

**MINUTES OF MEETING
OF THE BOARD OF COMMISSIONERS OF
PUENTE BASIN WATER AGENCY**

**April 5, 2018
At the Offices of the
Walnut Valley Water District**

COMMISSIONERS PRESENT:

Theodore L. Ebenkamp, Commissioner
Anthony Lima, Commissioner
Robert Lewis, Commissioner

COMMISSIONERS ABSENT:

Theresa Lee, Commissioner

STAFF PRESENT:

Erik Hitchman, Administrative Officer
Tom Coleman, Assistant Administrative Officer
Jim Ciampa, Legal Counsel
Brian Teuber, Treasurer
Sean Henry, Assistant Treasurer
Carmen Fleming, Secretary

Staff, guests and others in attendance: Mr. Dave Warren, Rowland Water District, and Mr. Michael Holmes, and Mr. Josh Byerrum, Walnut Valley Water District.

The meeting was called to order at 7:00 a.m. with Chair Lima presiding.

Item IV: Public Comment

None.

Item V: Approval of Minutes for February 8, 2018

Upon consideration thereof, it was moved by Commissioner Ebenkamp, seconded by Commissioner Lewis and unanimously carried (3-0) to approve the minutes of the Commission meeting held on February 8, 2018.

Chair Lima indicated that the motion was approved by a 3-0 vote

Item VI: Consider Adoption of Resolution No. 04-18-010 Local Agency Investment Fund

◆ The Commission was asked to consider adoption of Resolution No. 04-18-010, designating check signers for the Agency to participate in the Local Agency Investment Fund (LAIF).

Upon consideration thereof, it was moved by Commissioner Ebenkamp seconded by Commissioner Lewis and unanimously carried (3-0), to adopt Resolution No. 04-18-010 to designate check signers for the Local Agency Investment Fund. A roll call vote was then taken:

Yes: Ebenkamp, Lewis, Lima

Noes: None

Absent: Lee

Motion Passed (3-0)

Chair Lima indicated that the motion was approved by a 3-0 roll call vote

Item VII: Consider Adoption of Resolution No. 04-18-011 Designating Check Signers for PBWA Bank Account

◆ The Commission was asked to consider adoption of Resolution No. 04-18-011, designating check signers for the Puente Basin Water Agency's Bank of America Merrill Lynch account and to adopt the Bank of America Merrill Lynch Banking Resolution and Certificate of Incumbency.

Upon consideration thereof, it was moved by Commissioner Lewis seconded by Commissioner Ebenkamp and unanimously carried (3-0), to adopt Resolution No. 04-18-011 to designate check signers for the Puente Basin Water Agency Bank of America Merrill Lynch account and adopt the Bank of America Merrill Lynch Banking Resolution and Certificate of Incumbency. A roll call vote was then taken:

Yes: Ebenkamp, Lewis, Lima

Noes: None

Absent: Lee

Motion Passed (3-0)

Chair Lima indicated that the motion was approved by a 3-0 roll call vote

Item VIII: Discussion and Approval of the Proposed Annual PBWA Budget for FY 2018-19

◆ Mr. Teuber presented the proposed PBWA Fiscal Year 2018-19 Budget. He highlighted various elements of the budget and noted some increases in expenses projected over last year's budget.

- ◆ Staff then requested that the Commission consider approval of the Proposed FY 2018-19 Budget and indicated that the budget would be presented to the Member Agencies' Boards of Directors for approval as well.

Upon consideration thereof, it was moved by Commissioner Ebenkamp, seconded by Commissioner Lewis and unanimously carried (3-0), to approve the PBWA Budget for Fiscal Year 2018-19, and to present that proposed Budget to the Rowland Water District and Walnut Valley Water District Boards for approval.

Chair Lima indicated that the motion was approved by a 3-0 vote

Item IX: Consider Contract for Auditing Services

- ◆ Mr. Teuber informed the Commission of the pending expiration of the auditing services contract and asked the Commissioners to review and approve the engagement of Davis Farr LLP for auditing services for an additional two-year term commencing with fiscal year 2018.

Upon consideration thereof, it was moved by Commissioner Ebenkamp, seconded by Commissioner Lewis and unanimously carried (3-0), to approve the engagement of Davis Farr LLP, for auditing services for an additional two-year term commencing with fiscal year 2018.

Chair Lima indicated that the motion was approved by a 3-0 vote

Item X: Regional Water Supply Reliability Program Updates/Status:

(1) *California Domestic Water Company:*

- a. *Project Update:* Mr. Coleman reported that the Cal Domestic project is continuing to produce water.

(2) *Pathfinder:*

- a. *Pathfinder Road 20-inch Water Main Installation (P.N. PB17-0004) Adoption of Notice of Exemption:*

Mr. Hitchman reported that the Pathfinder Road 20-inch Water Main Installation project requires a Notice of Exemption from CEQA. The Commissioners were asked to authorize staff to file a Notice of Exemption for the project.

Upon consideration thereof, it was moved by Commissioner Ebenkamp seconded by Commissioner Lewis, and unanimously carried (3-0), to authorize staff to file a Notice of Exemption from CEQA for the 20" Water Transmission Main project (P.N. PB17-0004).

Chair Lima indicated that the motion was approved by a 3-0 vote

- b. *Project Update:* Mr. Hitchman reported the project is tentatively scheduled to begin in late June.

(3) *Pomona Basin Regional Groundwater Project*

- a. *Project Update:* Mr. Hitchman stated that staff have reviewed and provided comments on the draft design for the project. The consultant will return the final plans soon. Sending this item out for bid is the next step for the project.

- b. *Update: Proposition 84:* Mr. Hitchman stated that staff has met with County staff regarding the possibility of an extension for the Agency's grant application. Along with Upper San Gabriel Valley Municipal Water District and West Basin Municipal Water District, we have packaged a request for an extension through December 2019. Final extension approval will be by the Department of Water Resources.

(4) *Central Basin Well*

- a. *Project Update:* Mr. Coleman stated that the Hydrogeologist the Agency has engaged is in the process of completing a draft report and it will be submitted to staff upon completion.

(5) *Proposition 1 Integrated Regional Water Management Grant:*

- a. *Project Update:* Mr. Holmes reported that staff is continuing to work with LASER, Inc., on potential projects for which grant funding may be sought. He also stated that the draft guidelines for that grant funding have not been released for review.

- b. *LA Solutions for Engineering Solutions, LLC (LASER): Third Addendum to Professional Services Agreement for Strategic Consulting Services:* Mr. Hitchman requested that the Commissioners authorize the Administrative Officer to execute a Third Amendment to the Professional Services Agreement for strategic consulting services for LA Solutions for Engineering Resources (LASER), LLC, with an increase of funding in the amount of \$60,000, extending the contract to June 30, 2019. Legal counsel was requested to prepare the Third Amendment.

Upon consideration thereof, it was moved by Commissioner Ebenkamp seconded by Commissioner Lewis, and unanimously carried (3-0), to authorize the Administrative Officer to execute a Third Amendment to the Professional Services Agreement for strategic consulting services for LA Solutions for Engineering Resources (LASER), LLC, to be prepared by Legal counsel to cover an increase of funding of \$60,000 and an extension of the agreement's term to June 30, 2019.

Chair Lima indicated that the motion was approved by a 3-0 vote

Item XI: Commission Follow-Up

- ◆ The Commission received a follow-up report on prior actions.

Item XII: Commissioner Comments

None.

Item XIII: Items for Future Discussion/Review

Item XIV: Attorney's Report

- ◆ Mr. Ciampa briefed the Commission on the increase in the Water Replenishment Districts replenishment assessment fees.

Item XV: Public Comment on Closed Session

There were no requests to comment on closed session.

Item XVI: Closed Session at 7:52 a.m.

(1) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter pertaining to the acquisition of Central Basin and Main San Gabriel water rights. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various water rights holders. Under negotiations are the price and terms of payment.

- The Commission was briefed on the facts and circumstances and no reportable action under the Brown Act was taken.

(2) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter. The negotiators are Mr. Tom Coleman and Mr. Erik Hitchman. The negotiating parties are various water rights holders. Under negotiations are the price and terms of payment.

- No discussion on this item.

(3) The Commission was briefed on the facts and circumstances of anticipated litigation under Government Code Section [§54956.9(d)(4)] (one case)

- The Commission was briefed on the facts and circumstances and no reportable action under the Brown Act was taken.

Item XVII: Reconvene in Open Session at 8:08 a.m. – see above for the closed session reports concerning Items 1 and 3.

Adjournment – 8:09 a.m.

There being no further business to discuss, upon consideration thereof, it was moved by Commissioner Ebenkamp, seconded by Commissioner Lewis and unanimously carried (3-0), to adjourn the Commission meeting.

Chair Lima indicated that the motion was approved by a 3-0 vote