

**MINUTES OF MEETING
OF THE BOARD OF COMMISSIONERS OF
PUENTE BASIN WATER AGENCY**

**December 12, 2019
At the Offices of the
Walnut Valley Water District**

COMMISSIONERS PRESENT:

Theodore L. Ebenkamp, Commissioner
Theresa Lee, Commissioner
Anthony Lima, Commissioner
Robert Lewis, Commissioner

STAFF PRESENT:

Erik Hitchman, Administrative Officer
Andy Turner, Legal Counsel
Brian Teuber, Treasurer
Carmen Fleming, Secretary

COMMISSIONERS ABSENT:

None

Staff, guests and others in attendance: Mr. Tom Coleman, Mr. Dave Warren, and Ms. Rose Perea, Rowland Water District; Mr. Josh Byerrum, and Ms. Sherry Shaw, Walnut Valley Water District.

The meeting was called to order at 7:00 a.m. with Chair Lee presiding.

Item IV: Public Comment

None.

Item V: 2018-19 Audited Financial Statements Prepared by Davis Farr

- ◆ An overview of the Agency's Audit Report for Fiscal Year 2018-19 was presented via telephone by Mr. Eric Martin, of the firm Davis Farr, LLP.

Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lima, and unanimously carried (4-0), to approve, receive and file the Agency's Audit Report for Fiscal Year 2018-19.

Chair Lee indicated that the motion was approved by a 4-0 vote

Item VI: Approval of Minutes for October 3, 2019

Upon consideration thereof, it was moved by Commissioner Ebenkamp, seconded by Commissioner Lewis and unanimously carried (4-0) to approve the minutes of the Commission meeting held on October 3, 2019.

Chair Lee indicated that the motion was approved by a 4-0 vote

Item VII: Review of Financial Statements: First Quarter FY 2019-20

- ◆ Mr. Byerrum reviewed the First Quarter Fiscal Year 2019-20 financials.

Upon consideration thereof, it was moved by Commissioner Lima seconded by Commissioner Ebenkamp, and unanimously carried (4-0), to receive, approve and file the financials for the First Quarter Fiscal Year 2019-20.

Chair Lee indicated that the motion was approved by a 4-0 vote

Item VIII: Regional Water Supply Reliability Program Updates/Status:

(1) *California Domestic Water Company:*

- a. *Project Update:* Mr. Coleman reported that the Cal Domestic project was operating at a single pump flow.

(2) *Pathfinder Road 20-inch Water Main Installation:*

- a. *Consider Authorization of the 20-inch Water Transmission Main (P.N. PB17-0004) – Change Order 1:* Ms. Shaw reported that although existing utilities and field conditions were researched during the design phase, discrepancies were revealed during construction. Change Order No. 1 includes these adjustments, as well as, permit fee reimbursement.

Upon consideration thereof, it was moved by Commissioner Lima seconded by Commissioner Ebenkamp, and unanimously carried (4-0), to authorize the Administrative Officer to execute the 20-inch Water Transmission Main (P.N. PB17-0004) - Change Order No. 1 in the amount of \$201,279.64

Chair Lee indicated that the motion was approved by a 4-0 vote

- (3) *Pomona Basin Regional Groundwater Project*
- a. *Six Basins Groundwater Project Update*: Ms. Shaw reported that staff is working with the contractor to continue the work on the project.
 - b. *Update: Proposition 84*: Mr. Hitchman stated that quarterly invoices and progress reports were submitted and staff worked on revisions and amendments to the project schedule. Staff is waiting for the contract amendments from both the County of Los Angeles and DWR.
- (4) *Central Basin Well*
- a. *Central Basin Well Site Evaluation*: No update.
- (5) *Proposition 1 Integrated Regional Water Management Grant*
- a. *Project Update*: Mr. Hitchman reported that staff is continuing to work with Ms. Wendy La of LASER, Inc., on potential projects for which grant funding may be sought.

Item IX: PBWA's Proposed 2020 Meeting Schedule and Approval of Resolution No. 12-19-015 Noting Same

- ◆ Mr. Hitchman stated that the Commission is required to pass a "Meeting Resolution" per State Law. As needed, meeting times may be changed by a vote. The year was presented incorrectly on the staff report and should be changed to the year 2020 on the final resolution.

Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lima and unanimously carried (4-0), to approve Resolution No. 12-19-015, setting forth the 2020 meeting schedule for the Puente Basin Water Agency, pending the correction. A roll call vote was then taken:

Yes: Ebenkamp, Lee, Lewis, Lima

Noes: None

Motion Passed (4-0)

Chair Lee indicated that the motion was approved by a 4-0 roll call vote

Item X: Commission Follow-Up

None.

Item XI: Commissioner Comments

None.

Item XII: Items for Future Discussion/Review

None.

Item XIII: Attorney's Report

No Report.

Item XIV: Public Comment on Closed Session

There were no requests to comment on closed session.

Item XV: Closed Session at 7:58 a.m.

- (1) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various property owners. Under negotiations are the price and terms of payment.
 - No discussion on this item.
- (2) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter pertaining to the acquisition and/or lease of Central Basin water rights. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various water rights holders. Under negotiations are the price and terms of payment.
 - No discussion on this item.
- (3) The Commission met in closed session in accordance with Government Code 54956.9(d)(4) regarding anticipated litigation concerning one case.
 - The Commission was briefed on the facts and circumstances of the potential case and no reportable action under the Brown Act was taken.

Item XVI: Reconvene in Open Session at 8:10 a.m. – see above for the closed session report concerning Items 1-3.

Adjournment – 8:10 a.m.

There being no further business to discuss, upon consideration thereof, it was moved by Commissioner Ebenkamp, seconded by Commissioner Lima and unanimously carried (4-0), to adjourn the Commission meeting to be held February 6, 2020.

Chair Lee indicated that the motion was approved by a 4-0 vote