

**MINUTES OF MEETING
OF THE BOARD OF COMMISSIONERS OF
PUENTE BASIN WATER AGENCY**

**February 6, 2020
At the Offices of the
Rowland Water District**

COMMISSIONERS PRESENT:

Theodore L. Ebenkamp, Commissioner
Theresa Lee, Commissioner
Anthony Lima, Commissioner
Robert Lewis, Commissioner

STAFF PRESENT:

Erik Hitchman, Administrative Officer
Tom Coleman, Assistant Administrative Officer
Jim Ciampa, Legal Counsel
Carmen Fleming, Secretary

COMMISSIONERS ABSENT:

None

Staff, guests and others in attendance: Ms. Denise Jackman, Director at Three Valleys Municipal Water District; Mr. Dave Warren, and Ms. Rose Perea, Rowland Water District; and Ms. Sherry Shaw, Walnut Valley Water District.

The meeting was called to order at 7:01 a.m. with Chair Lee presiding.

Item IV: Public Comment

None.

Item V: Approval of Minutes for December 12, 2019

Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Ebenkamp and unanimously carried (4-0) to approve the minutes of the Commission meeting held on December 12, 2019.

Chair Lee indicated that the motion was approved by a 4-0 vote

Item VI: Receive and File Rowland and Walnut Valley Water Districts' 2020 PBWA Board Member Appointment Resolutions

- ◆ Mr. Hitchman reported that the attached resolutions appointing Rowland and Walnut Valley Water Districts' Commissioners for 2020 were adopted by Rowland and Walnut Valley Water District's respective Boards of Directors.

Upon consideration thereof, it was moved by Commissioner Lewis seconded by Commissioner Lima and unanimously carried (4-0), to receive and file the Rowland and Walnut Valley Water Districts' 2020 PBWA Board Member appointment resolutions.

Chair Lee indicated that the motion was approved by a 4-0 vote

Item VII: Annual Selection of Commission Officer and Commission Staff

- ◆ As per the rotation policy, the Commission selected Commissioner Lewis to be the Chair and Commissioner Ebenkamp be seated as Vice-Chair of the Puente Basin Water Agency for the 2020 term, effective immediately.

Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lima and unanimously carried (4-0) that Commissioner Lewis be seated as Chair, and Commissioner Ebenkamp be seated as Vice-Chair of the Puente Basin Water Agency for the 2020 term, effective immediately.

Chair Lee indicated that the motion was approved by a 4-0 vote

Commissioner Lewis proceeded as Chair for the remainder of the meeting

- ◆ Also the annual appointment of Secretary, Treasurer, Administrative Officer, Assistant Administrative Officer and Assistant Treasurer shall be as set forth in the JPA Agreement.

Upon consideration thereof, it was moved by Commissioner Lee, seconded by Commissioner Lima and unanimously carried (4-0), that the Agency's administrative positions will be as follows for the 2020 term: Mr. Coleman as Assistant Administrative Officer, Mr. Byerrum as Assistant Treasurer, Ms. Fleming as Secretary, Mr. Teuber as Treasurer, and Mr. Hitchman as Administrative Officer of the Puente Basin Water Agency, for the 2020 term, effective immediately.

Chair Lewis indicated that the motion was approved by a 4-0 vote

Item VIII: Review of Financial Statements: Second Quarter FY 2019-20

- ◆ Mr. Hitchman reviewed the PBWA financial statements for the second quarter ending December 31, 2019, for fiscal year 2019-20.
- ◆ Commissioners requested an overview of the Cal Domestic Project water costs at the next meeting.

Upon consideration thereof, it was moved by Commissioner Lee, seconded by Commissioner Lima and unanimously carried (4-0), to receive, approve, and file the PBWA financial statements for the second quarter ending December 31, 2019, for fiscal year 2019-20.

Chair Lewis indicated that the motion was approved by a 4-0 vote

Item IX: Review of Conflict of Interest Code and Determination of Possible Amendment

Commissioners reviewed the amendments to the Agency's Conflict of Interest Code. The County is standardizing their filings and the Commission does have updates needed due to the categories changing. No direct effect will take place for the filing of the Statement of Economic Interest forms (Form 700).

Per Commissioners request, Mr. Ciampa will get clarification from the County regarding the scope of categories for the Form 700.

Upon consideration thereof, it was moved by Commission Lee, seconded by Commissioner Ebenkamp and carries (3-0-1 (Lewis abstained)), to approve the amendments made to the Agency's Conflict of Interest Code.

Chair Lewis indicated that the motion passed with a 3-0-1 (Lewis abstained) vote

Item X: Reeb Government Relations, LLC – 2019 Annual Report

- ◆ Mr. Hitchman presented the 2019 annual report from Reeb Government Relations, LLC for review.

Item XI: Regional Water Supply Reliability Program Updates/Status:

(1) California Domestic Water Company:

Mr. Coleman reported that the Cal Domestic line continues at a one-pump flow. He also stated that the second round of PFOS test results have come back non-detect.

- a. *MWD Carson Recycled Water Project:* Mr. Hitchman stated that PBWA has an interest in the water this project would provide, and asked the Commission to consent that staff submit a non-binding letter of intent to TVMWD on behalf of the Agency. The Commission consented and asked for possible tour dates to review the project.

(2) Pathfinder Road 20-inch Water Main Installation:

- a. *Project Update:* Ms. Shaw reported that the project is approaching completion, and the interties are moving forward pending the final design from Edison.

(3) Pomona Basin Regional Groundwater Project

- a. *Six Basins Groundwater Project Update:* Ms. Shaw reported that staff is working with the contractors to continue the work on the project.
- b. *Proposition 84 - 2014 Drought Round Amendment #2:* Mr. Hitchman stated that staff received an email confirming the execution of the agreement between DWR and the L.A. Flood Control District. The project timeline extension was granted and has been extended through June 2021.

(4) Central Basin Well

- a. *Central Basin Well Site Evaluation:* Mr. Coleman stated that the item was on hold.

(5) Proposition 1 Integrated Regional Water Management Grant

- ◆ Mr. Hitchman reported that staff is continuing to work with LASER, Inc., on potential projects for which grant funding may be sought.

Item XII: Commission Follow-Up

- ◆ The Commission received a follow-up report on prior actions.

Item XIII: Commissioner Comments

None.

Item XIV: Items for Future Discussion/Review

- ◆ Commissioners requested an overview of the Cal Domestic Project water costs at the next meeting.

Item XV: Attorney's Report

- ◆ Mr. Ciampa briefed the Commission that the deadline for introduction of new bills is approaching, and he would update the Commission on those new bills of interest at the next meeting.

Item XVI: Public Comment on Closed Session

There were no requests to comment on closed session.

Item XVII: Closed Session at 8:00 a.m.

(1) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various property owners. Under negotiations are the price and terms of payment.

- No discussion on this item.

(2) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter pertaining to the acquisition and/or lease of Central Basin water rights. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various water rights holders. Under negotiations are the price and terms of payment.

- The Commission was briefed on the current circumstances on Central Basin water rights leasing and no reportable action under the Brown Act was taken.

(3) The Commission met in closed session in accordance with Government Code 54956.9(d)(4) regarding anticipated litigation concerning one case.

- The Commission was briefed on the facts and circumstances of the potential case and no reportable action under the Brown Act was taken.

Item XVII: Reconvene in Open Session at 8:16 a.m. – see above for the closed session report concerning Items 1-3.

Adjournment – 8:18 a.m.

There being no further business to discuss, by common consensus the Commission meeting was adjourned.