

**MINUTES OF MEETING
OF THE BOARD OF COMMISSIONERS OF
PUENTE BASIN WATER AGENCY**

**August 9, 2018
At the Offices of the
Walnut Valley Water District**

COMMISSIONERS PRESENT:

Theodore L. Ebenkamp, Commissioner
Theresa Lee, Commissioner
Anthony Lima, Commissioner
Robert Lewis, Commissioner

STAFF PRESENT:

Erik Hitchman, Administrative Officer
Tom Coleman, Assistant Administrative Officer
Jim Ciampa, Legal Counsel
Brian Teuber, Treasurer
Sean Henry, Assistant Treasurer
Carmen Fleming, Secretary

COMMISSIONERS ABSENT:

None

Staff, guests and others in attendance: Ms. Denise Jackman; Mr. Dave Warren, and Ms. Rose Perea, Rowland Water District; Mr. Josh Byerrum, and Ms. Sherry Shaw, Walnut Valley Water District.

The meeting was called to order at 7:00 a.m. with Chair Lima presiding.

Item IV: Public Comment

None.

An Urgent Item was presented to the Commission: Consider Agreement with Woodard & Curran (W & C) for Engineering Services during Construction for the Six Basins Groundwater Project – Phase 1B (P.N. PB18-0005)

Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Ebenkamp and unanimously found that the item titled: Consider Agreement with Woodard & Curran (W & C) for Engineering Services during Construction for the Six Basins Groundwater Project – Phase 1B (P.N. PB18-0005), came to the Agency's attention after the posting of the agenda for this meeting and that it is urgent item in light of the need to proceed with the contemplated construction management services, and that item will therefore be added to the agenda as Item XI.3.c.

Chair Lima indicated that the motion was approved by a 4-0 vote

Item V: Review of Audit Communications Letter

- ◆ An overview of the Agency's Auditor's overview letter sent in anticipation of the September 2018 audit was presented via telephone by Ms. Jennifer Farr, of the firm Davis Farr, LLP.

Item VI: Approval of Minutes for June 7, 2018

- ◆ Commissioner Lima stated that the location of the meeting of June 7, 2018 was incorrect and requested it be amended from Walnut Valley Water District to Rowland Water District.

Upon consideration thereof, it was moved by Commissioner Ebenkamp, seconded by Commissioner Lee and unanimously carried (4-0) to approve the minutes of the Commission meeting held on June 7, 2018, as amended.

Chair Lima indicated that the motion was approved by a 4-0 vote

Item VII: Biennial Review of Conflict of Interest Code and Determination of Possible Amendment or Confirmation that No Change is Needed

- ◆ Mr. Ciampa stated that the County is standardizing their filings and the Commission does have updates needed due to the categories changing. No direct effect will take place for the filing of the Statement of Economic Interest forms (Form 700).

Upon consideration thereof, it was moved by Commissioner Lewis seconded by Commissioner Ebenkamp, and unanimously carried (4-0), to approve the updates to the Agency's Conflict of Interest Code that will be submitted to the Los Angeles County Board of Supervisors.

Chair Lima indicated that the motion was approved by a 4-0 vote

Item VIII: Update: Ratification of PBWA's FY 2018-19 Budget

- ◆ Mr. Teuber stated that both the Rowland Water District and Walnut Valley Water District, Board of Directors have approved and ratified the FY 2018-19 budget.

Item IX: Regional Water Supply Reliability Program Updates/Status:

(1) *California Domestic Water Company:*

- a. *Project Update:* Mr. Coleman reported that the Cal Domestic project is continuing to produce water and stated the project has been a success.

(2) *Pathfinder Road 20-inch Water Main Installation:*
Project Update: Mr. Hitchman reported the project construction has begun. Staff met with the County Inspector to review the inspection schedule.

(3) *Pomona Basin Regional Groundwater Project*

- a. *Six Basins Groundwater Project Update:* Mr. Hitchman reported that construction will begin soon. He further clarified that phases 1 and 2 are now referred to as Phase 1B. Staff will take delivery of the two Cla-Val's in the coming week. The 18-inch and 36-inch valves will require a special forklift to unload them.
- b. *Update: Proposition 84:* Mr. Hitchman stated that the grant application extension request has been approved and has been extended through December 2019.
- c. *Consider Agreement with Woodard & Curran (W & C) for Engineering Services during Construction for the Six Basin Groundwater Project – Phase 1B (P.N. PB18-0005):* Ms. Shaw reported that the Professional Engineering Services Agreement with Woodard & Curran (formerly RMC) is to provide overall construction management on the project with an amount not-to-exceed \$102,417.

Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Ebenkamp, and unanimously carried (4-0), to authorize the Administrative Officer to execute a Professional Engineering Services Agreement with Woodard & Curran to provide overall construction management on the project with an amount not-to-exceed \$102,417.

Chair Lima indicated that the motion was approved by a 4-0 vote

(4) *Central Basin Well*

- a. *Project Update:* Item was discussed in conjunction with Item B.
- b. *Consider Adoption of Resolution No. 08-18-012 – Authorizing the Application for funding from WRD's Well Construction and Rehabilitation Loan Program:* Mr. Coleman reported that staff discovered a WRD loan program to assist with well construction and rehabilitation. Applications are currently being accepted and are on a first-come first-serve basis. WRD is requiring the submittal of a resolution adopting the governing body which authorizes the organization to apply for funding and allows the designation of an officer to sign and submit the application.

Upon consideration thereof, it was moved by Commissioner Ebenkamp, seconded by Commissioner Lewis and unanimously carried (4-0), to approve Resolution No. 08-18-012, authorizing the application for funding from the Water Replenishment District of Southern California (WRD) Well Construction and Rehabilitation Loan Program. A roll call vote was then taken:

***Yes: Ebenkamp, Lee, Lewis, Lima
Noes: None
Motion Passed (4-0)***

Chair Lima indicated that the motion was approved by a 4-0 vote

(5) *Proposition 1 Integrated Regional Water Management Grant*

- a. *Project Update:* Mr. Hitchman reported that staff is continuing to work with LASER, Inc., on potential projects for which grant funding may be sought.

Item X: Commission Follow-Up

- ◆ The Commission received a follow-up report on prior actions.

Item XI: Commissioner Comments

None.

Item XII: Items for Future Discussion/Review

None.

Item XIII: Attorney's Report

Nothing to report.

Item XIV: Public Comment on Closed Session

There were no requests to comment on closed session.

Item XV: Closed Session at 7:50 a.m.

(1) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter pertaining to the acquisition and/or lease of various parcels of real property. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various property owners. Under negotiations are the price and terms of payment.

- No discussion on this item.

- (2) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter pertaining to the acquisition and/or lease of Central Basin and Main San Gabriel Basin water rights. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various water rights holders. Under negotiations are the price and terms of payment.
- The Commission was briefed on a potential acquisition for Central Basin Water Rights and no reportable action under the Brown Act was taken.
- (3) The Commission was briefed on the facts and circumstances of anticipated litigation under Government Code Section [§54956.9(d)(4)] (one case)
- The Commission was briefed on the facts and circumstances and no reportable action under the Brown Act was taken.

Item XVI: Reconvene in Open Session at 8:02 a.m. – see above for the closed session reports concerning Items 2 and 3.

Adjournment – 8:04 a.m.

There being no further business to discuss, upon consideration thereof, it was moved by Commissioner Ebenkamp, seconded by Commissioner Lewis and unanimously carried (4-0), to adjourn the Commission meeting.

Chair Lima indicated that the motion was approved by a 4-0 vote