of grant-funded projects.

Item VII: Commission Follow-Up

- ♦ The Commission received a follow-up report on prior actions.

Item VIII: Commissioner Comments

None.

Item IX: Items for Future Discussion/Review

None.

Item X: Attorney's Report

- ◆ No report on this item.

Item XI: Public Comment on Closed Session

There were no requests to comment on closed session.

Item XII: Closed Session at 7:27 a.m.

- (1) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various property owners. Under negotiations are the price and terms of payment.

- No discussion on this item.

- (2) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter pertaining to the acquisition and/or lease of Central Basin water rights. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various water rights holders. Under negotiations are the price and terms of payment.

- No discussion on this item.

- (3) The Commission met in closed session in accordance with Government Code 54956.9(d)(4) regarding anticipated litigation concerning one case.

- The Commission was briefed on the resolution of the potential case and no reportable action under the Brown Act was taken.

Item XII: Reconvene in Open Session at 7:29 a.m.

Adjournment at 7:29 a.m.

There being no further business to discuss, by common consensus the Commission meeting was adjourned. The next Commission meeting to be held October 7, 2021.



October 7, 2021

TO: Board of Commissioners
FROM: Erik Hitchman, Administrative Officer
RE: Consider Adoption of Resolution No. 10-21-019 -
Designating Check Signers for PBWA Bank Account

Recommendation

That the Commission consider adoption of Resolution No. 10-21-019, designating check signers for the Puente Basin Water Agency's Bank of America Merrill Lynch account.

Background

The Puente Basin Water Agency currently maintains a checking account with Bank of America to pay the expenses of the Agency. Due to staff and title changes and in the interest of ensuring all checks are approved and signed by at least one designee of each agency, it is recommended that the Commission approve Resolution No. 10-21-019, which designates the following positions as signers on behalf of the Puente Basin Water Agency.

Chairman – Jerry Tang
Vice-Chairman – Tony Lima
Administrative Officer – Erik Hitchman
Assistant Administrative Officer – Thomas Coleman
Treasurer – Josh Byerrum
Assistant Treasurer – Myra Malner

Attachments:

- *Resolution No. 10-21-019*

RESOLUTION NO. 10-21-019

**RESOLUTION OF THE PUENTE BASIN WATER AGENCY
DESIGNATING CHECK SIGNERS FOR PBWA BANK ACCOUNT**

WHEREAS, Puente Basin Water Agency maintains a checking account at Bank of America to pay the expenses of the Agency;

WHEREAS, the Agency hereby designates and authorizes those positions listed as designated signees on behalf of the Puente Basin Water Agency;

1. Chairman
2. Vice-Chairman
3. Administrative Officer
4. Assistant Administrative Officer
5. Treasurer
6. Assistant Treasurer

NOW, THEREFORE, BE IT RESOLVED that the Puente Basin Water Agency does hereby requires a minimum of two authorized signatures, one Rowland Water District designee and one Walnut Valley Water District designee, for all checks written;

BE IT FURTHER RESOLVED, that the designees or their successors in office shall be authorized as a signee on behalf of the Puente Basin Water Agency.

PASSED AND ADOPTED at a regular meeting of the Puente Basin Water Agency, held October 7, 2021.

Chairman

ATTEST:

Secretary

Puente Basin Water Agency

FY 2020-21 Operating Results By Quarter

		9/30/2020	12/31/2020	3/31/2021	6/30/2021	TOTAL	Budget
1	Income						
2	Administrative Assessment	\$ 51,140	\$ 46,094	\$ 45,727	\$ 41,948	\$ 184,910	\$ 283,375
3	Water Sales - Project	65,981	254,938	378,128	263,311	962,358	1,195,120
4	Water Sales - TVMWD	5,339,229	3,368,275	2,967,844	5,536,404	17,211,751	13,712,790
5	Project Maintenance Reserve	-	1,349	2,524	1,651	5,524	7,500
6	Used of Stored/Leased Water	-	142,158	266,051	178,672	586,881	822,470
7	Total Income	5,456,350	3,812,814	3,660,275	6,021,987	18,951,425	16,021,255
8	Expense						
9	Source of Supply						
10	Purchased Water - TVMWD	5,195,999	3,227,105	2,804,498	5,373,059	16,600,661	13,091,350
11	Purchased Water - CDWC	-	103,545	193,335	127,115	423,995	587,360
12	Purchased Water - Stored Water	-	142,158	266,051	178,672	586,881	822,470
13	Assessments - MSGBWM	-	53,950	100,968	66,058	220,976	300,000
14	Total Source of Supply	5,195,999	3,526,758	3,364,852	5,744,903	17,832,513	14,801,180
15	Fixed Charges						
16	TVMWD Equivalent Small Meters	16,039	16,039	17,309	17,309	66,696	66,650
17	TVMWD Water Use Charge	17,914	17,914	17,745	17,745	71,318	71,270
18	TVMWD Connected Capacity	15,370	15,370	16,621	16,621	63,983	63,940
19	MWD Capacity Reservation Charge	91,847	91,847	111,671	111,671	407,035	417,480
20	CDWC Ready To Serve	1,859	1,859	1,859	1,859	7,436	7,440
21	Total Fixed Charges	143,029	143,029	165,205	165,205	616,467	626,780
22	Other Costs						
23	Energy - Pumping and Treatment	2,741	23,171	42,126	42,133	110,171	118,500
24	Materials & Supplies - Chemical	-	6,493	7,314	5,415	19,222	21,000
25	Materials & Supplies - Others	2,294	1,889	4,458	429	9,069	19,000
26	Other Costs (RWD Labor etc.)	7,103	10,151	27,733	12,593	57,580	35,520
27	Baldy Lease Agreement	51,500	51,500	-	-	103,000	106,300
28	Permits & Fees	2,060	-	-	-	2,060	2,100
29	Total Other Costs	65,698	93,203	81,631	60,569	301,102	302,420
30	Administrative & General						
31	Legal	3,982	8,313	2,262	5,161	19,717	100,000
32	Engineering	-	808	-	652	1,460	5,000
33	Professional Services- Other	26,618	26,800	30,912	30,588	114,918	125,000
34	Insurance - Property & Liability	2,065	2,139	-	-	4,204	5,000
35	Accounting	3,055	1,570	992	2,117	7,734	8,375
36	Administrative Expenses - Other	15,905	8,845	11,896	11,140	47,786	40,000
37	Total Administrative & General	51,624	48,475	46,062	49,658	195,819	283,375
38	Total Expense	5,456,350	3,811,465	3,657,750	6,020,335	18,945,900	16,013,755
39	Other Income/Expense						
40	Stored Water Transfer/Purchase	-	-	7,150,360	467,400	7,617,760	-
41	Leased Water Income	50,000	-	-	-	50,000	-
42	LAIF Interest	-	3,164	1,963	1,241	6,367	10,000
43	Grant Revenue	-	-	-	-	-	-
44	Other Income	-	1,384	-	101,000	102,384	-
45	Stored Water Expense	-	-	-	(467,400)	(467,400)	-
46	Net Other Income	50,000	4,547	7,152,322	102,241	7,309,110	10,000
47	Net Income (Loss) Before Transfers	50,000	5,896	7,154,846	103,892	7,314,635	17,500
48	Transfer In: Maint. Reserve Funds Used	-	-	-	-	-	-
49	Transfer Out: Maint. Reserve Funds Collected	-	(1,349)	(2,524)	(1,651)	(5,524)	(7,500)
50	Net Income (Loss) After Transfers	\$ 50,000	\$ 4,547	\$ 7,152,322	\$ 102,241	\$ 7,309,110	\$ 10,000

	PBWA Maintenance Reserve	9/30/2020	12/31/2020	3/31/2021	6/30/2021	Year to Date	Budget
51	Beginning Balance	\$ 146,157	\$ 146,157	\$ 147,506	\$ 150,030	\$ 146,157	\$ 140,599
52	Transfers In	-	1,349	2,524	1,651	5,524	7,500
53	Transfers Out	-	-	-	-	-	-
54	Ending Balance June 30, 2021	\$ 146,157	\$ 147,506	\$ 150,030	\$ 151,681	\$ 151,681	\$ 148,099

Puente Basin Water Agency

FY 2020-21 Operating Results By Quarter

Capital Projects		9/30/2020	12/31/2020	3/31/2021	6/30/2021	Year to Date	Life to Date
55	Revenues						
56	Member Assessment - RWD	\$ 32,298	\$ 166,871	\$ 50,640	\$ 104,037	\$ 353,846	\$ 3,503,295
57	Member Assessment - WVWD	32,298	166,870	50,640	104,037	353,845	\$ 3,503,295
58	Grant Proceeds Use	337,727	59,184	234,355	239,036	870,301	\$ 1,913,319
59	Total Revenues	402,322	392,925	335,636	447,110	1,577,992	\$ 8,919,909
60	Expenses						
61	Pathfinder	64,595	333,741	101,281	168,977	668,594	\$ 2,986,401
62	Pomona Basin	337,727	59,184	234,355	278,133	909,398	\$ 5,933,507
63	Total Expenses	\$ 402,322	\$ 392,925	\$ 335,636	\$ 447,110	1,577,992	\$ 8,919,909

PBWA Stored Water		9/30/2020	12/31/2020	3/31/2021	6/30/2021	Year to Date
64	Stored Water (\$\$):					
65	Beginning Balance	\$ 5,949,147	\$ 5,949,147	\$ 5,806,989	\$ 12,691,297	\$ 5,949,147
66	Add: Transferred Water	-	-	7,150,360	-	7,150,360
67	Less: Water Produced	-	(142,158)	(266,051)	(178,672)	(586,881)
68	Ending Balance	\$ 5,949,147	\$ 5,806,989	\$ 12,691,297	\$ 12,512,626	\$ 12,512,625
69	Stored Water (AF):					
70	Beginning Balance	10,166	10,166	9,896	21,391	10,166
71	Add: Transferred Water	-	-	12,000	600	12,600
72	Less: Water Produced	-	(270)	(505)	(330)	(1,105)
73	Ending Balance	10,166	9,896	21,391	21,661	21,661

**PUENTE BASIN WATER AGENCY
STATEMENT OF CASH FLOWS
FY 2021-22**

		BEGINNING BALANCE JULY 1, 2020		\$ 2,504,549.65
Deposits:				
		Rowland	5,074,287.26	
		WVWD	13,132,088.21	
		DWR	560,936.66	
		La Habra Heights Water Company	101,000.00	
		Palmdale Water District	23,333.24	
		Valley County Water District	14,000.00	
		Montebello Land & Water Company	50,000.00	
		County of Los Angeles	1,383.54	
		LAIF-Interest	14,902.48	
		Subtotal Deposits		18,971,931.39
		Total Deposits		21,476,481.04
Disbursements				
<u>Date</u>	<u>Check #</u>	<u>Payee</u>		
07/17/20	EFT	TVMWD	(2,100,199.37)	
08/18/20	EFT	TVMWD	(1,590,954.77)	
07/15/20	EFT	Bank of America	(1,054.30)	
09/17/20	EFT	TVMWD	(1,820,787.17)	
07/01/20	1559	City of La Verne	(51,500.00)	
07/01/20	1560	Water Replenishment District of Southern	(675.50)	
07/09/20	1561	Fedak & Brown	(3,050.00)	
07/09/20	1562	Ferguson Waterworks	(8,531.97)	
07/09/20	1563	LASER LLC	(5,500.00)	
07/09/20	1564	Reeb Government Relations, LLC	(6,000.00)	
07/09/20	1565	Rowland Water District	(408,500.00)	
07/09/20	1566	Walnut Valley Water District	(409,897.64)	
07/15/20	1567	ACWA/JPIA (VOID)	-	
07/15/20	1568	Brkich Construction Corp. (VOID)	-	
07/15/20	1569	Lagerlof, LLP (VOID)	-	
07/15/20	1570	Morrow Meadow (VOID)	-	
07/15/20	1571	Rowland Water District (VOID)	-	
07/15/20	1572	Western Water Works Supply Co. (VOID)	-	
08/06/20	1573	Fedak & Brown	(765.00)	
08/06/20	1574	Lagerlof, LLP	(5,272.50)	
08/06/20	1575	Rowland Water District	(309.83)	
08/06/20	1576	Walnut Valley Water District	(620.85)	
08/11/20	1577	ACWA/JPIA	(2,064.83)	
08/11/20	1578	Brkich Construction Corp.	(76,014.65)	
08/11/20	1579	Lagerlof, LLP	(495.00)	

PUENTE BASIN WATER AGENCY
STATEMENT OF CASH FLOWS
FY 2021-22

08/11/20	1580	Morrow Meadow	(1,664.20)	
08/11/20	1581	Rowland Water District	(2,683.53)	
08/11/20	1582	Western Water Works Supply Co.	(38,380.15)	
08/27/20	1583	Brkich Construction Corp.	(49,073.58)	
08/27/20	1584	Lagerlof, LLP	(180.00)	
08/27/20	1585	Reeb Government Relations, LLC	(6,000.00)	
08/27/20	1586	Rowland Water District	(4,980.91)	
08/27/20	1587	San Gabriel Valley Watermaster (VOID)	-	
08/27/20	1588	Walnut Valley Water District	(79.36)	
09/16/20	1589	Fedak & Brown	(765.00)	
09/16/20	1590	Ferguson Waterworks	(4,288.14)	
09/16/20	1591	Lagerlof, LLP	(330.00)	
09/16/20	1592	LASER LLC	(4,900.00)	
09/16/20	1593	Walnut Valley Water District	(1,031.69)	
09/16/20	1594	Woodard & Curran - RMC	(5,400.58)	
09/16/20	1595	San Gabriel Valley Watermaster	(183,420.60)	
09/29/20	1596	Dangelo Co	(16,815.58)	
09/29/20	1597	Ferguson Waterworks	(1,275.76)	
09/29/20	1598	Reeb Government Relations, LLC	(6,000.00)	
09/29/20	1599	Rowland Water District	(3,940.15)	
09/29/20	1600	Woodard & Curran - RMC	(1,951.35)	
10/14/20	1601	ACWA	(3,260.00)	
10/14/20	1602	ACWA/JPIA	(2,139.00)	
10/14/20	1603	Fedak & Brown	(1,525.00)	
10/14/20	1604	Lagerlof, LLP	(315.00)	
10/14/20	1605	LASER LLC	(3,200.00)	
10/14/20	1606	Rowland Water District	(309.83)	
10/14/20	1607	Walnut Valley Water District	(3,457.93)	
10/15/20	EFT	Bank of America	(790.71)	
10/21/20	EFT	TVMWD	(2,070,275.77)	
11/12/20	1608	Badger Meter, Inc	(10,266.36)	
11/12/20	1609	Brkich Construction Corp.	(283,348.43)	
11/12/20	1610	Civiltec Engineering	(808.00)	
11/12/20	1611	Doty Bros. Equipment	(75,485.81)	
11/12/20	1612	LASER LLC	(2,300.00)	
11/12/20	1613	Rowland Water District	(2,861.63)	
11/12/20	1614	Walnut Valley Water District	(3,728.99)	
11/20/20	EFT	TVMWD	(1,448,165.77)	
12/07/20	1615	Brkich Construction Corp.	(41,475.37)	
12/07/20	1616	City of La Verne	(51,500.00)	
12/07/20	1617	Fedak & Brown	(758.00)	
12/07/20	1618	Lagerlof, LLP	(480.00)	

**PUENTE BASIN WATER AGENCY
STATEMENT OF CASH FLOWS
FY 2021-22**

12/07/20	1619	LASER LLC	(3,600.00)	
12/07/20	1620	Reeb Government Relations, LLC	(12,000.00)	
12/07/20	1621	Rowland Water District	(34,956.43)	
12/07/20	1622	Walnut Valley Water District	(844.45)	
12/16/20	EFT	TVMWD	(1,299,072.97)	
12/29/20	1623	Doty Bros. Equipment	(105,598.91)	
12/29/20	1624	Lagerlof, LLP	(2,778.75)	
12/29/20	1625	Reeb Government Relations, LLC	(6,000.00)	
12/29/20	1626	Rowland Water District	(7,534.70)	
12/29/20	1627	Walnut Valley Water District	(276.56)	
01/20/21	EFT	TVMWD	(956,735.57)	
01/15/21	EFT	Bank of America	(808.08)	
02/17/21	EFT	TVMWD	(1,112,465.97)	
03/19/21	EFT	TVMWD	(1,146,619.33)	
01/21/21	1628	Brkich Construction Corp.	(13,235.83)	
01/21/21	1629	Civiltec Engineering	(4,472.50)	
01/21/21	1630	Fedak & Brown	(812.00)	
01/21/21	1631	Lagerlof, LLP	(292.50)	
01/21/21	1632	LASER LLC	(2,900.00)	
01/21/21	1633	Rowland Water District	(23,511.00)	
01/21/21	1634	Walnut Valley Water District	(1,343.42)	
02/01/21	1635	Doty Bros. Equipment	(141,022.51)	
02/01/21	1636	Rowland Water District	(12,271.33)	
02/17/21	1637	Brkich Construction Corp.	(120,505.40)	
02/17/21	1638	Civiltec Engineering	(4,372.60)	
02/17/21	1639	Doty Bros. Equipment	(16,608.37)	
02/17/21	1640	Fedak & Brown	(600.00)	
02/17/21	1641	Lagerlof, LLP	(1,950.00)	
02/17/21	1642	LASER LLC	(3,300.00)	
02/17/21	1643	Reeb Government Relations, LLC	(12,000.00)	
02/17/21	1644	Rowland Water District	(31,738.90)	
02/17/21	1645	Walnut Valley Water District	(464.68)	
03/10/21	1646	Civiltec Engineering	(46,064.08)	
03/10/21	1647	Inform Decisions	(210.94)	
03/10/21	1648	Lagerlof, LLP	(260.00)	
03/10/21	1649	Rowland Water District	(18,639.11)	
03/24/21	1650	Brkich Construction Corp.	(42,429.14)	
03/24/21	1651	Doty Bros. Equipment	(84,672.55)	
03/24/21	1652	LASER LLC	(4,300.00)	
03/24/21	1653	Reeb Government Relations, LLC	(6,000.00)	
03/24/21	1654	Rowland Water District	(42,774.88)	
03/24/21	1655	Woodard & Curran - RMC	(752.00)	

**PUENTE BASIN WATER AGENCY
STATEMENT OF CASH FLOWS
FY 2021-22**

04/16/21	EFT	TVMWD	(849,955.13)	
04/15/21	EFT	Bank of America	(1,870.21)	
05/18/21	EFT	TVMWD	(971,269.53)	
06/17/21	EFT	TVMWD	(1,339,962.13)	
04/05/21	1656	Civiltec Engineering	(15,784.75)	
04/05/21	1657	Walnut Valley Water District	(1,059.07)	
04/23/21	1658	Fedak & Brown	(392.00)	
04/23/21	1659	Lagerlof, LLP	(585.00)	
04/23/21	1660	Reeb Government Relations, LLC	(6,000.00)	
04/23/21	1661	Rowland Water District	(48,561.72)	
04/23/21	1662	Walnut Valley Water District	(745.12)	
05/21/21	1663	Brkich Construction Corp.	(118,801.59)	
05/21/21	1664	Civiltec Engineering	(4,174.36)	
05/21/21	1665	Doty Bros. Equipment	(17,388.96)	
05/21/21	1666	Fedak & Brown	(275.00)	
05/21/21	1667	Ferguson Waterworks	(412.50)	
05/21/21	1668	Lagerlof, LLP	(747.50)	
05/21/21	1669	LASER LLC	(10,800.00)	
05/21/21	1670	Reeb Government Relations, LLC	(6,000.00)	
05/21/21	1671	Rowland Water District	(45,126.37)	
06/10/21	1672	Brkich Construction Corp.	(73,971.66)	
06/10/21	1673	Civiltec Engineering	(5,108.23)	
06/10/21	1674	Doty Bros. Equipment	(155,258.78)	
06/10/21	1675	Fedak & Brown	(1,842.00)	
06/10/21	1676	LASER LLC	(4,800.00)	
06/10/21	1677	Rowland Water District	(29,666.36)	
06/29/21	1678	Civiltec Engineering	(10,905.00)	
06/29/21	1679	Inform Decisions	(258.93)	
06/29/21	1680	Lagerlof, LLP	(130.00)	
06/29/21	1681	Rowland Water District	(12,542.78)	
		Total Disbursements		(19,892,995.70)
		ENDING BALANCE JUNE 30, 2021		\$ 1,583,485.34
		LAIF		\$ 1,136,955.76
		Checking		\$ 446,529.58
		Total Cash Balance		\$ 1,583,485.34



October 7, 2021

TO: Board of Commissioners
FROM: Erik Hitchman, Administrative Officer
RE: PBWA Legislative Activities: Engagement of Lobbyist

Recommendation

That the Commission authorize the Administrative Officer to enter into an agreement with Reeb Government Relations, LLC for lobbying services at a cost of \$6,000 per month.

Background:

As you may recall in April 2019 PBWA entered into a cost sharing agreement with Palmdale Water District and Valley County Water District for the purpose of “collectively engaging a legislative advocacy firm, Reeb Government Relations, LLC (RGR). Also in April 2019, PBWA entered into an agreement with RGR for lobbying services with a term from May 1, 2019 through October 31, 2020. The current agreement term is November 1, 2020 through December 31, 2021.

The parties to the cost sharing agreement desire to renew the agreement with RGR for lobbying services. The term of the new agreement will be from January 1, 2022 through December 31, 2022 with a monthly fee of \$6,000.



October 7, 2021

TO: Board of Commissioners
FROM: Erik Hitchman
RE: Consider Acceptance of Work and Notice of Completion for the Colima Interties at Banida Avenue, Hallgreen Drive, and Gona Court (P.N. PB17-0004)

Recommendation

Request the Commission:

1. Accept the work as installed for the project listed below.
2. Authorize the filing of Notice of Completion for the project listed below.

<u>Project No.</u>	<u>Description</u>	<u>Contractor</u>
PB17-0004	Colima Interties at Banida Avenue, Hallgreen Drive, and Gona Court	Doty Bros. Equipment Co.

Background

The contractors have substantially completed work on the above project and all work has been performed in accordance with the contract documents.

Attachments:
Notice of Completion
Location Map

RECORDING REQUESTED BY:

Puente Basin Water Agency

WHEN RECORDED MAIL TO:

Puente Basin Water Agency
271 South Brea Canyon Road
Walnut, CA 91789

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice is hereby given that:

Puente Basin Water Agency, created by a Joint Powers Agreement between Rowland Water District (a County Water District) and Walnut Valley Water District (a California Water District), hereby requests this Notice of Completion be filed for the Colima Interties at Banida Avenue, Hallgreen Drive, and Gona Court, location map attached as "Exhibit A".

The work of improvement was completed on August 31, 2021. The contractor for said work of improvement was Doty Bros. Equipment Co., 11232 East Firestone Blvd., Norwalk, CA 90650. The name and address of the contractor's surety is Fidelity and Deposit Company of Maryland, 1400 American Lane, Schaumburg, Illinois 60169-1056.

The property upon which work of improvement was completed is in the City of Rowland Heights and Diamond Bar, County of Los Angeles, State of California and is described as follows:

Colima Interties at Banida Avenue, Hallgreen Drive, and Gona Court
Property Owner: Puente Basin Water Agency
Project No.: PB17-0004

Dated: October 7, 2021

PUENTE BASIN WATER AGENCY

By: _____
Erik Hitchman, Administrative Officer

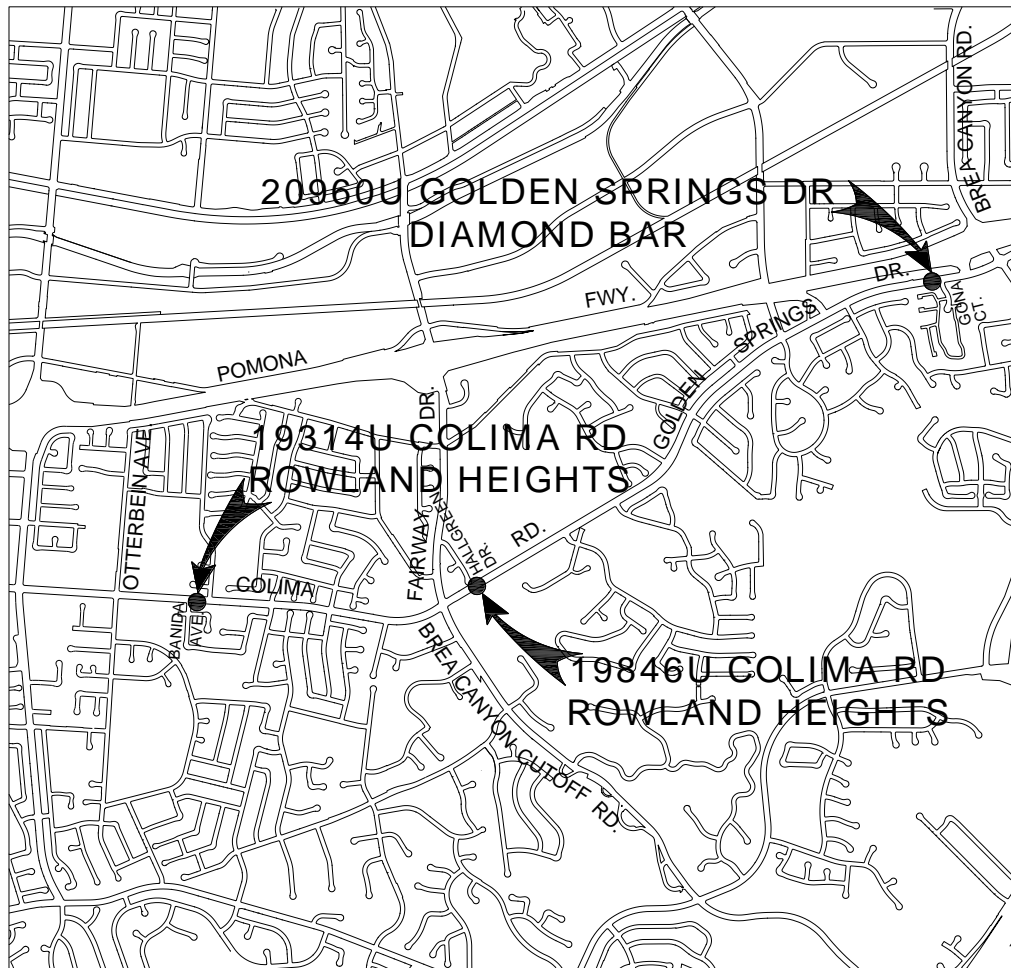
VERIFICATION

The undersigned declares that he is the Secretary of the public corporation that executed the foregoing notice as owner of the interest on the property described therein, that he makes this verification on behalf of said corporation, that he has read said notice and knows its contents, and that the facts therein are true to the best of his knowledge and belief.

The undersigned declares under penalty of perjury that the foregoing is true and correct.
Executed at Walnut, California this 7th day of October, 2021.

By: _____
Erik Hitchman

"Exhibit A"



VICINITY MAP
N.T.S.



October 7, 2021

TO: Board of Commissioners
FROM: Erik Hitchman
RE: Consider Acceptance of Work and Notice of Completion for the
Six Basin Groundwater Project (P.N. PB18-0005)

Recommendation

Request the Commission:

1. Accept the work as installed for the project listed below.
2. Authorize the filing of the Notice of Completion for the project listed below.

<u>Project No.</u>	<u>Description</u>	<u>Contractor</u>
P.N. PB18-0005	Six Basins Groundwater Project Phase 1B	Robert Brkich Construction Corp.

Background

The contractors have substantially completed work on the above project and all work has been performed in accordance with the contract documents.

Attachments:
Notice of Completion
Location Map

RECORDING REQUESTED BY:

Puente Basin Water Agency

WHEN RECORDED MAIL TO:

Puente Basin Water Agency
271 South Brea Canyon Road
Walnut, CA 91789

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice is hereby given that:

Puente Basin Water Agency, created by a Joint Powers Agreement between Rowland Water District (a County Water District) and Walnut Valley Water District (a California Water District), hereby requests this Notice of Completion be filed for the Six Basins Groundwater Project, location map attached as "Exhibit A".

The work of improvement was completed on September 21, 2021. The contractor for said work of improvement was Robert Brkich Construction Corp., 1508 S. Mayflower Ave., Monrovia, CA 91016. The name and address of the contractor's surety is North American Specialty Insurance Company, 475 Martingale Road, Suite 850, Schaumburg, Illinois 60173.

The property upon which work of improvement was completed is in the City of La Verne, County of Los Angeles, State of California and is described as follows:

Six Basins Groundwater Project – Phase 1B
Property Owner: Puente Basin Water Agency
Project No.: PB18-0005

Dated: October 7, 2021

PUENTE BASIN WATER AGENCY

By: _____
Erik Hitchman, Administrative Officer

VERIFICATION

The undersigned declares that he is the Secretary of the public corporation that executed the foregoing notice as owner of the interest on the property described therein, that he makes this verification on behalf of said corporation, that he has read said notice and knows its contents, and that the facts therein are true to the best of his knowledge and belief.

The undersigned declares under penalty of perjury that the foregoing is true and correct.
Executed at Walnut, California this 7th day of October, 2021.

By: _____
Erik Hitchman

EXHIBIT "A"

