



**BOARD OF COMMISSIONERS  
MEETING AGENDA**

Walnut Valley Water District  
271 S. Brea Canyon Road  
Walnut, CA 91789

**Thursday, December 7, 2017  
To begin at 7:00 A.M.**

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the Walnut Valley Water District office, located at 271 S. Brea Canyon Road, Walnut, California.

- I. Welcome and Introductions Chairman Ebenkamp
- II. Flag Salute
- III. Roll Call 

Commissioner Lewis		Commissioner Ebenkamp	
Commissioner Lima		Commissioner Lee	
- IV. Public Comment  
The Chair may impose reasonable limitations on public comments to assure an orderly and timely meeting.
- V. Approval of Minutes for November 9, 2017 (attachment) Chairman Ebenkamp
  - a. Discussion
  - b. Action Taken
- VI. Regional Water Supply Reliability Program Updates/Status: Mr. Coleman/Mr. Holmes
  - (1) California Domestic Water Company
    - a. Project Update (verbal)
      - i. Discussion
      - ii. Action Taken
  - (2) Pathfinder
    - a. Project Update (verbal)
      - i. Discussion
      - ii. Action Taken
  - (3) Pomona Basin Regional Groundwater Project
    - a. Project Update (verbal)
    - b. Update: Old Baldy Well Agreement (attachment)
    - c. Update: Proposition 84 (verbal)
      - i. Discussion
      - ii. Action Taken
  - (4) Central Basin Well
    - a. Project Update (verbal)
  - (5) Update: Proposition 1 Integrated Regional Water Management Grant (attachment)
    - a. Discussion
    - b. Action Taken

- VII. PBWA's Proposed 2018 Meeting Schedule and Approval of Resolution No. 12-17-009 Noting Same (attachment) Chairman Ebenkamp  
 a. Discussion b. Action Taken
- VIII. Commission Follow-Up (attachment)  
 a. Discussion b. Action Taken
- IX. Commissioner Comments  
 a. Discussion b. Action Taken
- X. Items for Future Discussion/Review Chairman Ebenkamp  
 a. Discussion b. Action Taken
- XI. Attorney's Report  
 a. Legal Counsel will report on matters of interest or having an effect on the Agency
- XII. Public Comment on Closed Session Chairman Ebenkamp
- XIII. Closed Session  
 (1) CONFERENCE WITH REAL PROPERTY NEGOTIATOR [§54956.8]  
 Property: Acquisition and/or Lease  
 Negotiators: Tom Coleman, Michael Holmes  
 Negotiating Parties: Various Property Owners  
 Under Negotiations: Price and Payment Term
- (2) CONFERENCE WITH REAL PROPERTY NEGOTIATOR [§54956.8]  
 Property: Acquisition and/or Lease of Central Basin and Main San Gabriel Basin Water Rights  
 Negotiators: Tom Coleman, Michael Holmes  
 Negotiating Parties: Various Water Rights Holders  
 Under Negotiations: Price and Payment Term
- (3) CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION [§54956.9(d)(4)]  
 Initiation of Litigation – One Potential Case
- XIV. Reconvene in Open Session  
 Report of action, if any, taken in Closed Session
- *Next Commission Meeting: to be determined*
- Adjournment

**MINUTES OF MEETING  
OF THE BOARD OF COMMISSIONERS OF  
PUENTE BASIN WATER AGENCY**

**November 9, 2017  
At the Offices of the  
Rowland Water District**

**COMMISSIONERS PRESENT:**

Theodore L. Ebenkamp, Chair  
Anthony Lima, Vice-Chair  
Theresa Lee, Commissioner  
Robert Lewis, Commissioner

**STAFF PRESENT:**

Mike Holmes, Administrative Officer  
Tom Coleman, Assistant Administrative Officer  
Jim Ciampa, Legal Counsel (teleconference)  
Brian Teuber, Treasurer  
Sean Henry, Assistant Treasurer  
Carmen Fleming, Secretary

Staff, guests and others in attendance: Ms. Erin Gilhuly, and Ms. Tara Bravo, CV Strategies; Ms. Rose Perea, and Mr. Dave Warren, Rowland Water District, and Mr. Erik Hitchman, Walnut Valley Water District.

The meeting was called to order at 7:00 a.m. with Chair Ebenkamp presiding.

**Item IV: Public Comment**

None.

**Item V: Approval of Minutes for October 5, 2017**

*Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lima and unanimously carried (4-0) to approve the minutes of the Commission meetings held on August 3 and September 19, 2017.*

**Chair Ebenkamp indicated that the motion was approved by a 4-0 vote**

**Item VI: Review of Financial Statements: First Quarter FY 2017-18**

- ◆ Mr. Teuber reviewed the PBWA financial statements for the first quarter ending September 30, 2017, for fiscal year 2017-18.

*Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lee and unanimously carried (4-0), to approve, receive, and file the PBWA financial statements for the first quarter ending September 30, 2017, for fiscal year 2017-18.*

**Chair Ebenkamp indicated that the motion was approved by a 4-0 vote**

**Item VII: Letter of Support for the Spadra Groundwater Basin Sustainability Plan Development Grant**

- ◆ Mr. Holmes reported that Mr. Coleman had written a letter of support on behalf of the PBWA, for the "Spadra Groundwater Basin Groundwater Sustainability Plan Development" Grant on which Walnut Valley Water District is acting as the submitting agency.

**Item VIII: Strategic Planning**

- a. *Draft Fact Sheet Final Review: Strategic Planning items discussed simultaneously*
- b. *Website "Go Live" Date:* Ms. Erin Gilhuly and Ms. Tara Bravo, of CV Strategies presented the Commissioners with the final updated Puente Basin Water Agency brochure and website with all previously noted corrections made.

**Upon consideration thereof, it was moved by Commissioner Lewis, seconded by Commissioner Lima and unanimously carried (4-0) to "Go Live" with the Puente Basin Water Agency's website and to approve the Fact Sheet brochure, as revised and presented to the Commission.**

**Chair Ebenkamp indicated that the motion was approved by a 4-0 vote**

**IX. Regional Water Supply Reliability Program Updates/Status:**

(1) *California Domestic Water Company*

- ◆ *Project Update:* Mr. Coleman reported that the Cal Domestic project is continuing to produce water. Staff is maintaining a one pump flow and trying to run two pumps as frequently as possible.
- ◆ Staff has submitted a 90% design of the Pathfinder Pipeline and is continuing to progress with the project.

(2) *Pomona Basin Regional Groundwater Project*

- a. *Project Update:* This item was discussed with Item VIII:2:a, relative to changes made to the website and Fact Sheet.
- b. *Old Baldy Well Agreement Update:* Staff discussed the City of La Verne's request for a special environmental liability insurance policy purchase, in conjunction with the agreement. Staff is currently reviewing policy estimates and recommendations provided by ACWA-JPIA.
- c. *Update: Proposition 84:* Staff is working on clarification from the State regarding reimbursement for past invoices.

(3) *Central Basin Well*

- a. *Project Update:* Mr. Holmes stated that staff is continuing to work with PBWA's consultant, Ms. Wendy La, on potential projects for which grant funding may be sought, including this potential project.
- b. *Update: Proposition 1:* Mr. Coleman reported that staff is working on the Feasibility study and meetings have been set to establish project goals for the project.

**Item X: Commission Follow-Up**

- ◆ The Commission received a follow-up on report on prior actions.

**Item XI: Commissioner Comments**

None.

**Item XII: Items for Future Discussion/Review**

None

**Item XIII: Attorney's Report**

Nothing to report.

**Item XIV: Public Comment on Closed Session**

There were no requests to comment on closed session.

**Item XV: Closed Session at 7:57 a.m.**

(1) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter pertaining to the acquisition of Central Basin and Main San Gabriel water rights. The negotiators are Mr. Tom Coleman and Mr. Michael Holmes. The negotiating parties are various water rights holders. Under negotiations are the price and terms of payment.

- No discussion on this item.

(2) The Commission met in closed session in accordance with Government Code [§54956.8] to discuss one real property matter. The negotiators are Mr. Tom Coleman and Mr. Michael Holmes. The

negotiating parties are various water rights holders. Under negotiations are the price and terms of payment.

- No discussion on this item.

(3) The Commission was briefed on the facts and circumstances of anticipated litigation under Government Code Section [§54956.9(d)(4)] (one case) and no reportable action under the Brown Act was taken.

**Item XVI: Reconvene in Open Session at 8:05 a.m. – see above for the closed session report concerning Item 3.**

**Adjournment – 8:06 a.m.**

***There being no further business to discuss, upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Lee and unanimously carried (4-0), to adjourn the Commission meeting.***

**Chair Ebenkamp indicated that the motion was approved by a 4-0 vote**



December 7, 2017

TO: Board of Commissioners  
 FROM: Michael Holmes  
 RE: Update: Old Baldy Well Agreement

**Recommendation**

That the Commission receive staff’s update regarding the Old Baldy Well Lease Agreement.

**Update**

At the October 5, 2017, Puente Basin Water Agency Commission Meeting, the October 10, 2017, Rowland Water District Board Meeting, and at Walnut Valley Water District’s October 16, 2017, Board meeting, where approvals were given to staff and Legal Counsel to negotiate the remaining items in the Old Baldy agreement, including:

No.	Item	Notes/Follow-up
1.	Section 3.8	“Define the term “City Facilities better.” • City of La Verne to clarify.
2.	Sections 4.1.1 & 4.1.2	PBWA is re-proposing an annual adjustment between 2% and 5%. La Verne proposed a 3% to 6% annual adjustment • For further discussion between La Verne and PBWA
3.	Sections 8.2 and 8.3	La Verne requested that we include “environmental liability” insurance coverage. Recently, the following quotes were obtained from an insurance broker: \$1M occurrence limit/\$1M aggregate – Annual Premium: \$6,121 \$3M occurrence limit/\$3M aggregate – Annual Premium: \$9,365 \$5M occurrence limit/\$5M aggregate – Annual Premium:\$12,242 • Our broker has asked us if this policy is necessary given the prescribed parameters. Accordingly, we have requested clarification from the city of La Verne.



December 7, 2017

TO: Board of Commissioners  
FROM: Michael Holmes  
RE: Update: Proposition 1 Integrated Regional Water Management Grant

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### **Recommendation**

That the Commission review and discuss the information provided.

### **Background—Proposition 1 Integrated Regional Water Management Grant**

On November 4, 2014, California voters approved Proposition 1, the Water Quality, Supply, and Infrastructure Improvement Act of 2014. Proposition 1 authorized \$510 million in Integrated Regional Water Management (IRWM) funding. Funds are allocated to the 12 hydrologic region-based Funding Areas.

The Proposition 1 IRWM Grant Program, administered by Department of Water Resources (DWR), provides funding for projects that help meet the long term water needs of the state, including:

- Assisting water infrastructure systems adapt to climate change;
- Providing incentives throughout each watershed to collaborate in managing the region's water resources and setting regional priorities for water infrastructure; and
- Improving regional water self-reliance, while reducing reliance on Sacramento-San Joaquin Delta.

#### **Update: *Proposition 1 IRWM Implementation Grant (Central Basin Well Project)***

A “Call for Projects” was announced for the Greater Los Angeles County Integrated Regional Water Management (GLAC IRWM) Region for interested parties of state funding for projects that aim to improve water resources. In addition:

- Project benefits should fall under the categories of water supply, water quality, flood management, habitat, and/or open space/recreation.
- While the Proposal Solicitation Package with more detailed grant selection criteria has not been released yet, it will be based on the 2016 Proposition 1 IRWM Grant Program Guidelines.
- The GLAC IRWM Region may start the process of selecting possible projects for Round 1 of the Proposition 1 IRWM Implementation Grant in February of 2018.
- DWR has tentatively scheduled the release of the Draft Proposal Solicitation Package for Round 1 of the Proposition 1 IRWM Implementation Grant in Spring 2018.

**RESOLUTION NO. 12-17-009**

**A RESOLUTION OF THE PUENTE BASIN WATER AGENCY ESTABLISHING  
CALENDAR YEAR 2018 MEETING SCHEDULE**

**WHEREAS**, the Board of Commissioners of the Puente Basin Water Agency (the "Commission") is required to set an annual meeting calendar to establish dates and times to assist the Commissioners and staff with advance planning and scheduling of business; and

**WHEREAS**, in accordance with California Government Code Section 54954, the following calendar is established, notwithstanding the possible scheduling of additional meetings or meetings on alternative dates, as required upon proper notice under the Brown Act, and by proper motion and vote of the Commission,

**NOW, THEREFORE**, the Board of Commissioners of the Puente Basin Water Agency hereby adopts the following resolutions:

**SECTION 1:** The Commission establishes the following meeting schedule and meeting locations for the Calendar Year of 2018:

<b>Date</b>	<b>Time</b>	<b>Location</b>
February 1, 2018*	7:00 a.m.	Rowland Water District
April 5, 2018**	7:00 a.m.	Walnut Valley Water District
June 7, 2018	7:00 a.m.	Rowland Water District
August 2, 2018	7:00 a.m.	Walnut Valley Water District
October 4, 2018	7:00 a.m.	Rowland Water District
November 1, 2018	7:00 a.m.	Walnut Valley Water District
December 6, 2018	7:00 a.m.	Rowland Water District

\* *The annual meeting to designate Commission Officers, leadership, and staff positions.*

\*\* *The annual budget meeting shall be held no later than the third week of April*

**SECTION 2:** With proper notice during the year, meetings may be cancelled, rescheduled, or added as necessary pursuant to California law by motion duly approved by a majority of the Commissioners.

**SECTION 3:** The Secretary of the Commission shall certify to the adoption of this resolution.

**PASSED and ADOPTED this 7th day of December, 2017.**

Attest:

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Chair, Puente Basin Water Agency

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Secretary, Puente Basin Water Agency

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Legal Counsel





December 7, 2017

TO: Board of Commissioners  
 FROM: Michael Holmes  
 RE: Commission Follow Up

**Recommendation**

For information only.

**Background**

Following is an update regarding matters that have recently come before the Commission.

Item	Meeting Date	Commission Activity	Completed	Follow-Up
Proposition 84: Pomona Basin Groundwater Project – Old Baldy Well Lease Agreement with the City of La Verne	10/5/17	Staff was authorized to negotiate terms for the Old Baldy Well Lease Agreement with the City of La Verne	Pending	10/10/17: Rowland Water District's Board of Directors ratified the Lease Agreement  10/16/17: Walnut Valley Water District's Board of Directors ratified the Lease Agreement
PBWA Fact Sheet	11/9/17	Commissioners approved the Fact Sheet and authorized CV Strategies to "Go Live" with the website	Website went "Live" on 11/9/17  Fact Sheet approved  Video changes pending	10/5/17 Fact Sheet was reviewed and changes submitted  11/9/17: Fact Sheet changes were reviewed and video changes were requested