

**MINUTES OF MEETING
OF THE BOARD OF COMMISSIONERS OF
PUENTE BASIN WATER AGENCY**

**December 6, 2018
At the Offices of the
Rowland Water District**

COMMISSIONERS PRESENT:

Theodore L. Ebenkamp, Commissioner
Theresa Lee, Commissioner
Anthony Lima, Commissioner
Robert Lewis, Commissioner

STAFF PRESENT:

Erik Hitchman, Administrative Officer
Tom Coleman, Assistant Administrative Officer
Andy Turner, Legal Counsel
Brian Teuber, Treasurer
Sean Henry, Assistant Treasurer
Carmen Fleming, Secretary

COMMISSIONERS ABSENT:

None

Staff, guests and others in attendance: Ms. Rose Perea, Rowland Water District; Mr. Josh Byerrum, and Ms. Sherry Shaw, Walnut Valley Water District.

The meeting was called to order at 7:01 a.m. with Chair Lima presiding.

Item IV: Public Comment

None.

Item V: Approval of Minutes for November 8, 2018

Upon consideration thereof, it was moved by Commissioner Ebenkamp, seconded by Commissioner Lewis and unanimously carried (4-0) to approve the minutes of the Commission meeting held on November 8, 2018.

Chair Lima indicated that the motion was approved by a 4-0 vote

Item VI: 2017-18 Audited Financial Statements Prepared by Davis Farr

- ◆ An overview of the Agency's Audit Report for Fiscal Year 2017-18 was presented via telephone by Ms. Jennifer Farr, of the firm Davis Farr, LLP.

Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lee, and unanimously carried (4-0), to approve, receive and file the Agency's Audit Report for Fiscal Year 2017-18.

Chair Lima indicated that the motion was approved by a 4-0 vote

Item VII: Regional Water Supply Reliability Program Updates/Status:

(1) *California Domestic Water Company:*

- a. *Project Update:* Mr. Coleman reported that the Cal Domestic project was intermittent in the month of November.

(2) *Pathfinder Road 20-inch Water Main Installation:*

- a. *Project Update:* Ms. Shaw reported that work has started on the project. Staff is coordinating another shipment of pipe and placement of pipe will begin soon.

(3) *Pomona Basin Regional Groundwater Project*

- a. *Six Basins Groundwater Project Update:* Ms. Shaw updated the Commission that the railroad permit is pending and the contractor is continuing to work on the project.
- b. *Update: Proposition 84:* Mr. Hitchman stated the quarterly report was completed and submitted. He also stated staff would be meeting with the County regarding construction cost payment.

(4) *Central Basin Well*

- a. *Project Update:* No updates on this item.

(5) *Proposition 1 Integrated Regional Water Management Grant*

- a. *Project Update:* Mr. Hitchman reported that staff is continuing to work with LASER, Inc., on potential projects for which grant funding may be sought. The draft of guidelines have been released by the Department of Water Resources and is being reviewed by Ms. Wendy La.

Item VIII: PBWA's Proposed 2019 Meeting Schedule and Approval of Resolution No. 12-18-010 Noting Same

- ◆ Mr. Hitchman stated that the Commission is required to pass a "Meeting Resolution" per State Law. As needed, meeting times may be changed by a vote. Staff suggested the change to the submitted location in December be changed from Rowland Water District to Walnut Valley Water District.

Upon consideration thereof, it was moved by Commissioner Ebenkamp, seconded by Commissioner Lewis and unanimously carried (4-0), to approve Resolution No. 12-18-010, setting forth the 2019 meeting schedule for the Puente Basin Water Agency. A roll call vote was then taken:

Yes: Ebenkamp, Lee, Lewis, Lima

Noes: None

Motion Passed (4-0)

Chair Lima indicated that the motion was approved by a 4-0 roll call vote

Item IX: Commission Follow-Up

None.

Item X: Commissioner Comments

None.

Item XI: Items for Future Discussion/Review

- ◆ Per consensus of the Commission, staff requested that the following items be included on the February 7, 2019 Commission meeting agenda:
 - Engagement of a lobbyist group
 - Consider Agreement with outside Agencies for lobbyist efforts

Item XII: Attorney's Report

Nothing to Report

Item XIII: Public Comment on Closed Session

There were no requests to comment on closed session.

Item XIV: Closed Session at 7:52 a.m.

- (1) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter pertaining to the acquisition and/or lease of Central Basin water rights. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various water rights holders. Under negotiations are the price and terms of payment.
 - No discussion on this item.
- (2) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various water rights holders. Under negotiations are the price and terms of payment.
 - No discussion on this item.
- (3) The Commission was briefed on the facts and circumstances of anticipated litigation under Government Code Section [§54956.9(d)(4)] (one case)
 - The Commission was briefed on the facts and circumstances and no reportable action under the Brown Act was taken.

Item XV: Reconvene in Open Session at 7:57 a.m. – see above for the closed session report concerning Item 3.

Adjournment – 7:58 a.m.

There being no further business to discuss, upon consideration thereof, it was moved by Commissioner Ebenkamp, seconded by Commissioner Lee and unanimously carried (4-0), to adjourn to the February 7, 2019 Commission meeting.

Chair Lima indicated that the motion was approved by a 4-0 vote