



**BOARD OF COMMISSIONERS
MEETING AGENDA**

Rowland Water District
3021 S. Fullerton Road
Rowland Heights, CA 91748

**Thursday, October 3, 2019
To begin at 7:00 A.M.**

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the Walnut Valley Water District office, located at 271 S. Brea Canyon Road, Walnut, California.

- I. Welcome and Introductions Chairman Lee
- II. Flag Salute
- III. Roll Call

Commissioner Lewis _____	Commissioner Ebenkamp _____
Commissioner Lima _____	Commissioner Lee _____
- IV. Public Comment
The Chair may impose reasonable limitations on public comments to assure an orderly and timely meeting.
- V. Approval of Minutes for August 8, 2019 (attachment) Chairman Lee
 - a. Discussion
 - b. Action Taken
- VI. Review of Financial Statements: Fourth Quarter FY 18-19 (attachment) Mr. Teuber
 - a. Discussion
 - b. Action Taken
- VII. Regional Water Supply Reliability Program Updates/Status: Mr. Coleman/
Mr. Hitchman
 - (1) California Domestic Water Company
 - (2) Pathfinder Road 20-inch Water Main Installation
 - (3) Pomona Basin Regional Groundwater Project
 - a. Six Basins Groundwater Project Update
 - b. Update: Proposition 84
 - (4) Central Basin Well
 - a. Central Basin Well Site Evaluation
 - (5) Proposition 1 Integrated Regional Water Management Grant

- VIII. Commission Follow-Up (attachment) Mr. Hitchman
a. Discussion b. Action Taken
- IX. Commissioner Comments
a. Discussion b. Action Taken
- X. Items for Future Discussion/Review Chairman Lee
a. Discussion b. Action Taken
- XI. Attorney's Report
a. Legal Counsel will report on matters of interest or having an effect on the Agency
- XII. Public Comment on Closed Session Chairman Lee
- XIII. Closed Session
(1) CONFERENCE WITH REAL PROPERTY NEGOTIATOR [§54956.8]
Property: Acquisition and/or Lease
Negotiators: Tom Coleman, Erik Hitchman
Negotiating Parties: Various Property Owners
Under Negotiations: Price and Payment Term
- (2) CONFERENCE WITH REAL PROPERTY NEGOTIATOR [§54956.8]
Property: Acquisition and/or Lease of Central Basin Water Rights
Negotiators: Tom Coleman, Erik Hitchman
Negotiating Parties: Various Water Rights Holders
Under Negotiations: Price and Payment Term
- (3) CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION [§54956.9(d)(4)]
Initiation of Litigation – One Potential Case
- XIV. Reconvene in Open Session
Report of action, if any, taken in Closed Session
- *Next Commission Meeting: Thursday, December 5, 2019, 7:00 a.m., at Walnut Valley Water District*

Adjournment

**MINUTES OF MEETING
OF THE BOARD OF COMMISSIONERS OF
PUENTE BASIN WATER AGENCY**

**August 8, 2019
At the Offices of the
Walnut Valley Water District**

COMMISSIONERS PRESENT:

Theodore L. Ebenkamp, Commissioner
Theresa Lee, Commissioner (arrived at 7:19 a.m.)
Robert Lewis, Commissioner
Tom Coleman, Alternate Commissioner

STAFF PRESENT:

Erik Hitchman, Administrative Officer
Jim Ciampa, Legal Counsel
Brian Teuber, Treasurer
Sean Henry, Assistant Treasurer
Carmen Fleming, Secretary

COMMISSIONERS ABSENT:

Anthony Lima, Commissioner

Staff, guests and others in attendance: Ms. Denise Jackman, Director at Three Valleys Municipal Water District; Ms. Rose Perea, Mr. Dave Warren, and Mr. Sean Henry, Rowland Water District; Mr. Josh Byerrum, and Ms. Sherry Shaw, Walnut Valley Water District.

The meeting was called to order at 7:04 a.m. with Commissioner Ebenkamp presiding.

Item IV: Public Comment

None.

Item V: Review of Audit Communications Letter

- ◆ A summary of the Agency's Auditor's overview letter sent in anticipation of the September 2019 audit was presented via telephone by Ms. Jennifer Farr, of the firm Davis Farr, LLP.

Item VI: Approval of Minutes for June 6, 2019

Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Alternate Commissioner Coleman and unanimously carried (3-0) to approve the minutes of the Commission meeting held on June 6, 2019.

Commissioner Ebenkamp indicated that the motion was approved by a 3-0 vote

Item VII: Regional Water Supply Reliability Program Updates/Status:

(1) *California Domestic Water Company:*

- a. *Project Update:* Mr. Warren reported that the line had been off since June with no information on when it will be available.

(2) *Pathfinder Road 20-inch Water Main Installation Consider Acceptance of Work and Notice of Completion for the 20-inch Water Transmission Main Installation (P.N. PB17-0004):*

Mr. Hitchman reported that the project was substantially complete pending an evaluation of a section for potential re-paving. The next step will be to perform pressure tests with Rowland Water District's coordination.

Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Alternate Commissioner Coleman and unanimously carried (3-0) to accept the work as installed and authorize the filing of the Notice of Completion for the Pathfinder Road 20-inch Water Transmission Main Installation (P.N. PB17-0004).

Commissioner Ebenkamp indicated that the motion was approved by a 3-0 vote

(3) *Pomona Basin Regional Groundwater Project*

- a. *Six Basins Groundwater Project Update:* Mr. Hitchman reported that staff is working with the contractor to continue the work on the project.
- b. *Update: Proposition 84:* Mr. Hitchman stated that the Agency has proceeded with construction activity reimbursements. He also stated staff continues to work with Ms. Wendy La regarding an extension request to June of 2021.

Commissioner Lee arrived and continued as the Commission Chair

(4) *Central Basin Well*

- a. *Central Basin Well Site Evaluation:* Mr. Coleman stated that staff is continuing to work on the project. Staff continues its efforts to work with WRD's Hydrogeologist to further pursue locations and review water quality in the areas of interest.

San Gabriel Water Company has approached staff for potential water use of their Central Basin Wells. Staff will review the particulars of this effort.

(5) *Proposition 1 Integrated Regional Water Management Grant*

- a. *Project Update:* Mr. Hitchman reported that staff is continuing to work with LASER, Inc., on potential projects for which grant funding may be sought. The pre-proposal requirements have been released by the Department of Water Resources and are being reviewed by Ms. Wendy La.

Item VIII: Commission Follow-Up

None.

Item IX: Commissioner Comments

None.

Item X: Items for Future Discussion/Review

None.

Item XI: Attorney's Report

- ◆ Mr. Ciampa briefed the Commission on significant legislative developments regarding AB756.

Item XII: Public Comment on Closed Session

There were no requests to comment on closed session.

Item XIII: Closed Session at 7:49 a.m.

- (1) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various property owners. Under negotiations are the price and terms of payment.

- No discussion on this item.

- (2) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter pertaining to the acquisition and/or lease of Central Basin water rights. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various water rights holders. Under negotiations are the price and terms of payment.

- The Commission was briefed on a lease transaction, with the Agency being the lessor, with Liberty Utilities (Park Water) Corp. for 350 acre-feet of 2018-19 fiscal year Central Basin allowed

pumping allocation, at a price of \$50 per acre-foot, for a total payment by Liberty Utilities to the Agency of \$17,500.00.

(3) The Commission met in closed session in accordance with Government Code [§54956.9(d)(4)] regarding anticipated litigation concerning one case.

- The Commission was briefed on the facts and circumstances of the potential case and no reportable action under the Brown Act was taken.

Item XVI: Reconvene in Open Session at 7:56 a.m. – see above for the closed session report concerning Items 1-3.

Adjournment – 7:58 a.m.

There being no further business to discuss, upon consideration thereof, it was moved by Commissioner Ebenkamp, seconded by Commissioner Lewis and unanimously carried (4-0), to adjourn the Commission meeting.

Chair Lee indicated that the motion was approved by a 4-0 vote



October 3, 2019

TO: Board of Commissioners
 FROM: Erik Hitchman, Administrative Officer
 RE: Commission Follow-Up

Recommendation

For information only.

Background

Following is an update regarding matters that have recently come before the Commission.

Item	Meeting Date	Commission Activity	Completed	Follow-Up
Consider Acceptance of Work and Notice of Completion for the Pathfinder Road 20-inch Water Transmission Main Installation (P.N. PB17-0004)	8/8/19	Approved the acceptance of work and Notice of Completion	9/13/19: Notice of Completion filed with the Los Angeles County Registrar-Recorder	Complete
Water Rights Lease of 350 acre feet for FY 2018-19 to Liberty Utilities (Park Water) Corp.	8/8/19	Closed Session report	7/11/19: Received recording of lease from the Water Replenishment District of Southern California for 350 acre-feet. (see attached)	Complete

CENTRAL BASIN WATERMASTER
ADMINISTRATIVE BODY



July 11, 2019

Liberty Utilities Corporation
P.O. Box 7002
Downey, CA 90241
Attn: Frank Heldman, Director of Operations

Dear Mr. Heldman:

The Administrative Body of the Central Basin Watermaster has received, recorded, and filed your water right lease agreement that includes the information shown below.

Licensee:	Liberty Utilities Corporation
Licensor:	Puente Basin Water Agency
Lease dated:	July 10, 2019
Date received:	July 11, 2019
Lease amount:	350.00 acre-feet of Allowed Pumping Allocation
Carryover flexibility right:	Remain with Licensor
Applicable for period:	July 1, 2018 through June 30, 2019
Watermaster service area:	Central Basin

Your lease transaction is confirmed. For further assistance regarding this water right lease agreement, please contact me at erojas@wrdd.org or at (562) 275-4259.

Sincerely,

Esther Valle Rojas
Senior Water Resources Planner

cc: Puente Basin Water Agency
271 S. Brea Canyon Rd.
Walnut, CA 91789

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271 S. Brea Canyon Rd.
Walnut, CA 91789

Attn: Erik Hitchman, Administrative Officer Attn: Tom Coleman, Assistant Executive Officer