

**MINUTES OF MEETING
OF THE BOARD OF COMMISSIONERS OF
PUENTE BASIN WATER AGENCY**

**December 10, 2020
Walnut Valley Water District hosted the Webex Teleconference Meeting**

COMMISSIONERS PRESENT:

Theresa Lee, Commissioner
Anthony Lima, Commissioner
Robert Lewis, Commissioner
Jerry Tang, Commissioner

STAFF PRESENT:

Erik Hitchman, Administrative Officer
Tom Coleman, Assistant Administrative Officer
Brian Teuber, Treasurer
Myra Malner, Assistant Treasurer
Jim Ciampa, Legal Counsel
Carmen Fleming, Secretary

Staff, guests and others in attendance: Mr. Jeff Palmer, Fedak & Brown; Ms. Rose Perea, Mr. Dave Warren, Rowland Water District; and Ms. Sherry Shaw, Walnut Valley Water District.

The Zoom teleconference meeting was called to order at 7:05 a.m. with Chair Lewis presiding.

Item IV: Public Comment

None.

Item V: 2019-20 Audited Financial Statements Prepared by Fedak & Brown

- ◆ An overview of the Agency's Audit Report for Fiscal Year 2019-20 was presented via Webex by Mr. Jeff Palmer, of the firm Fedak & Brown, LLP.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lee, and unanimously carried (3-0), to approve, receive and file the Agency's Audit Report for Fiscal Year 2019-20.

**Yes: Lee, Lewis, Lima
Noes: None
Absent: Tang
Motion Passed (3-0)**

Chair Lewis indicated that the motion was approved by a 3-0 roll call vote (Tang absent)

Item VI: Approval of Minutes for October 1, 2020

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lee and carried (3-0) to approve the minutes of the Commission meeting held October 1, 2020. A roll call vote was then taken:

**Yes: Lee, Lewis, Lima
Noes: None
Absent: Tang
Motion Passed (3-0)**

Chair Lewis indicated that the motion was approved by a 3-0 roll call vote (Tang absent)

Item VII: Receive Financial Statements: First Quarter FY 20-21

- ◆ Mr. Byerrum reviewed the First Quarter Fiscal Year 2020-21 financials.

Upon consideration thereof, it was moved by Commissioner Lee seconded by Commissioner Lima, and unanimously carried (4-0), to approve, receive and file the financials for the First Quarter Fiscal Year 2020-21.

**Yes: Lee, Lewis, Lima, Tang
Noes: None
Motion Passed (4-0)**

Chair Lewis indicated that the motion was approved by a 4-0 roll call vote

Item VIII: Reeb Government Relations, LLC – 2020 Legislative Annual Report

- ◆ Mr. Hitchman presented the 2020 annual legislative report from Reeb Government Relations, LLC for review.

Item IX: Regional Water Supply Reliability Program Updates/Status:

(1) *California Domestic Water Company*

- ◆ Mr. Coleman reported that the Cal Domestic project was operating at a single pump flow.

(2) *Pathfinder Road-Colima Interties*

- ◆ Ms. Shaw reported that the project is continuing to move forward.

- (3) *Pomona Basin Regional Groundwater Project*
- a. *Six Basins Groundwater Project Update*: Ms. Shaw reported that staff is working with the contractors to continue the work on the project. The installation of the 36-inch valve will take place in the coming week.
 - b. *Proposition 84*: Mr. Hitchman stated that the Commission has received invoiced project payments. The completion of the project is estimated for June 2021.
- (4) *Central Basin Well*
- a. *Central Basin Well Site Evaluation*: Mr. Hitchman stated that vetting of PFOS/PFOA would need to be completed prior to proceeding.
- (5) *Proposition 1 Integrated Regional Water Management Grant*:
- ◆ Mr. Hitchman reported that staff receives regular updates from Wendy La, of LASER, Inc., on potential projects for which grant funding may be sought.

Item X: PBWA's Proposed 2021 Meeting Schedule and Approval of Resolution No. 12-20-016 Noting Same

- ◆ Mr. Hitchman stated that the Commission is required to pass a "Meeting Resolution" per State Law. As needed, meeting dates may be changed by the Commission as needed.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Tang and unanimously carried (4-0), to approve Resolution No. 12-20-016, setting forth the 2021 meeting schedule for the Puente Basin Water Agency, pending the correction. A roll call vote was then taken:

Yes: Lee, Lewis, Lima, Tang

Noes: None

Motion Passed (4-0)

Chair Lewis indicated that the motion was approved by a 4-0 roll call vote

Item XI: Commission Follow-Up

- ◆ The Commission received a follow-up report on prior actions.

Item XII: Commissioner Comments

None.

Item XIII: Items for Future Discussion/Review

None.

Item XIV: Attorney's Report

- ◆ Mr. Ciampa updated the Commission on the recruitment of the Emergency Preparedness Coordinator for the Public Water Agencies Group (PWAG).

Item XV: Public Comment on Closed Session

There were no requests to comment on closed session.

Item XVI: Closed Session at 7:48 a.m.

- (1) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various property owners. Under negotiations are the price and terms of payment.
 - No discussion on this item.
- (2) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter pertaining to the acquisition and/or lease of Central Basin water rights. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various water rights holders. Under negotiations are the price and terms of payment.
 - No discussion on this item.
- (3) The Commission met in closed session in accordance with Government Code 54956.9(d)(4) regarding anticipated litigation concerning one case.
 - The Commission was briefed on the facts and circumstances of the potential case and no reportable action under the Brown Act was taken.

Item XVII: Reconvene in Open Session at 7:51 a.m. – see above for the closed session report concerning Items 1-3.

Adjournment – 7:53 a.m.

There being no further business to discuss, upon consideration thereof, it was moved by Commissioner Tang, seconded by Commissioner Lee and unanimously carried (4-0), to adjourn to the next Commission meeting to be held February 4, 2021.