

**MINUTES OF MEETING
OF THE BOARD OF COMMISSIONERS OF
PUENTE BASIN WATER AGENCY**

October 1, 2020

Rowland Water District hosted the Zoom Teleconference Meeting

COMMISSIONERS PRESENT:

Theresa Lee, Commissioner
Anthony Lima, Commissioner
Robert Lewis, Commissioner
Jerry Tang, Commissioner

STAFF PRESENT:

Erik Hitchman, Administrative Officer
Tom Coleman, Assistant Administrative Officer
Brian Teuber, Treasurer
Myra Malner, Assistant Treasurer
Jim Ciampa, Legal Counsel
Carmen Fleming, Secretary

Staff, guests and others in attendance: Mr. Dave Warren, Rowland Water District; and Ms. Sherry Shaw, Mr. Josh Byerrum, Walnut Valley Water District.

The Zoom teleconference meeting was called to order at 7:13 a.m. with Chair Lewis presiding.

Item IV: Public Comment

None.

Item V: Approval of Minutes for August 6, 2020

Upon consideration thereof, it was moved by Commissioner Lee, seconded by Commissioner Lima and carried (4-0) to approve the minutes of the Commission meeting held August 6, 2020. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Lewis indicated that the motion was approved by a 4-0 roll call vote

Item VI: Receive and File Walnut Valley Water Districts 2020 PBWA Board Member Appointment Resolution

◆ Mr. Hitchman reported that due to the resignation of Commissioner Ebenkamp, the attached resolution appointing Walnut Valley Water District's Commissioners for 2020 was adopted by Walnut Valley Water District's Board of Directors.

Upon consideration thereof, it was moved by Commissioner Lima seconded by Commissioner Lee and unanimously carried (4-0), to receive and file the Walnut Valley Water District's 2020 PBWA Board Member appointment resolution. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Lewis indicated that the motion was approved by a 4-0 roll call vote

Item VII: Review of Financial Statements: Fourth Quarter FY 19-20

◆ Mr. Byerrum reviewed the Fourth Quarter Fiscal Year 2019-20 financials.

Upon consideration thereof, it was moved by Commissioner Lima seconded by Commissioner Lee, and unanimously carried (4-0), to approve, receive and file the financials for the Fourth Quarter Fiscal Year 2019-20.

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Lewis indicated that the motion was approved by a 4-0 roll call vote

Item VIII: PBWA Legislative Activities

(1) Engagement of Lobbyist

◆ Mr. Hitchman stated that the Lobbying Firm Retention Contract and Cost Sharing Agreement with Reeb Government Relations, LLC (RGR), is expiring effective October 31, 2020. The parties to the cost sharing agreement desire to renew the agreement with RGR for lobbying services at the total cost of \$6,000 per month, to be divided among the participating agencies of PBWA, Palmdale Water District and Valley County Water District.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lee, and unanimously carried (4-0), to authorize the Administrative Officer to enter

into an agreement with Reeb Government Relations, LLC for lobbying services at the cost of \$6,000 per month. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Lewis indicated that the motion was approved by a 4-0 roll call vote

Item IX: Regional Water Supply Reliability Program Updates/Status:

(1) California Domestic Water Company

- ◆ Mr. Warren reported that the Cal Domestic connection and line is offline, and will likely continue to be unavailable until the weather is cooler.

(2) Pathfinder Road-Colima Interties

- ◆ Ms. Shaw reported that the City of Diamond Bar permit is pending and the project is continuing to move forward.

(3) Pomona Basin Regional Groundwater Project

a. Consider Award of Contract for the Six Basins Project (Phase 2)-Durward Well Development & Equipping (P.N. PB18-0005)

- ◆ Ms. Shaw requested the Commission to authorize the award of a contract to Civiltec Engineering, Inc. (Civiltec) to prepare the preliminary design report (PDR), final design, and provide partial construction oversight services for the Six Basins Project (Phase 2) – Durward Well Development & Equipping at a cost of \$248,517.

Upon consideration thereof, it was moved by Commissioner Lee, seconded by Commissioner Lima, and unanimously carried (4-0), to authorize the award of a contract to Civiltec Engineering, Inc. (Civiltec) to prepare the preliminary design report (PDR), final design, and provide partial construction oversight services for the Six Basins Project (Phase 2) – Durward Well Development & Equipping at a cost of \$248,517. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Lewis indicated that the motion was approved by a 4-0 roll call vote

- b. Six Basins Groundwater Project Update:** Ms. Shaw reported that staff is working with the contractors to continue the work on the project.

- c. Proposition 84:** Mr. Hitchman will be preparing and submitting the project quarterly progress report.

(4) Central Basin Well

- a. Central Basin Well Site Evaluation:** No update at this time.

(5) Proposition 1 Integrated Regional Water Management Grant:

- ◆ Mr. Hitchman reported that staff receives regular updates from Wendy La, of LASER, Inc., on potential projects for which grant funding may be sought.

Item X: Commission Follow-Up

- ◆ The Commission received a follow-up report on prior actions.

Item XI: Commissioner Comments

None.

Item XII: Items for Future Discussion/Review

None.

Item XIII: Attorney's Report

- ◆ Mr. Ciampa updated the Commission on the litigation and legislation concerning Central Basin Municipal Water District.

Item XIV: Public Comment on Closed Session

There were no requests to comment on closed session.

Item XV: Closed Session at 7:53 a.m.

- (1) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various property owners. Under negotiations are the price and terms of payment.

- No discussion on this item.

(2) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter pertaining to the acquisition and/or lease of Central Basin water rights. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various water rights holders. Under negotiations are the price and terms of payment.

- No discussion on this item.

(3) The Commission met in closed session in accordance with Government Code 54956.9(d)(4) regarding anticipated litigation concerning one case.

- The Commission was briefed on the facts and circumstances of the potential case and no reportable action under the Brown Act was taken.

Item XVI: Reconvene in Open Session at 7:59 a.m. – see above for the closed session report concerning Items 1-3.

Adjournment – 8:01 a.m.

There being no further business to discuss, upon consideration thereof, it was moved by Commissioner Lee, seconded by Commissioner Tang and unanimously carried (4-0), to adjourn to the next Commission meeting to be held December 10, 2020.